

1. **CALL TO ORDER**

Regular meeting #08 for 2026 of the Grand Bank Town Council was held on Monday, August 17, 2026 at 4:00 p.m. at the Council Chambers.

Mayor Jack Burfitt, Deputy Mayor Roger Brooks, Councillors Colin Clements, Derrick Dunne, Ernest Follett, Amanda Meade, and Elaine Strowbridge attended along with CAO Terry Fleming, Town Clerk Michelle Patten, and Director of Operations and Facilities Manager Joe Periera.

2. **ADOPTION OF AGENDA**

MOTION 2026-4161: E.STROWBRIDGE/D.DUNNE

Motioned that the agenda be adopted with the addition of item #9. d.) – Joint Community Council Committee.

ALL IN FAVOUR

MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS**

5. **ADOPTION OF MINUTES**

MOTION 2026-4162: E.FOLLETT/A.MEADE

Motioned that the minutes for the Regular Meeting of Council on July 13, 2026 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – JULY 13, 2026**

a. **Bulk Garbage**

Councillor Strowbridge asked if there was an update on the Bulk Garbage Collection. Mayor Burfitt advised that Waste Management are exploring many options, hoping to have an answer soon.

Councillor Dunne advised that the garbage is starting to build up again down Little Barsway area. The Town agreed to write a letter to the Government Department to have this cleaned up.

b. **Soccer Field Deck/Ramp**

Councillor Dunne asked if the ramp repairs are completed. Director of Operations and Facilities Manager Periera advised that it is.

c. **Propane Tanks – Fire Hall**

Deputy Mayor Brooks asked if the propane tanks are installed at the fire hall yet. Director of Operations and Facilities Manager Periera advised he is just back from vacation and will be contacting a company in Marystown.

7. **INCOMING CORRESPONDENCE FOR ACTION**

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

9. **COMMITTEE REPORTS**

a. **Finance Committee**

Deputy Mayor Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on August 13, 2026 and presented the following recommendations:

1. **Tax Adjustments**

MOTION 2026-4163: R.BROOKS/D.DUNNE

Motioned that the tax adjustments be approved as reviewed by the committee. The list was prepared in accordance with the Town's standard financial procedures.

ALL IN FAVOUR

MOTION CARRIED

2. **Masonic Lodge**

MOTION 2026-4164: R.BROOKS/E.STROWBRIDGE

Motion that the Town of Grand Bank replace the present concrete walkway at Masonic Lodge to better line up with entrance and asphalt to be replaced to the area that it was removed.

ALL IN FAVOUR

MOTION CARRIED

3. **2027 Municipal Capital Works Project**

MOTION 2026-4165: E.STROWBRIDGE/E.FOLLETT

Motioned that the Town of Grand Bank forward an application for the following project under the 2027-2028 Municipal Capital Works Program for Water Tower Replacement/Pump House Upgrades.

Further moved that, the Town of Grand Bank finance the above – referenced Capital Works Project through its 2027 Budget.

ALL IN FAVOUR

MOTION CARRIED

Mayor Burfitt and Councillor Meade stepped away from the meeting due to family residing on the street at 4:17 p.m. Deputy Mayor Brooks chaired the meeting.

4. **Main Street Culvert Replacement**

MOTION 2026-4166: E.STROWBRIDGE/E.FOLLETT

Motioned that the Town of Grand Bank accept the tender from Bennett's Construction and Supplies (2011) Limited, in the amount of \$ 42,320.00 (including HST) for George's Brook Culvert Replacement, and the Town agrees to submit a Canada Investment Plan (CIP) application for Canada Community Building Funding approval.

Funding for this work will partially come from savings on the 2026 Paving contract and partially from Gas Tax funding.

ALL IN FAVOUR

MOTION CARRIED

Mayor Burfitt and Councillor Meade returned to the meeting at 4:19 p.m.

5. **Change Order #4 – Partanna Project - Additional Soil Remediation**

MOTION 2026-4167: C.CLEMENTS/D.DUNNE

Motioned that the Town of Grand Bank accept Change Order No 4 in the amount of \$59,800.00 (HST Included) for additional costs for Wally Drake's Trucking Limited. for costs associated with soil remediation of 20 cubic meters at the Former Municipal Building Partanna Demolition Project.

While demolition of the Former Municipal Building was ongoing, an oil tank was discovered, that was not in the original scope of work, resulting in presence of oil that was required to be removed.

