

1. **CALL TO ORDER**

Regular meeting #4 for 2021 of the Grand Bank Town Council was held on Tuesday, May 25, 2021 at 2:00 p.m. at the 50+ Club.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Jack Burfitt, Stan Burt and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount, and Recreation/Operations/Maintenance Director Tom Burton. Councillor Roger Brooks and Administrative Clerk Michelle Patten are working.

2. **ADOPTION OF AGENDA**

MOTION 2021-3361: S. BURT/R. GRIKIS

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION** NONE

4. **ERRORS AND OMISSIONS – APRIL 26, 2021**

Councillor Brooks was in attendance at the meeting of April 26, 2021, he entered the meeting shortly after it began.

Councillor Grikis advised in 6(i) Change the word from purchased to installed.

5. **ADOPTION OF MINUTES**

MOTION 2021-3362: R. GRIKIS/G. BENNETT

Motioned that the minutes of the Regular Meeting for April 26, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – APRIL 26, 2021**

a. **Property – Oceanview Street**

Councillor Burt inquired if there was any update on the property on Oceanview Street. Mayor Matthews advised that there hasn't been any negotiating on this issue further since the family is firm on the price at this point, and it's higher than the Town should consider for this property.

b. **Community Youth Network**

Councillor Burfitt inquired if there was any further developments on the proposed development that would include an area for CYN. Mayor Matthews noted the developer was probably waiting to hear back from Council following previous discussions on this issue, and whether or not Council agreed with the stipulations outlined by the developer. Mayor Matthews also noted that he was informed CYN was looking for permission to use the High School for their program, and we would assist with this request should the CYN require the Town's input.

c. **Juanita Rose**

Deputy Mayor Welsh advised that he understands that Juanita Rose would help with getting the Swimming Pool up and running. Recreation Director Burton advised that Juanita doesn't want anything to stop the pool from opening, however, would not commit to being full time. Recreation Director Burton advised that Juanita would recertify the pool staff. It was felt that Council needs to be independent on the training.

d. **Clean up of Private Property**

Councillor Grikis questioned if the property is being cleaned up. Mayor Matthews advised that everything was done to the letter of the law in regards to Council's request to have the property cleaned up. It was noted that some of the garbage has been cleaned up, however, there is still a lot of garbage on the property. Mayor Matthews stated that there may have to be intervention by the Town to ensure the property is fully cleaned up by June 12, 2021.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Burin Peninsula Regional Service Board**

Received a letter advising they have been working with the RCMP and the Marystown Volunteer Fire Department to enhance emergency service response times. They are discussing putting kilometer markers (signs) along Route 210 to help travelers and first responders in providing location references. The Service Board is looking for written support from the Town. Deputy Mayor Welsh questioned Councillor Grikis on the clarification of what the Board is supposed to be doing. Mayor Matthews stated he is not disputing the concept, however it is provincial roads and the provincial government is responsible for any such program. Mayor Matthews also questioned why the Regional Service Board is taking the lead on this initiative, and not the JTCC. It was agreed to write the Burin Peninsula Regional Service Board expressing Council's views on this issue.

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Eastern Health**

Received an email with information and handouts about the Covid-19 vaccine.

b. **Department of Municipal and Provincial Affairs**

Received a letter advising that the Town's Capital Investment Plan for Road Upgrades 2021 is approved in the amount \$142,950.

c. **Department of Environment & Climate Change**

Received an email regarding working in and within 15 meters of a waterbody, including wetlands.

d. **Department of Transportation and Infrastructure**

Received an email regarding the deadline for issuing amendments to open calls for bids through the Department.

e. **Burin Peninsula Chamber of Commerce**

Received an email advising the Annual General Meeting has been scheduled for June 2, 2021.

f. **Municipal Assessment Agency**

Received an updated on the Municipal Assessment Agency.

g. **Infrastructure Canada**

Received an email regarding an online survey to complete, to assess the effectiveness of the Gas Tax Fund/Canada Community Building Funds program.

h. **Grand Bank – Fortune Ambulance Service Inc.**

Received a copy of the minutes of February 4, 2021.

9. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on May 19, 2021.

Mayor Matthews excused himself from the chair, as he is in a conflict of interest. Deputy Mayor Welsh took the chair.

Item 5: Supplementary Assessments was discussed.

MOTION 2021-3363: S. BURT/R. GRIKIS

Motioned that the Supplementary Assessments be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

Mayor Matthews returned to the meeting at this time.

MOTION 2021-3364: S. BURT/C. WELSH

Motioned that the Finance Committee report of May 19, 2021 be approved with the exception of item 5.

ALL IN FAVOUR MOTION CARRIED

b. Development Committee

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on May 19, 2021.

