

1. **CALL TO ORDER**

Regular meeting #04 for 2025 of the Grand Bank Town Council was held on Tuesday, April 22, 2025 at 4:00 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors Angela Blackwood (via telephone), Roger Brooks, Jack Burfitt, Colin Clements, and Derrick Dunne attended along with CAO Terry Fleming, Town Clerk Michelle Patten, and Director of Operations and Facilities Manager Joe Periera.

2. **ADOPTION OF AGENDA**

MOTION 2025-3873: C.CLEMENTS/J.BURFITT

Motioned that the agenda be adopted as presented with the addition of item 11.e. – Edwin Street Change Order.

ALL IN FAVOUR

MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS**

5. **ADOPTION OF MINUTES**

MOTION 2025-3874: S.BURT/D.DUNNE

Motioned that the minutes for the Regular Meeting of Council held on March 18, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – MARCH 18, 2025**

7. **INCOMING CORRESPONDENCE FOR ACTION**

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Burin Peninsula Supported Employment Services**

Received a letter advising the program will revise the mandate to support eligible participants with developmental disabilities, rather than intellectual disabilities, which have a potential to transition to workplace independence over a period of time, as assessed based on need and capacity. The program will be implementing changes and recommendations made that will help further the continuation and success of the Supported Employment Program in the future.

b. **Municipalities Newfoundland and Labrador (MNL)**

- CAO Fleming has joined the Finance Committee.
- Director of Operations and Facilities Manager Periera has joined the Small Towns Advisory Committee.

9. **COMMITTEE REPORTS**

a. **Finance Committee**

Deputy Mayor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on April 15, 2025.

MOTION 2025-3875: S.BURT/J.BURFITT

Motioned that the Finance Committee report of April 15, 2025 be approved as presented with the exception of item #14.

ALL IN FAVOUR

MOTION CARRIED

Deputy Mayor left the meeting at this time.
Councillor Brooks presented item #14.

MOTION 2025-3876: R.BROOKS/D.DUNNE

Motioned that the Town of Grand Bank provide interim funding in the amount of \$25,000.00 to Lighthouse Production Inc. in the form of a loan under the same terms and conditions of the original loan dated April 11, 2019, until such time as Lighthouse Production Inc. receives 2025 funding from the Province for the operation of the Regional Theatre at which time the loan will be repaid in full.

ALL IN FAVOUR MOTION CARRIED

Deputy Mayor returned to the meeting at this time.

MOTION 2025-3877: S.BURT/D.DUNNE

Motioned that the Town of Grand Bank accept the tender from Wally Drake Trucking Ltd., in the amount of \$250,176.75 (HST Included) for Edwin Street Culvert Replacement Phase II.

ALL IN FAVOUR MOTION CARRIED

b. Development Committee

Councillor Brooks, Committee Member, presented a written report of a meeting the Committee held on April 15, 2025.

MOTION 2025-3878: J.BURFITT/D.DUNNE

Motioned that the Town contact the Heritage Society asking if they have interest in property that is submitted to the Town for demolition by the property owner.

ALL IN FAVOUR MOTION CARRIED

Mayor Matthews left the meeting at this time for discussion on item #6.

Deputy Mayor Burt chaired the meeting.

Mayor Matthews returned to the meeting at this time.

MOTION 2025-3879: R.BROOKS/J.BURFITT

Motioned that the Development Committee report of April 15, 2025 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

Councillor Clements left the meeting at this time due to work.

c. Collaboration Committee

Councillor Dunne, Committee Member presented a written report of a meeting that was held on March 27, 2025. After a lengthy discussion it was agreed to not support the request.

d. Burin Peninsula Joint Council Committee

Deputy Mayor Burt gave an update on the Health Care on the Burin Peninsula. After some discussion it was agreed to arrange a meeting to discuss concerns in our area with Ms. Debbie Welsh.

10. OLD BUSINESS

a. Warming Center Update

Mayor Matthews gave an update on the Warming Center and advised we are hoping the tender will go out on Friday.

b. Partanna Update

Mayor Matthews advised there isn't much movement on the status of the building unfortunately.

c. Downtown Redevelopment Update

CAO Fleming advised the tender closes on May 6, 2025. There should be some work commencing once the tender is closed and approved.

