

1. CALL TO ORDER

Regular meeting #12 for 2018 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, November 5, 2018 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh (via facetime), Councillors George Bennett, Jack Burfitt, Stan Burt and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Cathy Follett, Recreation Director Tom Burton and Paul Herridge representing the Southern Gazette. Councillor Roger Brooks was out of town for work and Office Administrator Sheila M. Dolimount joined the meeting later.

2. ADOPTION OF AGENDA

MOTION 2018-3064: R. GRIKIS/S. BURT

Motioned that the agenda be adopted with the addition of site specific health and safety plan to new business.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATIONS - NIL**4. ADOPTION OF MINUTES**

MOTION 2018-3065: G. BENNETT/R. GRIKIS

Motioned that the minutes of the regular meeting for October 15, 2018 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. BUSINESS ARISING FROM MINUTES**a. Bulk Garbage**

Councillor Burt noted that most of the bulk items have been removed from the Lance aux Loupe area but there is still a mess there. Councillor Grikis noted he will speak with Burin Peninsula Regional Service Board tomorrow and report back to the Town Manager.

b. Crystal Harris

Councillor Burfitt noted the Military forwarded information to the local newspaper regarding Harris's promotion. It was agreed that a letter of congratulations be forwarded.

c. Expression of Interest

Councillor Burfitt noted that the Grand Bank Regional Theater needs time to get their items out of the Samuel J. Harris building and require a place to store the items. It was agreed that the Theatre would be written and advised they need to remove the items they would like to retain. It was agreed that Recreation Director Burton would review the storage and allocate space for the items for the Theater.

6. INCOMING CORRESPONDENCE FOR ACTION**a. Travis & Pam Parsons**

Received a letter from Travis & Pam Parsons expressing their concerns over the placements of pumps during the most recent rain storm that occurred during the weekend of October 20 – 22, 2018. Councillor Burfitt, noted in his opinion, putting out the pumps was delayed. Mayor Matthews noted that the Town has a policy in place and we should stick to it.

b. Roaming Dog

Received an email from a concerned citizen regarding an aggressive dog that is roaming at large in the area of Evans Street. It was agreed that the Town Manager would arrange for the Animal Control Officer to visit.

c. Grand Ban/Fortune Special Olympics

Received an email from the Special Olympics inviting Councillors and Staff to their annual 2018 Law Enforcement Torch Fun Run/Walk in Grand Bank on Saturday, November 17,

2018, the run/walk will take place from the Municipal Centre at 10:30 a.m. A free will offering would be appreciated.

d. Grand Bank Volunteer Fire Department

Received a request from the Fargo Restoration Committee to meet with Council to discuss the project to restore the 1941 Fargo Pumper Fire Truck and to gauge the level of support council is willing to offer. Mayor Mathews noted he thought this was a very good idea but need some estimates and what is the end goal, if it's going to be drivable for example. Councillor Burt and Grikis are council's liaisons and will bring back to the committee council's support of the project.

e. Department of Municipal Affairs & Environment (MAE)

Received a letter from MAE regarding the 2017-18 Municipal Capital Works Applications advising that the Town's applications for Dam Upgrading and Marine Drive Water, Sewer & Storm installation were not approved for funding, however if the projects continue to be a priority for the Town, they encourage the Town to resubmit the application(s) under future Municipal Capital Works Programs.

f. MADD Burin Peninsula

Received an invitation from MADD Burin Peninsula to attend a Candlelight Service of Hope and Remembrance ceremony to be held on November 17th at 2:00 p.m. at Calvary Pentecostal Church, Creston North, Marystown.

7. INCOMING CORRESPONDENCE FOR INFORMATION

a. Department of Municipal Affairs & Environment (MAE)

- * Received a circular advising that "the season for laying asphaltic surface course shall end on the 15th of October, unless extended by the Engineer." Councillor Grikis inquired regarding the resurfacing on Old Road for this year. Mayor Matthews noted that no further work will be completed on Old Road this year and negotiations are continuing with the contractor.
- * Received a letter from Fire & Emergency Services to announce that they will be coordinating a Province wide, in-house, training program "Operation 2020" using the new Essential 7, which meets the requirements of NFPA 1001, Firefighter 1, 2018 Edition, starting in January 2019.
- * Received a letter advising the 2019-20 Municipal Capitals Works and Cost-Shared Funding Program applications to be submitted for these programs by December 21, 2018.
- * Received information circular to clarify the rejection letters for 2018-19 Municipal Capital Works Applications.

b. Gran-For-Line Association

Received a letter from the Gran-For-Line Association to advise they would like to donate a wheelchair swing to the Community Park for those people who cannot access the equipment at the Park. Recreation Director advised he spoke to the Gran-For-Line and they will provide details on the type of swing they are looking at purchasing. The Recreation Commission would then review and find an area in the park that it can be placed.

c. MADD

Received a letter from MADD advising of some of the things they are doing around the Burin Peninsula.

d. Progressive Engineering & Consulting Inc.

Received a newsletter advising what their firm is all about.

e. Nalcor Energy

Received a copy of the Muskrat Falls Project Highlights for August 2018.

f. Thank you

Received a card from the Baker Family.

