

1. **CALL TO ORDER**

Regular meeting # 5 for 2023 of the Grand Bank Town Council was held on Monday, May 15, 2023 at 3:17 p.m. at the 50+ Club, Grand Bank.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors George Bennett, Angela Blackwood, Roger Brooks, Jack Burfitt, and Derrick Dunne attended along with Chief Administrative Officer Terry Fleming, Town Clerk Michelle Patten, Administrative Clerk Michelle Osmond, and Recreation/Operations/Maintenance Director Tom Burton.

2. **ADOPTION OF AGENDA**

MOTION 2023-3633: J. BURFITT/R.BROOKS

Motioned that the agenda be adopted with the addition of item 9. e. - Heritage Society Update.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

Mayor Matthews welcomed Mr. Clayton Strowbridge and Mrs. Elaine Strowbridge to the meeting.

Mrs. Strowbridge expressed their concern to Council about the condition of a property on Marine Drive that is currently being demolished.

Mr. and Mrs. Strowbridge left the meeting at this time.

4. **ERRORS AND OMISSIONS – APRIL 17, 2023**

12. c.) Add the word Governor after Lieutenant.

5. **ADOPTION OF MINUTES**

MOTION 2023-3634: J.BURFITT/G.BENNETT

Motioned that the minutes for Council Meeting of April 17, 2023 be approved with the addition to item 12. c..

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – APRIL 17, 2023**

a. **Recognition of Lieutenant Governor Judy Foote**

Deputy Mayor Burt questioned if anyone has thought about ideas to honor Lieutenant Governor Judy Foote. After some discussion it was agreed to continue searching ideas.

b. **Dog Park**

Councillor Dunne gave an update on the dog park. Recreation/Operations/Maintenance Director Burton advised the design has been received from the engineers. A quote is expected later this week.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Jim Miles**

Received an email from the Coordinator of the Marystown model ship gallery interested in borrowing one or more of the Town's "Grand" Boats for their exhibit. They would be responsible for the transportation over and returned. It was agreed to lend the requested "Grand" Boats under certain terms and conditions.

b. **MHA Paul Pike**

Received an email from MHA Paul Pike advising applications are now being accepted for the Active NL Fund. Applications will be accepted up to October 31, 2023.

**c. Department of Municipal and Provincial Affairs**

Received an email advising the deadline to submit the Tax Recovery Plan is June 30, 2023. CAO Fleming advised the information is almost ready to submit.

**8. INCOMING CORRESPONDENCE FOR INFORMATION**

**a. RCMP**

Received an email with the April 2023 monthly report. After some discussion, Councillor Dunne advised that other neighbouring communities have their own policing system. Deputy Mayor Burt suggested having community policing.

**b. Department of Municipal and Provincial Affairs**

Received an email regarding the collaboration, and service sharing. The Department will be reaching out to Municipalities to help them identify opportunities for regional community collaboration and to seek input on the development of the community self assessment tool.

**9. COMMITTEE REPORTS**

**a. Finance Committee**

Deputy Mayor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on May 9, 2023.

MOTION 2023-3635: S.BURT/A. BLACKWOOD

Motioned that the Finance Committee report of May 9, 2023 be approved with the exception of item number 3.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2023-3636: J.BURFITT/S.BURT

Motioned that the Town of Grand Bank reimburse the business owner in item #3 of the Finance Committee report based on the provided information for not operating a business in 2021 and 2022.

5 Ayes (Bennett, Brooks, Burfitt, Burt, Dunne)      2      Nays      (Blackwood, Matthews)

MOTION CARRIED

**b. Development Committee**

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on May 9, 2023.

MOTION 2023-3637: R.BROOKS/A.BLACKWOOD

Motioned that the Development Committee report of May 9, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

**c. Employment Relations/HR Committee**

Councillor Brooks presented a written report of an evaluation that was held on April 25, 2023.