Change Order No. 1 was approved based on 63 cubic meters of contaminated soil to be removed.

Change Order No. 2 is to cover the additional costs to remove 118 cubic meters of contaminated soil.

This Change Order No. 3 is to cover the additional costs to remove 48 cubic meters of contaminated soil.

These costs will be covered by a combination of additional funding of \$306,316.00 (HST included) received from Provincial Government and unused Budget funds from dis-approved 2026 Municipal Capital Works Project (Water Tower Replacement).

ALL IN FAVOUR

MOTION CARRIED

6. Motion to Accept Additional Provincial Funding on Partanna Project

MOTION 2026-4168: E.STROWBRIDGE/R.BROOKS

Motioned that the Town of Grand Bank accept additional funding for MCW Project 17-MCW-26-00024 – Former Municipal Building (known as Partanna) , in the amount of \$ 306,316.00 (including HST), on a cost sharing ration of 90% Provincial Government and 10% Town of Grand Bank (\$30,631.60, HST Included),

The Town share will be funded primarily by budget funds previously allocated to Water Tower Replacement and Pump House Upgrades Project (this project was rejected for 2026)

ALL IN FAVOUR

MOTION CARRIED

7. Bike and Scooter Racks

MOTION 2026-4169: E.FOLLETT/D.DUNNE

Motioned that the Town of Grand Bank award a PO to CPC Fabrication Enterprises LTD. in the amount of \$ 2,549.26 (plus HST) to fabricate a Bike and Scooter Rack for Swimming Pool

ALL IN FAVOUR

MOTION CARRIED

8. Replacement of Light Pole Parts

MOTION 2026-4170: R.BROOKS/D.DUNNE

Motioned that the Town of Grand Bank award a PO to McLoughlan Supplies. in the amount of \$ 6,249.40 (excluding HST) for Replacement Light Pole Parts.

ALL IN FAVOUR

MOTION CARRIED

9. Former Cottage Hospital Land

MOTION 2026-4171: A.MEADE/C.CLEMENTS

Motion that the Town of Grand Bank issue a Purchase Order to Strum Consulting to undertake Site Remediation, Confirmatory Sampling, Potable Well Decommissioning and Site Closure at the former Cottage Hospital site at a cost of \$94,225 (plus HST).

ALL IN FAVOUR

MOTION CARRIED

10. 47-49 Grandview Blvd Land

MOTION 2026-4172: R.BROOKS/E.STROWBRIDGE

Motion that the Town of Grand Bank issue a Purchase Order to Strum Consulting in the amount of \$20,650 (HST excluded) to undertake Geotechnical Investigation on the entire Grandview Blvd land.

ALL IN FAVOUR

MOTION CARRIED

11. Warming Center Project – Change Order #3

MOTION 2026-4173: E.STROWBRIDGE/C.CLEMENTS

Motioned that the Town of Grand Bank accept Change Order # 3 in the amount of \$3,450.00 (HST Included) for the Warming/Emergency Centre (MCW Project 17-MCW-00008).

Change Order increase is required to cover additional site inspection visits to verify Contractor Progress.

ALL IN FAVOUR MOTION CARRIED

12. Downtown De-Development Phase IV

MOTION 2026-4174: R.BROOKS/A.MEADE

Motioned that the Town of Grand Bank accept the Contribution Agreement from ACOA in the amount of \$715,406 and \$275,156 from the Department of Jobs, Growth and Rural Development plus the Town's contribution of \$110,062 for a total contribution of \$1.100,624 plus HST for Downtown Development Phase IV.

ALL IN FAVOUR MOTION CARRIED

13. Windshield Damage

Received an email on August 10, 2026 from a resident claiming that her windshield was damaged from rocks from a Town whipper snipper while driving by the soccer field. It was agreed to contact the vehicle owner to request a quote from a reputable garage, then submitting it to the Town's Insurance Company.

14. Donation Request

- a. Fortune Head – 2026 Kids summer program closing event (Live Reptile Show). It was agreed to donate \$100.00.
- b. Town of Marystown / Burin Peninsula Ground Search and Rescue – New building. It was agreed to not donate. The Town donates \$500.00 to the Burin Peninsula Ground Search and Rescue each year.
- c. Burin Peninsula Health Care Foundation – Golf FORE health care September 12, 2026 (\$625/team). It was agreed to not donate at this time. The Town donates annually to the Burin Peninsula Health Care Foundation.