MOTION 2021-3365: C. WELSH/J. BURFITT

Motioned that the Development Committee report of May 19, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

10. OLD BUSINESS

a. Outside Maintenance Update

Recreation Director Burton advised Council that the work was going well. He stated that there is only him and Richard working right now, however it is possible there will be two JCP workers in place along with two Summer Students.

b. Swimming Pool Update

Recreation Director Burton advised that the pool is filled up, however, the levels dropped about 12” over the weekend. Recreation Director Burton advised he will be doing the chemical checks each day once it is up and running. He also advised the pumps are working fine.

c. Tender Call for Nature Trail

Town Manager Bolt advised the closing date for the Nature Trail Project is Tuesday June 1, 2021. Mayor Matthews stated Council should consider purchasing a parcel of land that is near the Nature Trail to protect the integrity of the Trail for the future. It is agreed to approach the property owner to see if they are prepared to sale the land.

d. Update on Dam Project

Mayor Matthews advised that the Dam Project is mostly under water work, and as such will be put on hold as of May 30, 2021 due to the opening of the Salmon season. The project will resume in the fall for completion. Town Manager Bolt advised the contractors are working there all this week. Mayor Matthews advised it is hard work that presents many challenges given the nature of the project however the contractor is doing a good job.

11. NEW BUSINESS

a. Surplus Funding – Capital Works

Mayor Matthews advised that the Capital Works surplus funding has been denied for a number of street upgrades. He advised it was approved last year but was denied by the provincial government this year, including the federal government’s share of the project. Town Manager Bolt advised that the first lot of surplus funding for work on Church Street is still available, however, the second lot of surplus funding in the amount of \$206,000 was denied for Riverside West, Elizabeth Avenue and Main Street. Mayor Matthews also advised that he wrote the Minister and MHA concerning this decision.

b. New Loader

Town Manager Bolt advised the Town received four tenders of which one did not qualify since the company did not provide the 10% bid bond requirement. He advised the lowest bid was received from Reefer Repair Services, 2nd lowest Toromont Cat, and Brandt Tractor ranked third. He advised that he checked on references with the Town of Gander and the City of Mount Pearl concerning the Hyundai Equipment from Reefer. The City of Mount Pearl advised they found Hyundai good, however, the Town of Gander did not like the Hyundai machine, they had trouble with it from the beginning.

MOTION 2021-3366: C. WELSH/R. GRIKIS

Motioned that the Town of Grand Bank accept the second highest tender by Toromont Cat based on Town Manager Bolt's recommendation in the best interest of the Town, the service provided, referrals, reputation, etc.

ALL IN FAVOUR

MOTION CARRIED

c. Election Training

Mayor Matthews advised that Administrative Clerk Patten and Town Clerk Dolimount will be in election training on June 3, 2021 at Marystown.

d. Summer Hours (June 14th – Sept 18th)

Mayor Matthews advised that summer hours will be from June 14th to September 18, 2021 and includes all Staff.

e. Sweeper

Mayor Matthews advised that he received a request from one of the churches to see if they could have their parking lot swept by the Town's sweeper.

MOTION 2021-3367: J. BURFITT/C. WELSH

Motioned that the Town of Grand Bank would engage the Town's Sweeper to clean the parking lots of the three (3) churches once a year in the spring, and upon request from the Church.

ALL IN FAVOUR

MOTION CARRIED

12. COUNCILLORS FORUM

a. 50th Anniversary Gifts

Councillor Burfitt inquired if anything was done regarding 50th Anniversary gifts. Mayor Matthews advised that the gifts were purchased.

b. Summer Festival

Councillor Burt questioned if there was going to be a day or weekend set aside for a special event this year in place of the Festival. Mayor Matthews suggested contacting Joan Caines to look into this.

c. Heritage Society

Councillor Bennett advised that the Heritage Society is working on a number of things and one of those things is to do a virtual presentation of the Harris House and Mariners Memorial. He also advised they are going to get the Mariner's Memorial pool ready to open this summer, and that work is going to be done with Harris House.

d. Poop & Scoop

Councillor Grikis suggested looking at the regulations regarding Poop and Scoop on the Nature Trail. Mayor Matthews advised that there was another container placed on the Trail a couple of days ago. Recreation Director Burton suggested keeping the dogs off the trail if people are not going to clean up after their dog.

e. Lewis Hill

Deputy Mayor Welsh advised that he received a complaint that someone has dumped a large amount of glass at Lewis Hill.

f. Flag Pole

Deputy Mayor Welsh advised he was approached by the 50+ Club to see if the Town could help remove the shackles from the flag pole so they could do some work on it.

g. Mice

Deputy Mayor Welsh advised that a number of houses in the Cemetery Road area are getting mice in their homes and it may be coming from the dilapidated house in the area.

h. Property – George Street

Deputy Mayor Welsh questioned if the gentleman was approached about removing the trailers from the property. Town Manager Bolt advised that he spoke to the gentleman to have the property cleaned up and the trailers removed. Mayor Matthews stated that there are a number of properties that need to be cleaned up. He suggested that the Development Committee have a look around Town to identify the properties that needs to be cleaned up.

i. Beaches

Deputy Mayor Welsh questioned if the Town would approach the CYN to see if they could clean up Admiral's Cove and Trimm's Beach. Recreation Director Burton advised that CYN have already cleaned up Admiral's Cove. Recreation Director Burton agreed to talk to the CYN about cleaning up Trimm's Beach.

j. Clean up

Councillor Grikis questioned if clean up will be taking place and advised that clean up should take place during Bulk Item day and when the dumpsters are in Town, which will be on June 12th.

13. COMMUNICATIONS FROM TOWN OFFICIALS

14. ADJOURNMENT

MOTION 2021-3368: C. WELSH/R. GRIKIS

Motioned that the meeting adjourn at 3:30 p.m.

ALL IN FAVOUR

MOTION CARRIED