

1. **CALL TO ORDER**

Regular meeting #7 for 2018 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, June 18, 2018 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett (via telephone), Roger Brooks, Jack Burfitt, Stan Burt and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Cathy Follett, Recreation Director Tom Burton and Paul Herridge representing the Southern Gazette. Office Administrator Sheila M. Dolimount was off on annual leave.

All councillors stood in a moment of silence for the recently deceased Clarence Brooks, Former Town Clerk, and George Rose, Former Councillor.

2. **ADOPTION OF AGENDA**

MOTION 2018-3008: S. BURT/C. WELSH

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATIONS - NIL**

4. **ADOPTION OF MINUTES**

MOTION 2018-3009: R. GRIKIS/J. BURFITT

Motioned that the minutes of the regular meeting for May 28, 2018 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES**

a. **Wharf**

Councillor Grikis asked if there was an update on the wharf. Mayor Matthews noted that the work is behind schedule but they are catching up. Councillor Burfitt noted he spoke with the Chairperson of the Harbour Authority and he advised concrete is ready to be poured on another section.

b. **Old Road**

Councillor Brooks asked if there was an update on the asphalt for Old Road. Town Manager Bolt advised that core samplings and testing are in the process of being completed by an independent company.

c. **Legendary Coasts**

Mayor Matthews advised he received an inquiry from the Rooms questioning why the Town didn't promote the museum in the article in the Southern Gazette last

week. Mayor Matthews explained to them that Council didn't have an input into the article, it was a discussion around the recent Legendary Coasts sessions and written as part of the items mentioned in the last regular Council meeting.

d. Long Grass

Councillor Grikis questioned if there was an update on the matter concerning long grass at the intersection of Marine Drive and Cemetery Road from the last council meeting. Mayor Matthews noted that nothing further has been brought forward.

e. Speed Bumps

Councillor Burfitt questioned if the cost of the speed bumps have been discussed. Mayor Matthews noted that Town Manager Bolt is gathering information to present to the finance committee.

f. Highway to Fortune

Councillor Grikis asked if the blue prints were received for the work being completed on the highway. Town Manager Bolt advised the Town wouldn't have access to the blue prints and no further information has been made available to the Town.

g. Clean up Properties

Councillor Bennett noted that a property had bulk items placed out by the curb the day before the last pick up and it wasn't picked up by BPRSB so they were asked to take it back in. It is now placed in front of their house. Town Manager Bolt was asked to follow up on the matter.

At this time, Deputy Mayor Welsh, Councillors Burfitt and Burt declared a conflict of interest and left the meeting.

ADOPTION OF MINUTES

MOTION 2018-3010: R. BROOKS/R. GRIKIS

Motioned that the minutes of the special meeting for May 31, 2018 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2018-3011: R. BROOKS/R. GRIKIS

Motioned that Town staff construct a half wall in the male washroom at the Bait Depot.

ALL IN FAVOUR MOTION CARRIED

At this time, Deputy Mayor Welsh, Councillors Burfitt and Burt returned to the meeting.

6. **INCOMING CORRESPONDENCE FOR ACTION**

a. **SNC Lavalin**

Received a copy of the Maintenance Garage Extension Award Recommendation by SNC Lavalin to Bluebird Investments Ltd., in the amount \$421,590. Mayor Matthews noted that this will be discussed under Old Business.

b. **Department of Municipal Affairs & Environment (MAE)**

Received a letter from MAE regarding some upcoming sessions regarding the consultations on the Municipal Legislative Review, a session will take place in Marystown on Tuesday, June 19, 2018 at 7:00 p.m. at Marystown Hotel. Councillors noted there is an Ambulance Committee meeting scheduled for tomorrow evening.

Town Clerk Follett advised she attended a similar session recently at the PMA Convention in Corner Brook. The session reviewed the many submissions that have been made.

c. **Burin Peninsula Cat Rescue (BPCR)**

Received an email from the BPCR regarding their TNR program for feral and stray cats, they are in the process of raising funds to have these cats spayed or neutered and have their ear tipped to indicate that it has been spayed or neutered. Their concern is that should they have these cats spayed, neutered and ear tipped and put back in an area, if they became captured by the Town would it be put down.

