

**1. CALL TO ORDER**

Regular meeting #2 for 2023 of the Grand Bank Town Council was held on Monday, February 20, 2023 at 3:54 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors George Bennett, Angela Blackwood, Roger Brooks, Jack Burfitt (via telephone), and Derrick Dunne attended along with Chief Administrative Officer Terry Fleming, Town Clerk Michelle Patten, and Recreation/Operations/Maintenance Director Tom Burton.

Mayor Matthews welcomed CAO Terry Fleming to the meeting and wished him all the best.

**2. ADOPTION OF AGENDA**

MOTION 2023-3603: S. BURT/G. BENNETT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

**3. DELEGATION**

Mayor Matthews welcomed Mr. Jason Matthews to the meeting.

Mr. Matthews expressed his concern to Council about the alleged misuse of ATV's in the Hillview/Edwin Street area from his perspective. The matter was referred to the Development Committee for their review and report to council.

Mr. Matthews left the meeting at this time.

**4. ERRORS AND OMISSIONS – JANUARY 30, 2023**

**5. ADOPTION OF MINUTES**

MOTION 2023-3604: D. DUNNE/R. BROOKS

Motioned that the minutes for Council Meeting of January 30, 2023 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

**6. BUSINESS ARISING FROM MINUTES – JANUARY 30, 2023**

**a. Snow Clearing**

Councillor Dunne advised he received some phone calls regarding the length of time it took for snow clearing. Councillor Burfitt advised that he is currently in Ontario and the roads there are terrible, he feels the Town's roads are always really well maintained. It was agreed to send an email out to residents advising there are some changes to snow clearing operations.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Department of Environment and Climate Change**

Received a letter regarding the Deadline to submit nominations for the Water Operator of the Year Award is February 28, 2023.

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Trio**

Received a letter advising the Special Payment plan will remain unchanged for 2023.

b. **Burin Peninsula Joint Council**

1. Received a letter regarding the Bay du Nord Project.
2. Received a letter from Minister Andrew Parsons in response to the Bay du Nord Project.

c. **RCMP**

Received the December and January Monthly Policing Report. For Grand Bank in the Month of December there were approximately 30 calls to the Burin Detachment. In January there were approximately 30 calls as well.

d. **Department of Municipal and Provincial Affairs**

Received a letter acknowledging receipt of the 2023 Municipal Budget. Also, it was acknowledged the Town currently has a deadline for taxes to be paid by September 30<sup>th</sup> which is not supported under the legislation. As per section 101 (2) of the Municipalities Act, 1999 states “A council may, in the resolution imposing or varying the tax, set out the date when the tax is due but that date shall not be later than June 30 of the financial year in which the tax is imposed”. Mayor Matthews advised that the Town is going against the Municipalities Act by allowing taxes to be paid past June 30<sup>th</sup> of each year. It was agreed to keep an eye on the legislation and changes may have to be made in the future.

e. **Department of Environment & Climate Change**

Received a letter advising that Mr. Corey Snook has successfully completed the Water Distribution Level 2 certification exam on December 13, 2022.

f. **Heritage NL**

Received a letter regarding a Municipal Challenge for Heritage Week 2023, which will be held from February 20-26th.

**9. COMMITTEE REPORTS**

**a. Finance Committee**

Deputy Mayor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on February 15, 2023.

MOTION 2023-3605: S. BURT/A. BLACKWOD

Motioned that the Finance Committee report of February 15, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2023-3606: S. BURT/G. BENNETT

Motioned that the Town of Grand Bank submit its Capital Investment Plan to the Department of Environment, Climate Change and Municipalities for Gas Tax funding in the amount of \$21,565.95 for Waste Water Effluent Monitoring and Sampling.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2023-3607: S. BURT/R. BROOKS

Be it resolved that, we the Ultimate Recipient the Town of Grand Bank accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated February 9<sup>th</sup>, 2023, Project number 17-GI-23-00086 Project name Riverside Drive East Phase II – Fish Plant Water Main Replacement with a total project value of \$1,600,607. This Council agrees to provide the Ultimate Recipient share value of \$145,149 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

**b. Development Committee**

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on February 15, 2023.

MOTION 2023-3608: R. BROOKS/G. BENNETT

Motioned that the Development Committee report of February 15, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

c. **Community Youth Network**

Councillor Angela Blackwood presented a written report of a meeting of February 6, 2023.

MOTION 2023-3609: A. BLACKWOOD/S. BURT

Motioned that the Community Youth Network report of February 6, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

10. **OLD BUSINESS**

a. **Riverside East Waterline Project**

Mayor Matthews advised that some changes had to be made on the official documents.

Administrative Clerk Osmond entered the meeting at this time.

11. **NEW BUSINESS**

a. **Signing Authority - Scotiabank**

MOTION 2023-3610: S. BURT/D. DUNNE

Motioned that CAO Terry Fleming be added to the signing authority for the Town of Grand Bank and Sheila M. Dolimount be removed from having signing authority with the Town of Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

b. **Lease Renewal – Town’s Office Space (2 Church Street)**

Mayor Matthews advised the lease agreement for the Town’s Office space is up in May 2023. It was agreed to renew the agreement to May 2025.

c. **RCMP Building**

Mayor Matthews advised that he was contacted by an official from Public Works Canada inquiring whether the Town would be interested in taking over the RCMP building. The Mayor stated that this building is very old, there are issues with the foundation, would require significant upgrades at considerable cost to taxpayers, it’s poorly designed for municipal use, and in 20 years time would be another Partanna. The Mayor stated Council should be very careful in taking this property off the hands of the Federal Government.

**d. Letter of Support for Terra Nova Hydrogen**

Mayor Matthews advised they are looking for a letter of support from the Town.

MOTION 2023-3611: J. BURFITT/G. BENNETT

Motioned that the Town forward a letter of support to Terra Nova Hydrogen.

ALL IN FAVOUR

MOTION CARRIED

**12. COUNCILLORS FORUM**

**a. On-Call Responsibilities & Procedures**

Mayor Matthews asked Councillor Brooks and CAO Fleming to review the On-Call responsibilities and procedures.

**b. Snowclearing**

Councillor Brooks advised he felt that the roads were kept well clear and maintained during the latest storms.

**c. Committees**

Councillor Dunne thanked Mayor Matthews for appointing him to several committees and is looking forward to becoming actively engaged in each.

**d. Winter Carnival**

Deputy Mayor Burt advised Winter Carnival begins this weekend and he would like to see people out and enjoying it.

**e. Crosswalk – Church Street**

Councillor Blackwood questioned if the crosswalk in the front of the Post Office can be moved down towards the ramp as it makes it difficult for those using a wheel chair. Mayor Matthews forwarded the concern to the Development Committee for review.

**f. Parking – Church Street**

Mayor Matthews asked the Development Committee to review the parking in the front of the Post Office as some vehicles are parked for long periods of time.

**g. Welcome**

Councillors and staff welcomed Terry Fleming as the Town's new CAO and wished him well in his new position.

**13. COMMUNICATIONS FROM TOWN OFFICIALS**

**a. Winter Carnival**

Recreation/Operations/Maintenance Director Burton advised that Winter Carnival is starting this weekend and it would be nice to see everyone out and enjoying the activities.

**b. Thank you**

CAO Fleming thanked everyone for the welcome and advised that he is looking forward to his new position with the Town.

**14. ADJOURNMENT**

MOTION 2023-3612: G. BENNETT/S. BURT

Motioned that the meeting adjourn at 4:51 p.m.