

1. **CALL TO ORDER**

Regular meeting #1 for 2023 of the Grand Bank Town Council was held on Monday, January 30, 2023 at 4:00 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors George Bennett, Angela Blackwood, Roger Brooks, and Jack Burfitt, attended along with Town Clerk Michelle Patten, Recreation/Operations/Maintenance Director Tom Burton and Administrative Clerk Shelly Osmond.

2. **ADOPTION OF AGENDA**

MOTION 2023-3593: G. BENNETT/J. BURFITT

Motioned that the agenda be adopted with the addition of 11. c.) and 11. d.).

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS – DECEMBER 19, 2022**

5. **ADOPTION OF MINUTES**

MOTION 2023-3594: A. BLACKWOOD/S. BURT

Motioned that the minutes for Council Meeting of December 19, 2022 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

Deputy Mayor Burt left his seat at this time.

MOTION 2023-3595: G. BENNETT/J. BURFITT

Motioned that the minutes for Special Meeting of January 5, 2023 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2023-3596: A. BLACKWOOD/G. BENNETT

Motioned that the minutes for Special Meeting of January 18, 2023 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

Deputy Mayor Burt returned to his seat at this time.

6. **BUSINESS ARISING FROM MINUTES – DECEMBER 19, 2022**

a. **Former Partanna Building**

Councillor Burfitt questioned the plan for the former Partanna Building. Mayor Matthews suggested the Town advertise the building to see if there is anyone interested in purchasing the building using the same protocol the Provincial Government follows.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Grand Bank Fire Department**

Received a letter to inform council that the 2023 executive for the fire department has been elected.

b. **Department of Municipal and Provincial Affairs**

Received an email regarding the winter mandatory orientation training and code of conduct information sessions. Some Councillors and staff have already completed some training.

c. **Town of Frenchman's Cove**

Received an email looking for donations of pipe or small culverts that the Town may have left from projects as they are creating a walking trail. It was agreed to check to see if we have anything available, that the Town no longer would need.

8. INCOMING CORRESPONDENCE FOR INFORMATION

a. Government NL

Received a letter regarding nominations for Water Operator of the Year Award.

b. Burin Peninsula Joint Council

Received an email with a list of correspondence that was sent to Government Departments regarding different topics/issues.

c. CBDC

Received a letter about Volunteer Board Member Recruitment.

d. Everwind Fuels

Received a letter regarding the progress in NL & NS.

9. COMMITTEE REPORTS

a. Finance Committee

Deputy Mayor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on January 17, 2023.

MOTION 2023-3597: S. BURT/J. BURFITT

Motioned that the Finance Committee report of January 17, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

Councillor Derrick Dunne entered the meeting at this time.

MOTION 2023-3598: S. BURT/G. BENNETT

Motioned that the Town of Grand Bank appoint Mr. Randell Pope as the Assessment Review Commissioner for the 2023 tax year with the following rates: \$300.00 base fee, \$200.00 for the first day of appeal court, \$100.00 for each additional day and \$100.00 for any additional papers that need to be signed, where in a day constitutes eight (8) hours.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on January 18, 2023.

MOTION 2023-3599: R. BROOKS/J. BURFITT

Motioned that the Development Committee report of January 18, 2023 be accepted with an addition to: Item #2. Councillor Burfitt suggested including a section for Legion Items in the new extension to the building at Council's expense, and after some discussion item #3. c. was not approved as it is a Salmon River and ATV's are not permitted to cross.

ALL IN FAVOUR

MOTION CARRIED

c. Health Care Update

Deputy Mayor Burt gave an update of a meeting he attended on January 16, 2023 in Marystown. He advised the meeting was very informative and positive for the Burin Peninsula and in particular the Grand Bank Health Care system. He advised that positive changes are coming.

10. **OLD BUSINESS**

a. **Capital Works on Riverside East**

Mayor Matthews advised that the project is completed and there is still money owing to us from the Government.

b. **Completion of Dam Project**

Mayor Matthews advised that the project at the Dam is now complete.

c. **CYN Presentation**

Mayor Matthews advised that a presentation was made to the CYN on January 18, 2023 of \$4000.00, their annual grant from the Town along with a donation from Clearwater Seafood's in the amount of \$10,000.00.

d. **Snow Clearing Operations**

Mayor Matthews advised that during a snow storm the Town will bring on a third operator to clear the smaller side roads and lanes which will allow the road to be cleared faster.

MOTION 2023-3600: J. BURFITT/S. BURT

Motioned that the Town implement a new snow clearing policy to bring on a third operator during a snow storm to clear the small roads and lanes with the smaller equipment.

ALL IN FAVOUR

MOTION CARRIED

11. **NEW BUSINESS**

a. **Street Lights Behind the former Partanna Building**

Mayor Matthews advised that the lights were out due to the recent fire at the building, after some discussion it was agreed to contact NL Power and have the lights put back on.

b. **Proposed Green Hydrogen/Ammonia Projects**

Mayor Matthews advised that the proponent in future meetings should be more prepared when making a presentation to council.

c. **Clearwater Seafood's**

Mayor Matthews advised that some changes will be made to the Sea Cucumber processing at the plant here in Grand Bank this year but shouldn't have too much of a negative impact on employees. There are also some good changes as well as the company continues to grow the Clam industry.

d. **Code of Conduct**

Town Clerk Patten forwarded a template of the new code of conduct to councillors for review. Training will follow for all councillors and municipal officials.

MOTION 2023-3601: S. BURT/D. DUNNE

Motioned that the Town adopt the new Code of Conducts for both councillors and municipal officials.

ALL IN FAVOUR

MOTION CARRIED

12. COUNCILLORS FORUM

a. Website

Councillor Burfitt suggested the Town's website be reviewed as some former Councillors aren't listed or have been omitted. Town Clerk Patten advised that if anyone knows of something that needs to be added i.e. a former councillor, employee, etc. to forward that information to the office so we can submit that to our website company. Councillor Dunne also questioned if our website can be mobile friendly. Town Clerk Patten advised she will investigate.

b. Online Training

Councillor Dunne advised he has attended the mandatory online training with Municipal Affairs last week, as did other councillors and staff, and found it to be very informative.

c. Property – Pearson Place

Deputy Mayor Burt advised a resident on Pearson Place is still having issues with water in front of his driveway. It was agreed to re-investigate the area, as it is believed to be private property.

13. COMMUNICATIONS FROM TOWN OFFICIALS

a. Winter Carnival

Recreation/Operations/Maintenance Director Burton advised Winter Carnival will take place from February 24th to 28th, 2023. The schedule will soon be finalized for distribution.

At this time, Mayor Matthews presented Recreation/Operations/Maintenance Director Burton with a Certificate of his 20 years working with the Town of Grand Bank.

14. ADJOURNMENT

MOTION 2023-3602: G. BENNETT/S. BURT

Motioned that the meeting adjourn at 5:44 p.m.