11. NEW BUSINESS

a. Code of Conduct

There was a general discussion on the Code of Conduct and the need to keep the meetings respectful, and that everyone should voice their opinion in a manner that reflects decorum in the Council Chambers.

b. Towns and Local Service District Act (TLSDA) - Motions

MOTION 2025-3880: D.DUNNE/R.BROOKS

Motioned that the Town of Grand Bank accept the Recreational Vehicle By-Law pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (h).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3881: D.DUNNE/S.BURT

Motioned that the Town of Grand Bank accept the Arrears Sale By-Law Pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 7 (1) (d).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3882: D.DUNNE/R.BROOKS

Motioned that the Town of Grand Bank accept the Residential Waste By-Law Pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (f).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3883: D.DUNNE/A.BLACKWOOD

Motioned that the Town of Grand Bank accept the Rules of Procedure Pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 7 (1) (a).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3884: S.BURT/A.BLACKWOOD

Motioned that the Town of Grand Bank accept the Noise & Nuisance By-Law Pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (f).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3885: S.BURT/D.DUNNE

Motioned that the Town of Grand Bank accept the Waste Disposal & Property By-Law Pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (f) and Section 8 (1) (m).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3886: S.BURT/J.BURFITT

Motioned that the Town of Grand Bank accept the Snow Clearing By-Law Pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (c).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3887: J.BURFITT/R.BROOKS

Motioned that the Town of Grand Bank accept the Anti-Litter By-Law pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (m).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3888: J.BURFITT/S.BURT

Motioned that the Town of Grand Bank accept the Road Reservation By-Law pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8.

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3889: J.BURFITT/D.DUNNE

Motioned that the Town of Grand Bank accept the Traffic By-Law pursuant to the power delegated by the Minister of Transportation and Infrastructure under Section 189 of the Highway Traffic Act and the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (g).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3890: R.BROOKS/J.BURFITT

Motioned that the Town of Grand Bank accept the Animal Control By-Law pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (k).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3891: R.BROOKS/A.BLACKWOOD

Motioned that the Town of Grand Bank accept the Open Air Fire By-Law pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (q) and (r).

ALL IN FAVOUR MOTION CARRIED

MOTION 2025-3892: R.BROOKS/J.BURFITT

Motioned that the Town of Grand Bank accept the Commercial Motor Vehicle By-Law pursuant to the authority conferred by the Towns and Local Services District Act, Chapter T-6.2, Section 8 (1) (j).

ALL IN FAVOUR MOTION CARRIED

c. Accept Revised Balanced Budget

MOTION 2025-3893: S.BURT/R.BROOKS

Be it resolved that the Town of Grand Bank re-submit balanced 2025 budget of \$3,301,533.25.

ALL IN FAVOUR MOTION CARRIED

d. Support Letter – Fall Protection Instructor Certification

It was agreed to provide I & G Safety Solutions a letter of support from the Town, as the Town's Outside Staff utilizes the business for necessary training, such as Fall Protection, Traffic Control, etc.

e. Edwin Street Change Order

MOTION 2025-3894: S.BURT/J.BURFITT

Motioned that the Town of Grand Bank accept Change Order No 1 in the amount of \$9,795.13 (HST Included) for additional engineering costs for Meridian Engineering Inc. associated with separating Edwin Street Culvert Replacement, into 2 separate Phases, with Phase I being culvert Replacement and Phase II being curb, gutter and pavement. Each of these Phases required its own set of drawings and specifications as well as additional costs for material testing (concrete curb and gutter, soil compaction, asphalt).

ALL IN FAVOUR

MOTION CARRIED

12. COUNCILLORS FORUM

a. Radio-thon

Mayor Matthews asked if anyone would be available to Radio-thon on May 28, 2025. Deputy Mayor Burt advised he will let the office know if he is available to attend.

b. Street Sweeper & Speed Signs

Councillor Brooks asked when the street sweeper will be in Town. CAO Fleming advised he will be here next week.

Councillor Brooks asked when the speed bumps and speed signs will go out. CAO Fleming advised they will be put out soon.

c. Garbage

Deputy Mayor Burt advised how disappointed he is to see household and bulk garbage being dumped around Town boundaries; and suggested erecting a locked gate at Lewis Hill.

d. Bridge

Councillor Dunne advised work is currently underway on the Bridge near Red Harbour. Also advised that the Outside Staff done a great job on Farmers Hill Road, and he would like to see more ditching down as far as the Ambulance Base.

13. COMMUNICATIONS FROM TOWN OFFICIALS

14. ADJOURNMENT

MOTION 2025-3895: S.BURT/J.BURFITT

Motioned that the meeting adjourn at 5:31 p.m.

ALL IN FAVOUR

MOTION CARRIED