

1. **CALL TO ORDER**

Regular meeting #1 for 2019 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, January 21, 2019 at 4:10 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Roger Brooks, Jack Burfitt (via Facetime), Stan Burt and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount, Recreation Director Tom Burton, and Paul Herridge representing the Southern Gazette. Town Clerk Cathy Follett is on a leave of absence and Administrative Clerk Michelle Patten joined the meeting later.

2. **ADOPTION OF AGENDA**

MOTION 2019-3091: J. BURFITT/G. BENNETT

Motioned that the agenda has amended be adopted.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATIONS - NIL**

4. **ADOPTION OF MINUTES**

MOTION 2019-3092: S. BURT/C. WELSH

Motioned that the minutes of the regular meeting for December 10, 2018 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES - NIL**

6. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Grand Bank Fire Department**

Received a letter from Fire Chief Snook requesting Council's approval of two new applicants for the Fire Department; Travis Perry and Jason Weed.

MOTION 2019-3093: S. BURT/R. GRIKIS

Motioned that the recommendation from the Grand Bank Fire Department to add Travis Perry and Jason Weed to the Fire Department be approved.

ALL IN FAVOUR MOTION CARRIED

b. **Hope Always**

Received a proclamation from Hope Always to claim February 1 to 7, 2019 as Eating Disorder Awareness Week.

*Proclamation
Eating Disorder Awareness Week*

Whereas: An Eating Disorder is a serious mental illness with often devastating physical implications;

Whereas: Eating Disorders affect many individuals and families in the Province of Newfoundland Labrador;

Whereas: The Eating Disorder Foundation of Newfoundland and Labrador is a leadership advocacy group dedicated to promoting support, treatment services and providing public support services and information about matters related to eating disorders;

Whereas: February 1-7, 2019 is dedicated across Newfoundland and Labrador and the entire country as a special time when many educational and awareness activities take place to help raise the level of understanding of Eating Disorder Prevention, Treatment and Recovery;

Whereas: The theme for Eating Disorder Awareness Week 2019 is “Eating Disorders can’t afford to Wait.”;
Therefore: I, Rex C. Matthews, Mayor of Grand Bank, do hereby proclaim February 1 to February 7, 2019 be observed as Eating Disorder Awareness Week in the Town of Grand Bank.

MOTION 2019-3094: C. WELSH/G. BENNETT

Motioned that the Town of Grand Bank proclaim February 1 – 7, 2019 as “Eating Disorder Awareness Week”.

ALL IN FAVOUR MOTION CARRIED

c. **Cathy Follett**

Received a request from the Town Clerk/Treasurer for leave of absence for a period of one year from the end of her vacation time which concludes on February 22, 2019.

d. **Come Home Year Committee 2020**

Received a letter of request from the Come Home Year Committee for office space at the Municipal Center. Recreation Director Burton advised that the Come Home Year Committee is aware that office space is available to the Committee, and they have now taken possession of the office.

e. **ATIPP**

Received an email advising of training for ATIPP Coordinator and ATIPP Head. Town Clerk Dolimount advised that Town Clerk Cathy Follett was the ATIPP Head and with her on a leave of absence someone else needs to be appointed.

MOTION 2019-3095: C. WELSH/R. GRIKIS

Motioned that in the absence of Town Clerk Cathy Follett that Town Clerk Sheila Dolimount be appointed ATIPP Head and Administrative Clerk Patten be appointed ATTIP Coordinator.

ALL IN FAVOUR MOTION CARRIED

f. **Pre-Budget Consultation**

Received an email advising the Pre-Budget Consultations will be held on Tuesday, January 29, 2019 from 7:00 – 9:00 p.m. at the Marystown Hotel and Convention Centre. Deputy Mayor Welsh advised that he will attend along with the Town Manager.

7. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Department of Municipal Affairs & Environment (MAE)**

Received a letter advising the Town’s budget has been received.

b. **Municipal Assessment Agency (MAA)**

- * Received a letter advising of the proposed changes to the Supplementary Roll Schedule.
- * Update on the Municipal Assessment Agency.
- * Bill 34: An Act to Amend the Assessment Act, 2006. Outlines some changes which will be made.

c. **Grand Bank Fire Department**

Received a letter advising of the 2019 executive for the Fire Department.

MOTION 2019-3096: S. BURT/R. GRIKIS

Motioned that Tony Snook be approved as Fire Chief for another two (2) year term.

ALL IN FAVOUR

MOTION CARRIED

d. Concerned Citizen

Received an email regarding slippery road conditions/snow clearing.

e. Federation of Canadian Municipalities (FCM)

Received a newsletter regarding membership renewal for 2019-2020.

f. Nalcor Energy

Received a copy of the Muskrat Falls Project Highlights for October 2018.

g. Seatransit Ltd.

