

1. CALL TO ORDER

Regular meeting #3 for 2023 of the Grand Bank Town Council was held on Tuesday, March 21, 2023 at 4:00 p.m. at the Council Chambers.

Deputy Mayor Stan Burt, Councillors George Bennett, Angela Blackwood, Roger Brooks, Jack Burfitt, and Derrick Dunne attended along with Chief Administrative Officer Terry Fleming, Town Clerk Michelle Patten, and Recreation/Operations/Maintenance Director Tom Burton. Mayor Matthews is away on vacation.

2. ADOPTION OF AGENDA

MOTION 2023-3615: J. BURFITT/G. BENNETT

Motioned that the agenda be adopted with the addition of items c) Street Upgrades and d) Pool Reopening – HVAC System Repairs.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATION

4. ERRORS AND OMISSIONS – FEBRUARY 20, 2023

Item 6 a) Add “there” after roads.

5. ADOPTION OF MINUTES

MOTION 2023-3616: D. DUNNE/A. BLACKWOOD

Motioned that the minutes for Council Meeting of February 20, 2023 be approved with an addition of the word “there” to item 6 a.

ALL IN FAVOUR MOTION CARRIED

MOTION 2023-3617: G. BENNETT/A. BLACKWOOD

Motioned that the minutes for the Special Meeting of March 2, 2023 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. BUSINESS ARISING FROM MINUTES – FEBRUARY 20, 2023

a. Snow Clearing

Councillor Burfitt questioned if the budget for snow clearing operations is down this year as we haven’t had a bad winter. It was agreed for the Finance Committee to advise the cost of snow clearing to date versus the budget.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Dept of Municipal and Provincial Affairs**

Received the 2023 Community Sustainability Partnership Circular for the Municipal Operating Grant and Provincial Gas Tax Revenue programs. Deadline for submission of both is June 30, 2023. Deputy Mayor Burt advised that CAO Fleming has it on his action list and is in the process.

b. **Grand Bank Volunteer Fire Department**

1. Received a letter from Fire Chief Snook advising he received a complaint that Firefighters are using hot water to clean their vehicles, Fire Chief Snook confirmed the hoses used at the Fire Hall are not hooked into hot water and never have been. After some discussion, Councillor Dunne and Councillor Brooks confirmed that the Fire Department has never used hot water to clean any vehicle as there is no access to hot water for the hoses. Deputy Mayor Burt suggested that any time a complaint is received it should come in written form to the Town Office for investigation and go from there. It was also suggested to bring this matter forward to the next meeting for further discussion.
2. Received a request from Fire Chief Snook to have the wind row cleared in front of firefighter's residence during snow clearing operations so they can react to a call faster during a snow storm. Deputy Mayor Burt suggested that this may be something that Council can check into as fire calls are serious and can be time sensitive.
3. Received a request for janitorial services for the Fire Hall. It was agreed to ask Fire Chief Snook for more details of what it would entail.
4. Received a request for a meeting with Council to discuss the Fargo and the future plans. It was agreed to set up a meeting with Fire Chief Snook to discuss.

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **MHA Paul Pike**

Received an email regarding the Oil to Heat Pump Affordability Program. Councillor Burfitt gave a brief description of how the program works.

b. **Burin Peninsula Joint Council**

Received a copy of the minutes for their meeting of March 25, 2023.

c. **Department of Environment and Climate Change**

Received an email advising the Public Water Quality Data is now available on the Department of Environment and Climate Change's webpage.

d. **Federation of Canadian Municipalities**

Received an email advising the Town's Municipality's application (MAMP-18349) has been approved for funding from FCM's Municipal Asset Management Program.

e. **Community Youth Network**

Received a copy of an email from Alison Parsons of the Community Youth Network, addressed to John Burke High School, requesting office space and some storage space to help run their program more efficiently.

9. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Roger Brooks, Committee Member, presented a written report of a meeting the Committee held on March 13, 2023.