Mayor Matthews noted that the Town's Animal Control Officer will review this matter on a case by case basis and if there is a problem then it will be brought forward.

d. **Lighthouse Productions Inc.**

Received a letter from Lighthouse Productions Inc. advising that effective June 30, 2018 the power will be terminated to the old Theatre.

7. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **MHA Carol Anne Haley**

Received an email from MHA Haley's office regarding information on the Inclusion Grants Funding program which is now open for applications.

b. **Mills & Wright Landscape Architecture**

Received an email from Tom Wright, Partner and Environmental Designer, with a profile of the firm that he works with.

c. **Burin Peninsula Chamber of Commerce (BPCC)**

Received an email from the BPCC of the Atlantic Chamber of Commerce Newsletter and the policy framework for rate mitigation.

d. **Heather Godri**

Received an email from Heather Godri regarding our beautiful community however she expressed her concern over the amount of garbage at L'Anse au Loup Tee.

Councillor Burt noted that there is a large amount of garbage on the Molliers wood road. Town Manager Bolt was asked to view the area.

8. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on June 12, 2018.

MOTION 2018-3012: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of June 12, 2018 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

b. **Development Committee**

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on June 12, 2018.

MOTION 2018-3013: C. WELSH/R. BROOKS

Motioned that the Development Committee report of June 12, 2018 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

c. **Heritage & Tourism Committee**

Councillor Burfitt, Committee Chairperson, presented a written report of a meeting the Committee held on May 30, 2018.

It was noted that item #2 will be reviewed by the committee and brought back for the next meeting.

Councillor Bennett noted that the curator of the Museum will be in contact with Parks Canada regarding erecting the plaque.

MOTION 2018-3014: J. BURFITT/G. BENNETT

Motioned that the Heritage & Tourism Committee report of May 30, 2018 be accepted with the exception of item 2, By-Law.

ALL IN FAVOUR MOTION CARRIED

d. Recreation & Youth Committee

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on May 30, 2018.

MOTION 2018-3015: C. WELSH/R. GRIKIS

Motioned that the Recreation & Youth Committee report of May 30, 2018 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

9. OLD BUSINESS

a. Municipal Garage – Accept Tender

At this time, Councillor Grikis left the meeting.

MOTION 2018-3016: S. BURT/C. WELSH

Motioned that the Town of Grand Bank accept the recommendation of their Engineering Company, SNC Lavalin, and award the tender in the amount of \$421,590 to Bluebird Investments Ltd. for the maintenance and repairs of the Municipal Garage and the construction of a new rest room for outside employees.

ALL IN FAVOUR MOTION CARRIED

b. Chamber of Commerce Municipal Forum

Mayor Matthews advised many communities from around the Peninsula were represented at the municipal forum.

At this time Councillor Grikis returned to the meeting.

Mayor Matthews expressed appreciation to the Chamber of Commerce for the work they are doing and suggested the municipal forum should be an annual event.

c. Ceremony – Justin Dodge

Mayor Matthews noted there was a great turn out for the unveiling of the sign for Justin. Mayor Matthews expressed appreciation for the great design and to all those that brought the event together.

d. Atlantic Pursuit

Mayor Matthews noted Lloyds of London (insurance company) recently viewed the vessel and provided 52 recommendations which have to be completed in the next four to six weeks as the vessel has to be moved due to the work that needs to be completed on the wharf. The vessel may require a stability test as well as a fire plan. It was agreed that Mayor Matthews would forward the recommendation to councillors for review and comments.

e. Swimming Pool - Update

Mayor Matthews commended the Town Manager, Recreation Director and workers for the work that has been completed on the pool. There is some further work that needs to be completed which should be compiled and funding applied for. It was noted that if the pool is ready to be open in May of next year then it should be opened.