Received an email from Seatransit Limited of Dartmouth, NS, enquiring about setting up a business in Grand Bank.

h. Thank you

Received a card from the Dicks/Leights Family.

8. COMMITTEE REPORTS

a. Finance Committee

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on January 16, 2019.

MOTION 2019-3097: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of January 16, 2019 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

Administrative Clerk Patten entered the meeting 4:35 p.m.

b. Development Committee

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on January 16, 2019.

Item 1: Mayor Matthews questioned if the patio would cause issues with visibility to traffic and its closeness to the curb. It was agreed this item would be deferred and the Committee would review for the next meeting.

MOTION 2019-3098: C. WELSH/G. BENNETT

Motioned that the Development Committee report of January 16, 2019 be accepted, with item 1 being deferred for the next meeting.

ALL IN FAVOUR

MOTION CARRIED

c. Human Resources Committee

MOTION 2019-3099: R. BROOKS/S. BURT

Motioned that the Human Resources Committee report of January 16, 2019 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

9. **OLD BUSINESS**

a. **Outfall - Water Street**

Town Manager Bolt advised all the work has been concluded, other than the asphalt being laid, and he advised that Bennett's Construction will be looking to do that when weather conditions permit. He also advised that the new system is working well, and that the outside workers have caution signs up regarding the cut, along with an advisory being sent out to citizens by email and Facebook.

b. **Municipal Depot**

Town Manager Bolt advised that the Municipal Depot has been commissioned by the Engineers and Contractors/Sub-contractors and a list of deficiencies are being completed and addressed. He stated that after this week the Municipal Depot project should be 99% completed.

10. **NEW BUSINESS**

a. **Winter Carnival**

Recreation Director Burton advised that the Winter Carnival will run from February 4th – 10th and that the schedules are being finalized this week and will be out to the public early next week. It was suggested that help would be needed at various events.

b. **Annual Meeting of 50+**

Mayor Matthews advised that invitation went out from the 50+ Club for their Annual Meeting. It was agreed that staff would send out a reminder to all councilors of the date and time of the event.

c. **CEEP Program**

Mayor Matthews advised that the Town has made a further request for funding under the CEEP Program to assist a number of people to qualify for EI. He also advised that the Town should know by Wednesday of this week if we are successful in receiving additional funding to employ more individuals on the winter program.

d. **Rescind Motion**

MOTION 2019-3100: S. BURT/C. WELSH

Motioned to rescind motion 2018-3086 from the Council meeting of December 10, 2018.

ALL IN FAVOUR

MOTION CARRIED

11. **COUNCILLORS FORUM**

a. **Canada Student Job Application**

Councillor Burfitt advised that the Canada Student Job Application needs to be completed for the Theater and requested the help of Recreation Director Burton, the deadline for submissions is January 25, 2019.

b. **Policing**

Deputy Mayor Welsh questioned the coverage around Grand Bank and area by the RCMP. Currently there is only one officer available and it was agreed a meeting be arranged with the RCMP to determine their plans for 2019 for policing the community.

c. **Phase II - Wharf**

Deputy Mayor Welsh suggested that the Town needs to lobby the Federal Government for funding to get Phase II started on the Wharf.

d. Ambulance Service

Deputy Mayor Welsh suggested that a letter be sent to government regarding their recommendation by government to operate one ambulance service for the province. Mayor Matthews advised that a letter was sent and a reply was received back today.

e. Pursuit

Councillor Grikis questioned if there is any news on the status of the Pursuit. Mayor Matthews advised that the Harbour Authority has taken possession of the vessel and they will have to proceed with another attempt to move the vessel from the port.

f. Town Police Force

Councillor Burt suggested that the Town needs to look at having its own police force to offset the lack of policing in the area. Mayor Matthews advised that a meeting needs to be arranged with MHA Haley and Staff Sergeant Dale Foote with an invitation extended to the Town of Fortune to discuss the issue.

g. Community Breakfast

Councillor Burt suggested the Town should look at having a community breakfast to be held during the Christmas season.

h. Thank you

Mayor Matthews expressed thanks to Administrative Clerk Michelle and Town Clerk Sheila for taking over in the absence of Town Clerk Cathy.

i. Theatre

Mayor Matthews questioned the status of the theatre. Councillor Burfitt advised that they are in the process of getting quotes on electrical, equipment, etc. He also advised a business plan is being completed to present to the Grand Bank Development Corporation.

12. COMMUNICATIONS FROM TOWN OFFICIALS

13. ADJOURNMENT

MOTION 2018-3101: R. GRIKIS/G. BENNETT

Motioned that the meeting adjourn at 5:10 p.m.

ALL IN FAVOUR

MOTION CARRIED