MOTION 2023-3618: R. BROOKS/A. BLACKWOOD

Motioned that the Finance Committee report of March 13, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2023-3619: R. BROOKS/G. BENNETT

Motioned that the Town of Grand Bank appoint Meridian Engineering Inc., to be the Town's engineers/consultants for Project No. 1-GI-23-00086, Riverside Drive East Phase II – Fish Plant Water Main in the amount of \$124,190.82 (HST included).

ALL IN FAVOUR

MOTION CARRIED

b. **Development Committee**

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on March 13, 2023.

MOTION 2023-3620: R. BROOKS/J. BURFITT

Motioned that the Development Committee report of March 13, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

c. **Burin Peninsula Community Advisory Committee**

Councillor Derrick Dunne presented a written report of a meeting held on March 13, 2023.

MOTION 2023-3621: D. DUNNE/J. BURFITT

Motioned that the Burin Peninsula Community Advisory Committee report of March 13, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

10. OLD BUSINESS

a. Waterfront Update

Councillor Burfitt advised that Phase II should be completed in September of 2023 if all goes well and Phase III is still on the radar to be completed.

b. Proposed Green Hydrogen/Ammonia Projects Update

Councillor Burfitt advised that both companies; Terra Nova Hydrogen and Everwind Fuels are still actively engaged in their proposals/applications to bring the projects to the Burin Peninsula.

c. Partanna Update

Recreation/Operations/Maintenance Director Burton advised that the Town hasn't received any serious interest in the former Partanna Building. Councillor Burfitt advised that we need to make a plan going forward if no interest in the building is received.

11. NEW BUSINESS

a. ACOA – Downtown Development Update

Chief Administrative Officer Fleming advised that staff met with Jody Brushett and Trevor Bungay regarding the next phase of the Downtown Development. They were both very supportive with the plan for the next phase and as soon as we get the estimate back from the engineering company we could have approval by the end of April with anticipated work starting this summer.

b. Dog Park Committee – Terms of Reference

Councillor Dunne advised the committee will be looking for five (5) committee members from the public.

MOTION 2023-3622: J. BURFITT/R. BROOKS

Motioned that the Town accept the Terms of Reference for the Dog Park Committee.

ALL IN FAVOUR

MOTION CARRIED

c. Street Upgrades

MOTION 2023-3623: R. BROOKS/G. BENNETT

Motioned that the Town put out a tender for the street upgrades for 2023.

ALL IN FAVOUR

MOTION CARRIED

b. Pool Reopening – HVAC System

Recreation/Operations/Maintenance Director Burton that the HVAC System will need to be repaired as it appears to have a crack in the casing. It was agreed to investigate the issue.

12. COUNCILLORS FORUM

a. Website

Councillor Burfitt asked if any updates were made to the Town's website. Town Clerk Patten advised that the two (2) names that were brought forward have been added.

b. Minutes

Councillor Dunne questioned if the full committee reports can be included in the Council Minutes so each Councillor has an option to approve or not approve on each individual item rather than approving the entire report. Town Clerk Patten advised she will check into this and have further discussion with Council.

c. Heat Pumps

Councillor Brooks asked if the Town would put out a tender for the heat pumps for the Bait Depot and the Fire Hall.

d. Snow Clearing

Councillor Bennett advised he was approached by a citizen who had advised him that the snow was plowed into his yard and was wondering if anything can be done about it. CAO Fleming advised he met with the citizen and also spoke to Working Foreman Snook regarding the matter and no further action required.

e. Training

Deputy Mayor Burt reminded everyone that everyone has to complete the Mandatory Orientation Training before the deadline.

f. Winterfest 2023

Deputy Mayor Burt advised that Winterfest 2023 was a great success.

13. COMMUNICATIONS FROM TOWN OFFICIALS

14. ADJOURNMENT

MOTION 2023-3624: D. DUNNE/G. BENNETT

Motioned that the meeting adjourn at 5:50 p.m.

ALL IN FAVOUR

MOTION CARRIED