

1. **CALL TO ORDER**

Regular meeting #8 for 2019 of the Grand Bank Town Council was held in the Council Chambers at the former Federal Building on Monday, August 26, 2019 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett (via telephone), Roger Brooks, Jack Burfitt, and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount and Administrative Clerk Michelle Patten, along with Colin Farrell representing the Southern Gazette. Councillor Stan Burt is out of town due to medical reasons and Recreation Director Tom Burton is on vacation.

2. **ADOPTION OF AGENDA**

MOTION 2019-3163: C. WELSH/J. BURFITT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATIONS - NIL**

4. **ADOPTION OF MINUTES**

MOTION 2019-3164: J. BURFITT/R. BROOKS

Motioned that the minutes of the Regular Meeting for July 22, 2019 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES**

a. **Heritage Committee Meeting**

Councillor Burfitt advised that he was hoping to schedule a meeting with the Heritage Committee for next week. Councillor Bennett advised that he will be home around September 12th, so the meeting will be arranged when he gets home.

b. **Old Road**

Councillor Burfitt advised that he received a complaint of water build up in the area of Max Cox's property on Old Road. Town Manager Bolt advised that Bennett's Construction is aware of this and will be looking at it this week.

c. **Grand Bank/Fortune Ambulance**

Councillor Burfitt questioned if a meeting is going to be set up with the Town of Fortune. Mayor Matthews advised a meeting will be arranged soon.

d. **Pursuit**

Councillor Burfitt advised that work is continuing on the Pursuit, no major obstacles and it all looks good for the vessel to sail out of Grand Bank.

6. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Department of Municipal Affairs and Environment**

Received a letter advising the next call for Applications for the 2019/2020 Capital Funding begins July 29 and closes on September 30, 2019.

b. **Burin Peninsula Chamber of Commerce**

Received an email advising they are in the process of creating a new website and can add the Town's information.

c. **Municipalities Newfoundland and Labrador (MNL)**

Received an email regarding a meeting on Municipal Wastewater on Friday, September 6, 2019 in St. John's.

d. Prostate Cancer Canada

Received an email advising September is Prostate Cancer Awareness Month. The following proclamation is attached to declare the same.

**PROCLAMATION
Prostate Cancer Awareness Month
September 2019**

*WHEREAS, prostate cancer is the most common cancer among Canadian men; and
WHEREAS, 1 in 7 Canadian men will be diagnosed with the disease; and
WHEREAS, an estimated average of 11 Canadian men die from prostate cancer every day; and
WHEREAS, the survival rate for prostate cancer is nearly 100 per cent when detected early, but 3 of 4 men will die when found late; and
WHEREAS, black men and those with a family history of the disease are at a greater risk; and
WHEREAS, since Prostate Cancer Canada was formed in 1994, the death rate has been cut in half; and
WHEREAS, awareness and conversations about prostate cancer can lead to screening and early detection that saves lives, and
WHEREAS, the Town of Grand Bank supports Prostate Cancer Canada and everyone committed to raising awareness about prostate cancer;
THEREFORE, I, Mayor Rex C. Matthews, on behalf of Grand Bank Town Council, do hereby proclaim **September 2019 as Prostate Cancer Awareness Month** in the Town of Grand Bank.*

MOTION 2019-3165: C. WELSH/R. GRIKIS

Motioned that the Town of Grand Bank proclaim the month of September “Prostate Cancer Awareness” Month.

ALL IN FAVOUR

MOTION CARRIED

e. Grand Bank Development Corporation

Received an invitation to the official opening of the 2019 Annual Tradeshow and Holiday Fair, which will be held on Friday, October 25th at 4:45 p.m. It was agreed that the Town will have someone available to attend.

f. Grand Bank Volunteer Fire Department

Received a letter regarding hydrants. Town Manager Bolt was asked to investigate it in the fall with the Fire Chief.

g. Breast Cancer Society

Received a registration form for “Dress for the cause”. It was agreed the Town would participate as in previous years.

7. INCOMING CORRESPONDENCE FOR INFORMATION

a. St. John’s Military Family Resource Centre

Received a letter regarding the Military Family Resource Centre.

b. Municipalities Newfoundland and Labrador (MNL)

- * Received info note – Municipal Sector News: 69th Annual Conference and Trade Show.
- * Received an email – First Call for 2019 Resolutions, deadline is September 13, 2019.

c. Office of the Information and Privacy Commissioner

- * Received newsletter for July 2019.
- * Received an email regarding a time extension form & updated guidance.

d. Eastern Health

Received an email regarding NL community transportation program funding.

e. **Thank You Card**

Received a thank you card from the Trimm Family.

8. **COMMITTEE REPORTS**

a. **Finance Committee**

Deputy Mayor Clayton Welsh, Committee member, presented a written report of a meeting the Committee held on August 22, 2019.