MOTION 2023-3638: R.BROOKS/G.BENNETT

Motioned that the report of the evaluation held on April 25, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

**d. Theatre Report**

Councillor Blackwood, Committee Liaison, presented a verbal report of the Theatre and their plans for the upcoming season.

MOTION 2023-3639: A.BLACKWOOD/D.DUNNE

Motioned that the Theatre Report be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

**e. Heritage Society/Mariners' Memorial**

Councillor Bennett, Committee Liaison, presented a verbal report on the Heritage Society/Mariners' Memorial with a list of their committee members.

MOTION 2023-3640: G.BENNETT/A.BLACKWOOD

Motioned that the Heritage Society/Mariners' Memorial report be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

**10. OLD BUSINESS**

**a. Grieg Seafood**

Mayor Matthews advised that the Town gave support to Grieg Seafood when they first began to operate based on the fact they would be processing their products in St. Lawrence and Fortune, which would have created employment opportunities for people in our area. Mayor Matthews advised that has since changed and the products will be processed in Bay de Verde. After some discussion it was agreed to write a letter to advise of the Town's disappointment in this decision.

**b. RCMP Building**

Mayor Matthews advised that he forwarded the contact information to CAO Fleming. CAO Fleming will contact the Department to request a copy of their building report.

**c. Municipal Training**

Mayor Matthews questioned if all Councillors and staff have completed the mandatory training by Municipal Affairs. Everyone has completed the required training.

**d. Swimming Pool**

Recreation/Operations/Maintenance Director Burton advised that we do not have the required resources to prepare the pool for opening and he expressed his concerns with not having an adult supervisor at the pool like in previous years. Mayor Matthews advised that the Town may have a solution for a supervisor and asked CAO Fleming to keep everyone informed. Councillor Dunne asked about the leaks at the pool. Recreation/Operations/Maintenance Director Burton advised that no leaks were detected last year. Councillor Burfitt questioned if there was ever a feasibility study done on the operation of the pool.

**e. Council Chambers**

Mayor Matthews advised the renovations are completed in the Council Chambers and the next step is getting the desks from the former Partanna Building.

**11. NEW BUSINESS**

**a. Ducks on the Highway**

Mayor Matthews advised that ducks have become a really big problem around Town, and will soon cause a serious accident on one of our streets. It was agreed to contact the Department of Wildlife to see if they have any recommendations.

**b. Blue Crest BBQ Season**

Mayor Matthews advised the Town will host a BBQ during Grand Bank week. Mayor Matthews asked Councillor Burfitt to take lead of scheduling the event.

**c. 80<sup>th</sup> Anniversary of the Town**

Mayor Matthews advised this year is the Town's 80<sup>th</sup> Anniversary, and we will be hosting an open house at the Lions Club on a day before Grand Bank week. Mayor Matthews asked Councillor Blackwood to take lead of scheduling the event.

**12. COUNCILLORS FORUM**

**a. Code of Conduct Training**

Councillor Burfitt congratulated CAO Fleming on a job well done conducting the Code of Conduct Training.

**b. College of the North Atlantic**

Councillor Blackwood advised that she was informed that the Cooking Class at the College of the North Atlantic could potentially be cancelled. It was agreed to write a letter to support the course being continued.

Councillor Brooks left the meeting at this time.

**c. Mass Calling**

Councillor Dunne questioned why no decision was made on a Mass Calling system. It was agreed to look at it further.

**d. Report Minutes**

Councillor Dunne questioned why the minutes of reports aren't added to the Council Minutes. Mayor Matthews advised that some of the topics are confidential and sensitive with having residents personal issues made public. Mayor Matthews advised that any Councillor who wishes to disagree on a report item can still do so, and it will reflect in the Council Minutes.

**13. COMMUNICATIONS FROM TOWN OFFICIALS**

**14. ADJOURNMENT**

MOTION 2023-3641: D.DUNNE/J.BURFITT

Motioned that the meeting adjourn at 5:08 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

Date: \_\_\_\_\_