10. NEW BUSINESS

a. Fire Department Constitution - Updated

MOTION 2018-3017: R. GRIKIS/S. BURT

Motioned that the Town of Grand Bank accept the changes to the Fire Department Constitution as presented.

ALL IN FAVOUR

MOTION CARRIED

b. Amendment of Bulk Item Policy

Mayor Matthews noted that the Bulk Item Policy needs review in terms of cost for pick up and time to pay fee.

MOTION 2018-3018: C. WELSH/R. GRIKIS

Motioned that the Town of Grand Bank adopt the following Amended Bulk Item Policy be adopted retroactive to January 1, 2018.

The Town of Grand Bank will direct its staff to collect and dispose of any garbage or bulk items that are placed at the curb in violation of the Town's Waste Regulations 2016. Items placed at the curb prior to the day of regular collection or the day before with respect to bulk items collection are in violation of the Town's Waste Regulations 2016.

Should garbage or bulk items be placed at the curb before this time it will be removed from a property and the property owner will be charged a minimum fee of \$ 50.00.

Any cost over and above this minimum fee will be invoiced based on employee(s) time, use of town vehicles, travel (if required to transport garbage or bulk items to

the waste disposal site) at \$0.75 per km and any waste disposal fees charged.

Property owners will be given until September 30th, without interest, to pay the fee, after which water services will be discontinued.

ALL IN FAVOUR MOTION CARRIED

c. Downtown Re-Development

Town Manager Bolt advised that a meeting was held with Mr. Warren to address concerns that Warren's Store had with the realignment of parking and plans for the area. Changes were made and Mr. Warren was in agreement with moving forward with the plan.

MOTION 2018-3019: R. BROOK/S. BURT

Motioned that the Town of Grand Bank advise the Town's engineering firm SNC Lavalin, to proceed to tender for the downtown redevelopment project.

ALL IN FAVOUR MOTION CARRIED

d. Accumulation of Tires - Gunville

Town Manager Bolt advised that the fire department has expressed concern with approximately 200 tires as well as a ditch on a property at Gunville. Town Manager Bolt advised that he has forwarded an email to the Department of Municipal Affairs and Environment requesting they investigate.

e. Use of Partanna Auditorium – July 30, 2018

At this time Deputy Mayor Welsh, Councillors Burfitt and Burt declared a conflict of interest and left the meeting.

MOTION 2018-3020: G. BENNETT/R. BROOKS

Motioned that the Town of Grand Bank permit the Grand Bank Regional Theater use of the Partanna Auditorium, free of charge, on July 30, 2018 to host a concert with the understanding that adequate security is in place.

ALL IN FAVOUR MOTION CARRIED

At this time Deputy Mayor Welsh, Councillors Burfitt and Burt returned to the meeting.

f. Council Meetings during the Summer

Mayor Matthews advised that the meeting schedule for July and August will be reviewed and communicated to Council. It was noted that a special meeting may be required to proceed with the tax sale of properties.

11. COUNCILLORS FORUM

a. Council Support

Councillor Brooks thank council and staff for their support during the recent passing of his father.

b. Nature Trail

Councillor Burfitt questioned if there is work being completed on the nature trail. Recreation Director Burton advised that workers have not been approved yet and workers have not been designated for the trail. Workers, once approved, will be complimenting our grounds maintenance workers.

It was agreed that a plan would be put in place for the upgrade of the trail and workers would be made available to complete the work in short time.

c. Salvation Army Officers Farewell

Mayor Matthews noted that he and several councillors attended the farewell service for the Colbournes at which time a picture of Grand Bank was presented to them.

12. COMMUNICATIONS FROM TOWN OFFICIALS

Recreation Director Burton noted that the earliest start date for the JCP workers will be June 26, 2018.

13. ADJOURNMENT

MOTION 2018-3021: S. BURT/G. BENNETT

Motioned that the meeting adjourn at 5:15 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: _____

Town Clerk

Date: _____