MOTION 2019-3166: C. WELSH/R. GRIKIS

Motioned that the Finance Committee report of August 22, 2019 be accepted, with a change to item 2 (a) to read “have a staff member attend as well”.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2019-3167: C. WELSH/J. BURFITT

Motioned to accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated July 25, 2019 to complete the Municipal Dam Analysis and Upgrading, Project Number 17-GI-20-00081 for \$663,290. The Town of Grand Bank agrees to provide \$60,149.00 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

b. **Development Committee**

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on August 22, 2019.

After some discussion it was agreed to invite the individuals of item 2(n) to meeting. It was also discussed to have Recreation Director Burton to meet with the Heritage Society to do up an application with the Heritage NL for repairs to the Harris House.

MOTION 2019-3168: C. WELSH/G. BENNETT

Motioned that the Development Committee report of August 22, 2019 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

9. **OLD BUSINESS**

a. **Downtown Development Update**

Town Manager Bolt advised that there was a walk through with Welcon, the Contractor, that will be doing the ground work for electrical and paving, a couple of weeks ago and another walk through today, with Welcon and NL Power. The contractor is looking to work in the two areas at the same time. The project should be completed by November 15, 2019.

b. **Consultation Process Town Hall**

Mayor Matthews advised that he received a call that he forwarded to the Town Manager regarding setting up things for the Town Hall Consultations. The Town is responsible to pick a consultant through a RFP. Town Manager Bolt advised he is hoping to have everything completed by February 2020.

c. **Scrapped Vehicles**

Mayor Matthews advised that action will be taken regarding scrapped vehicles. It was agreed that members of the Development Committee would review.

Deputy Mayor Welsh and Councillor Burfitt left the meeting at this time, as they are in a conflict of interest as they are members of the Board of the theatre.

d. Grand Bank Theatre

MOTION 2019-3169: R. GRIKIS/R. BROOKS

Discussion on a tax structure for the Theatre in 2019 took place. **The Council recommends writing off the balance of a loan that was incurred in 2006 in the amount of \$8111.16. The Council further recommends that the Theatre would be taxed at a mil rate of 4.5 for the 2019 calendar year, along with a water tax of \$336.00. Therefore the theatre would pay \$443.03 for property taxes in 2019 based on a six month operation. The property tax rate for the theatre would be reviewed again during the 2020 budget process.**

ALL IN FAVOUR

MOTION CARRIED

Deputy Mayor Welsh and Councillor Burfitt returned to the meeting at this time.

10. NEW BUSINESS

a. Capital Works Project 2019/2020

Mayor Matthews advised that approval was received from government to upgrade our municipal dam. Once work is completed on the dam the Town should receive a better quality of water anytime the Town changes from Fortune water.

b. Meeting with Waste Management

Mayor Matthews advised a meeting was held recently with Joe Pittman and Harold Murphy of the Regional Waste Management to discuss the cost of off loading materials from the Seaking Building to that site. Town Manager Bolt advised that no response has been received to date. It was agreed that the Town needs all the costs involved before arranging a meeting with government.

c. Hazardous Materials Report – Seaking Building

Mayor Matthews advised that a very comprehensive report on the materials regarding the Seaking Building came back very positive for the Town.

d. Capital Works Application 2020/2021

Mayor Matthews advised that applications for Capital Works 2020/2021 have to be submitted by September 30/19. Town Manager Bolt advised there are a number of areas that need to be completed. He also advised the top priorities are:

- Item 1: Paving
- Item 2: Plant Waterline
- Item 3: Water, Sewer & Asphalt for Marine Drive

MOTION 2019-3170: C. WELSH/R. GRIKIS

Motioned that the Town of Grand Bank apply for the three priorities under the Capital Works 2020/2021.

ALL IN FAVOUR

MOTION CARRIED

11. COUNCILLORS FORUM

a. Thank you

Mayor Matthews commended the Management Staff on a job well done, with such a busy year.

b. Visitors

Deputy Mayor Welsh advised that he received a number of compliments from tourists that came to Town on how tidy and beautiful it is here.

c. Flowers

Councillor Burfitt suggested the Town should look at putting some monies in the 2020 budget for flowers to be put up around Town as it will be Come Home Year in 2020.

d. Wharf - Clearwater

Councillor Burfitt advised that he recently investigated the work being completed on the wharf by Clearwater and the Harbour Authority has no issues.

e. Theatre

Councillor Bennett questioned how things went this year with the Theatre. Councillor Burfitt advised that they don't have total numbers yet, but everything went very good.

f. Outside Maintenance

Mayor Matthews congratulated the Outside Staff and the Outside Maintenance Staff for a job well done again this year.

12. COMMUNICATIONS FROM TOWN OFFICIALS

13. ADJOURNMENT

MOTION 2019-3171: C. WELSH/R. GRIKIS

Motioned that the meeting adjourn at 5:10 p.m.

ALL IN FAVOUR

MOTION CARRIED