

1. **CALL TO ORDER**

Regular meeting #9 for 2023 of the Grand Bank Town Council was held on Monday, September 25, 2023 at 4:00 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Councillors Angela Blackwood, Roger Brooks, Jack Burfitt, and Derrick Dunne attended along with Chief Administrative Officer Terry Fleming, Town Clerk Michelle Patten, and Recreation/Operations/Maintenance Director Tom Burton.

Moment of Silence for Councillor George Bennett.

2. **ADOPTION OF AGENDA**

MOTION 2023-3679: J.BURFITT/D.DUNNE

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS – AUGUST 28, 2023**

5. **ADOPTION OF MINUTES**

MOTION 2023-3680: J.BURFITT/A.BLACKWOOD

Motioned that the minutes for Council Meeting August 28, 2023 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2023-3681: J.BURFITT/A.BLACKWOOD

Motioned that the minutes for Special Meeting September 1, 2023 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – AUGUST 28, 2023**

a. **Bridge**

Councillor Dunne questioned if there was an update on the Bridge. Mayor Matthews advised we haven't received anything back from the Department of Transportation or the MHA's office.

b. **Dogs Creating a Nuisance**

Councillor Dunne questioned if there was a complaint during quiet hours what could be done. Mayor Matthews advised the best thing to do is contact the Town's Emergency phone line and that person would investigate the situation.

7. **INCOMING CORRESPONDENCE FOR ACTION**

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **RCMP**

Received the monthly report for August.

b. **Department of Justice and Public Safety**

Received a letter advising Fire Prevention Week will be October 8-14<sup>th</sup>.

c. **Department of Industry, Energy and Technology**

Received a letter advising the submission for a Wind Energy Project from Everwind NL Company has been selected to receive a Wind Application Recommendation Letter, indicating their submission has been reviewed and recommended by the Department. The letter grants Everwind NL the exclusive right to pursue the development of its project. Councillor Dunne questioned if the public can still access the roads being constructed by Everwind NL. Councillor Burfitt advised it is his understanding that you can when safe to do so and when no signs are erected to say otherwise for safety concerns.

Administrative Clerk Michelle Osmond entered the meeting at this time.

**9. COMMITTEE REPORTS**

**a. Finance Committee**

Councillor Roger Brooks, Committee Member, presented a written report of a meeting the Committee held on September 20, 2023.

MOTION 2023-3682: R.BROOKS/J.BURFITT

Motioned that the Finance Committee report of September 20, 2023 be approved as presented.

ALL IN FAVOUR                      MOTION CARRIED

MOTION 2023-3683: J.BURFITT/D.DUNNE

Motioned that the Town of Grand Bank advertise the former Partanna Building with a Real Estate Agent for a one year term, but as of April 2024 the Town will set up a committee to move forward with a plan for the next step.

ALL IN FAVOUR                      MOTION CARRIED

**b. Development Committee**

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on September 20, 2023.

MOTION 2023-3684: R.BROOKS/D.DUNNE

Motioned that the Development Committee report of September 20, 2023 be approved as presented.

ALL IN FAVOUR                      MOTION CARRIED

**10. OLD BUSINESS**

**a. Capital Works Project**

Mayor Matthews gave an update on the project and also advised that he will continue to work on changing the Warming Center project to a 90/10.

**b. Riverside East - Waterline**

Mayor Matthews advised the project will commence in the Spring 2024 as it is late in the year to begin now to avoid the road being unpaved during the winter months.

**c. Community Garden**

After some discussion it was agreed to check into funding for Community Gardens. It was also agreed to look at possible locations; one being the former Partanna Building adjacent to the Swimming Pool.

MOTION 2023-3685: R.BROOKS/D.DUNNE

Motioned that the Town of Grand Bank move forward with the Community Garden for Spring 2024.

ALL IN FAVOUR                      MOTION CARRIED

**11. NEW BUSINESS**

**a. By-Election**

MOTION 2023-3686: A.BLACKWOOD/J. BURFITT

Motioned that, for the November 30, 2023 municipal by-election and in accordance with Section 13 (2) of the Elections Act, Sheila M. Dolimount, Temporary Secretary, be appointed as Alternative Returning Officer (ARO).

ALL IN FAVOUR                      MOTION CARRIED

MOTION 2023-3687: D.DUNNE/R.BROOKS

Motioned that, for the November 30, 2023 municipal by-election and in accordance with Section 14 (3) of the Elections Act, nomination day will be held on November 2, 2023 from 8:00 a.m. to 8:00 p.m. at the Grand Bank Town Office, 2 Church Street.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2023-3688: R.BROOKS/J.BURFITT

Motioned that, for the November 30, 2023 municipal by-election and in accordance with Section 26 (1) of the Elections Act, the advance poll be held on Thursday, November 23, 2023 from 8:00 a.m. to 8:00 p.m. at the 50+ Club, 17 Riverside West, Grand Bank, NL.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2023-3689: J.BURFITT/D.DUNNE

Motioned that, for the November 30, 2023 municipal by-election the number of votes for a recount be set at ten (10) votes as per Section 62 (1) of the Elections Act.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2023-3690: A.BLACKWOOD/J.BURFITT

Motioned that, for the November 30, 2023 municipal by-election the Town of Grand Bank would not participate in the mail-in voting process.

ALL IN FAVOUR

MOTION CARRIED

**b. MNL Annual Conference – October 25-28th**

Mayor Matthews advised that if a Councillor would like to attend to let Town Clerk Patten know by the end of this week.

**c. Health Care Meeting**

Mayor Matthews advised this will be rescheduled for another time, hopefully in October.

**12. COUNCILLORS FORUM**

**a. Light Pole at the Community Park**

Councillor Blackwood questioned if another light will be erected at the Community Park.

**b. Water Tower**

Councillor Dunne questioned the condition of the water tower and his concerns for doing repairs to the small leak. Mayor Matthews advised that a physical assessment will be carried out.

**c. Storyboards**

Councillor Brooks advised the storyboards around the Downtown area look great.

**d. Downtown Development**

Councillor Brooks asked for an update on the Downtown Development. CAO Fleming advised the final estimate and drawings should be here early this week.

**e. Storyboards**

Councillor Burfitt advised the storyboards around the Downtown area look great.

**f. Councillor George Bennett**

Councillor Burfitt reflected on the passing of Councillor George Bennett.

**13. COMMUNICATIONS FROM TOWN OFFICIALS**

**a. Outside Maintenance Employees**

Recreation/Operations/Maintenance Director Burton advised that two of the three maintenance employees are finished as of Friday, September 22<sup>nd</sup> and the last one will finish this week.

**14. ADJOURNMENT**

MOTION 2023-3691: R.BROOKS/D.DUNNE

Motioned that the meeting adjourn at 5:30 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

Date: \_\_\_\_\_