8. COMMITTEE REPORTS**a. Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on October 31, 2018.

Item 1f. Mayor Matthews noted that he's not in agreement with purchasing cards from councillor's discretionary fund.

Mayor Mathews noted that committee meetings should be for committee members only. Other Councillor should not attend unless they are asked to do so by the Mayor, Town Manager or Town Clerk due to other members being unavailable and a quorum being required.

MOTION 2018-3066: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of October 31, 2018 be accepted with the change to item 2 f, delete the second half of the recommendation.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Councillor Burfitt, Committee Member, presented a written report of a meeting the Committee held on October 31, 2018.

Town Manager Bolt presented a draft of the sign regarding the fire hall which was approved by all councillors.

MOTION 2018-3067: J. BURFITT/G. BENNETT

Motioned that the Development Committee report of Oct 31, 2018 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2018-3068: J. BURFITT/R. GRIKIS

Motioned that under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Council of the Town of Grand Bank adopts Amendment Number 1, 2018, to the Development Regulations for 2012 to 2022.

ALL IN FAVOUR

MOTION CARRIED

c. Grand Bank/Fortune Ambulance

Councillor Burfitt presented a written report of a meeting the Committee held on June 19, 2018.

MOTION 2018-3069: J. BURFITT/R. GRIKIS

Motioned that the Grand Bank/Fortune Ambulance Committee report of June 19, 2018 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

Councillor Grikis noted he recently attended meetings for the Ambulance in Gander. It was agreed he will make a report for the next meeting. Councillor Burt noted the Ambulance Committee will be presenting a budget for 2019. The next ambulance meeting is scheduled for November 29.

9. OLD BUSINESS**a. Downtown Re-Development**

Town Manager Bolt noted the tender went out on Friday, November 2 and four (4) companies have expressed interest. Proposals are to be submitted in 6 weeks and the work will commence in the spring of 2019.

b. Community Enhancement Program

Recreation Director Burton advised funding has been received and four (4) individuals have been hired that will qualify for Employment Insurance benefits. Work will be completed to the nature train and the softball field.

c. Bon Fire Night - November 5 @ 6:30 p.m.

Recreation Director Burton noted the Bon Fire is going ahead tonight at the softball field parking lot.

10. NEW BUSINESS**a. Budget Preparations**

Mayor Matthews noted the 2019 budget is being prepared and staff will be meeting with the Finance committee in the near future to review.

b. Remuneration Tax Changes for 2019

Mayor Matthews advised new tax laws will be in place in 2019 that will see councillor's remuneration fully taxable and CPP would have to be deducted. Councillor Burt noted that anyone who is receiving CPP benefits should be able to apply for exemption.

c. Remembrance Day Program - November 11

Recreation Director Burton noted that staff should have details for the service confirmed by midweek.

d. Santa Clause Parade/Light Up - December 1

Recreation Director Burton noted that the 2018 Santa Clause parade is tentatively scheduled to start at 4:30 p.m. on December 1 and will be followed by the Light Up at Fraser Park. An email will be forwarded tomorrow encouraging residents to place a float in the parade. Councillor Burfitt noted the Grand Bank Development Corporation plans to put a float in the parade.

e. Site Specific Health & Safety Program

Town Manager Bolt presented the updated document to council that will permit our employees to obtain salt from the Works Service Depot.

MOTION 2018-3070: J. BURFITT/R. GRIKIS

Motioned that the Town of Grand Bank approve the Site Specific Health & Safety Program as presented.

ALL IN FAVOUR

MOTION CARRIED

11. COUNCILLORS FORUM**a. Thank you**

Deputy Mayor Welsh thanked Councillors and staff's for their emails and phone calls during his recent hospital stay.

b. Legendary Coasts

Councillor Bennett presented a report of his attendance at the recent Legendary Coasts AGM in Marystown. He note Brian Rose is now the chairperson. He also noted that in 2019 the Burin Peninsula is going to be the focus and a video has already completed.

At this time Recreation Director Burton left the meeting to attend to Bon Fire Night.

c. Harbour Authority

Councillor Burfitt noted things are going well with the Harbour Authority and there will be a meeting again tomorrow evening.

d. Grand Bank/Fortune Ambulance

Mayor Matthews noted that he has some concerns regarding the catering for the Christmas Dinner. He raised the question if the organization catering has workers compensation clearance. He further noted that in his opinion, he felt the business should go to an established business either in Grand Bank or Fortune as it is public funds. A donation could go to the organization instead

12. COMMUNICATIONS FROM TOWN OFFICIALS

a. Remembrance Day

Town Clerk Follett advised councillors are invited to the Remembrance Day ceremony at John Burke High School on November 8 at 11:00 am.

b. Municipal Garage

Town Manager Bolt advised work is progressing very well with the Municipal Garage. The electricity has been upgraded and the concrete slab has been poured for the extension that will be completed next year by Town employees.

13. ADJOURNMENT

MOTION 2018-3071: S. BURT/R. GRIKIS

Motioned that the meeting adjourn at 5:50 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: Clayton Welsh

Cathy Follett

Town Clerk

Date: December 5, 2018