15. Invoices for Payment

MOTION 2026-4175: R.BROOKS/E.STROWBRIDGE

Motioned that the Town approve payment of invoices for the month of July 2026 in the amount of \$394,157.52 as presented.

ALL IN FAVOUR MOTION CARRIED

b. Development Committee

Deputy Mayor Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on August 13, 2026.

1. Permit – General Repairs

MOTION 2026-4176: R.BROOKS/A.MEADE

Motioned that the Town accept the general repair permits as presented in the report.

ALL IN FAVOUR MOTION CARRIED

2. Permit – Residential Repairs

MOTION 2026-4177: R.BROOKS/E.STROWBRIDGE

Motioned that the Town accept the residential repair permits as presented in the report.

ALL IN FAVOUR MOTION CARRIED

3. Condition of Properties

Three properties were forwarded letters requesting they clean up their properties. It was agreed to allow their requested time to start/finish cleanup.

4. Paint Program

MOTION 2026-4178: R.BROOKS/E.STROWBRIDGE

Motioned that the Town provide the services previously provided by Home Hardware where residents can drop off leftover paint.

ALL IN FAVOUR MOTION CARRIED

5. Benches on the Nature Trail

MOTION 2026-4179: R.BROOKS/E.FOLLETT

Motioned that the Town create a policy for approval at the next meeting.

ALL IN FAVOUR MOTION CARRIED

6. Public Parking Signs

MOTION 2026-4180: R.BROOKS/D.DUNNE

Motioned that the Town erect public parking signs in parking spaces the Town owns, such as across from the Lions Centre, adjacent to Sharon's Nook.

ALL IN FAVOUR MOTION CARRIED

7. No Parking Signs

MOTION 2026-4181: R.BROOKS/C.CLEMENTS

Motioned that the Town erect "No parking signs" between the intersection of Coronation Street and Elizabeth Ave. and on the turn across from Ms. Bess Ann Forseys as this area has been very hazardous for vehicle and pedestrian traffic.

Councillor Dunne removed himself from the motion due to living and having family in the area.

Yay - Burfitt, Brooks, Clements, Meade, Strowbridge
Nay - Follett

MOTION CARRIED

c. Parks/Recreation/Youth of Council

Councillor Strowbridge, Committee Chairperson, presented a written report of a meeting the Committee held on July 6, 2026.

d. Joint Community Council

Councillor Follett, Town Liaison, presented a verbal report of a meeting he attended in Marystown on August 2, 2026.

6. OLD BUSINESS**a. Emergency Response Plan**

CAO Fleming gave an update.

b. Water Update

Mayor Burfitt gave an update on the water situation and advised a mass notice went out to residents today on this. Councillor Dunne will follow up with the Town of Fortune to see if they have a time frame of when we can switch back on their water supply.

11. NEW BUSINESS**12. COUNCILLORS FORUM****a. Speed Humps**

Councillor Clements asked when the speed “humps” will be place at the intersection of Hickman Street and Elizabeth Ave. CAO Fleming advised the paving company will install these when they arrive.

b. Fence on Blackburn Road

Councillor Dunne asked if we are still erecting the picket fence on Blackburn Road. It is on the list of things to do.

c. Ipad

Councillor Follett advised he still haven’t received a Town Ipad and email address. Work is still in progress trying to access the ipad we have from a formal councillor and still trying to get a hold of Bell for the email address, which is difficult.

d. Sign

Councillor Strowbridge advised the “Welcome to Grand Bank” sign is missing from into Grand Bank from Fortune. The Town needs to order a new sign. Also, advised that bushes need to be cut down around the Dory display coming into Grand Bank.

e. Downtown Redevelopment

Deputy Mayor Brooks asked if the Joint Community Council could rally for full cell phone coverage for the Burin Peninsula. Councillor Follett will bring this forward at the next meeting.

f. Fargo Fire Truck

Councillor Dunne asked if the work is started on the Fargo Fire truck. Mayor Burfitt advised that nothing is started yet.

13. COMMUNICATIONS FROM TOWN OFFICIALS**14. NEXT MEETING DATE**

September 21, 2026 at 4:00 p.m.

15. ADJOURNMENT

MOTION 2026-4182: E.FOLLETT/E.STROWBRIDGE

Motioned that the meeting adjourn at 6:30 p.m.

ALL IN FAVOUR

MOTION CARRIED