1. CALL TO ORDER

Regular meeting #07 for 2026 of the Grand Bank Town Council was held on Monday, July 13, 2026 at 4:04 p.m. at the Council Chambers.

Mayor Jack Burfitt, Councillors Colin Clements, Derrick Dunne, Ernest Follett, Amanda Meade, and Elaine Strowbridge attended along with CAO Terry Fleming, Town Clerk Michelle Patten, and Director of Operations and Facilities Manager Joe Periera. Deputy Mayor Roger Brooks was out of Town for personal reasons.

2. ADOPTION OF AGENDA

MOTION 2026-4147: E.FOLLETT/C.CLEMENTS

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATION

4. ERRORS AND OMISSIONS

5. ADOPTION OF MINUTES

MOTION 2026-4148: E.STROWBRIDGE/D.DUNNE

Motioned that the minutes for the Regular Meeting of Council on June 22, 2026 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2026-4149: E.STROWBRIDGE/A.MEADE

Motioned that the minutes for the Special Meeting of Council on June 30, 2026 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. BUSINESS ARISING FROM MINUTES – JUNE 22, 2026

a. Bulk Garbage

Mayor Burfitt advised that Waste Management are still trying to find a solution.

b. Soccer Field Deck/Ramp

Councillor Dunne asked if the ramp repairs are completed. Director of Operations and Facilities Manager Periera advised that it is on their work schedule for tomorrow. There was also some discussion on the sharp edges on the windows of the hut, the Town has asked a contractor to fix this issue and CAO Fleming will check with him in the morning to ask if this can be done asap.

c. Fire Hall – Generator

Councillor Dunne asked if the generator is ready at the Fire Hall. Director of Operations and Facilities Manager Periera advised it is hooked up and ready, just waiting on the installation of propane tanks.

7. INCOMING CORRESPONDENCE FOR ACTION

8. INCOMING CORRESPONDENCE FOR INFORMATION

a. Letter from Resident

Received a letter from a resident requesting that the Town consider adding a splash pad to the community and more recreational facilities and programs for children. After some discussion, it was agreed that this is something the Town will keep on their budget items, to consider in the future.

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9. COMMITTEE REPORTS

a. Finance Committee

Councillor Derrick Dunne, Committee Member, presented a written report of a meeting the Committee held on July 8, 2026 and presented the following recommendations:

Councillor Strowbridge left the meeting at 4:32 p.m. due to conflict in item #1 being a board member.

1. Grand Bank Regional Theatre Loan

MOTION 2026-4150: D.DUNNE/C.CLEMENTS

Motion that the Town of Grand Bank amend the existing Loan Agreement with Grand Bank Regional Theatre to include the additional $25,000 that was loaned in 2025 and further, that the $6,000 annual payment from the Grand Bank Regional Theatre will be eliminated, with the annual $5,000 grant from the Town of Grand Bank being used to pay off until the new Loan balance is repaid.

Further motion the legal cost to amend the existing Loan Agreement will be added to the revised Loan Balance.

Yay – Burfitt, Dunne, Clements, Follett
Nay – Meade

MOTION DEFEATED (5 FOR FINANCIAL DECISION)

Councillor Strowbridge returned to the meeting at 4:47 p.m.

2. Outlets to Lamp Poles

MOTION 2026-4151: D.DUNNE/A.MEADE

Motioned that the Town's add five (5) outlets to poles throughout the Town for future string lights at a cost of $300.00 plus hst per pole.

ALL IN FAVOUR MOTION CARRIED

3. Financial Audit Report

MOTION 2026-4152: E.FOLLETT/D.DUNNE

Motioned that the Town of Grand Bank accept the 2025 Audited Financial Statement as presented by the accounting company, Jordan Penney CPA Professional Corporation.

ALL IN FAVOUR MOTION CARRIED

4. 2026 Town of Grand Bank Paving

MOTION 2026-4153: E.STROWBRIDGE/E.FOLLETT

Motioned that the Town of Grand Bank accept the tender from Nortech Construction Company Limited, in the amount of $ 202,354.58 (including HST) for Grand Bank 2026 Street Upgrades, and the Town agrees to submit a Canada Investment Plan (CIP) application for Canada Community Building Funding approval.

Further Motion that the Culvert on Main Street be replaced prior to paving.

ALL IN FAVOUR MOTION CARRIED

5. Invoices for Payment – Attached

MOTION 2026-4154: D.DUNNE/E.STROWBRIDGE

Motioned that the Town approve payment of invoices for the month of June 2026 in the amount of $100,329.26 as presented.

ALL IN FAVOUR MOTION CARRIED

b. Development Committee

Councillor Dunne, Committee Member, presented a written report of a meeting the Committee held on July 8, 2026.

1. Permit – General Repairs

MOTION 2026-4155: D.DUNNE/E.STROWBRIDGE

Motioned that the Town accept the general repair permits as presented in the report.

ALL IN FAVOUR MOTION CARRIED

2. Permit – Residential

MOTION 2026-4156: D.DUNNE/E.FOLLETT

Motioned that the Town accept the residential permits as presented in the report. Items a to e and h to i.

ALL IN FAVOUR MOTION CARRIED

3. Demolition Permit

MOTION 2026-4157: D.DUNNE/E.STROWBRIDGE

Motioned that the Town accept the demolition permit as presented in the report.

ALL IN FAVOUR MOTION CARRIED

4. Business Permit

MOTION 2026-4158: D.DUNNE/A.MEADE

Motioned that the Town accept the business application based on approval from Service NL and after advertising as a discretionary use for one week.

ALL IN FAVOUR MOTION CARRIED

6. OLD BUSINESS

a. Seaman's Museum

CAO Fleming advised that the Rooms are ready to issue a tender for the replacement of siding on the building. They have agreed to allow a mural be painted on the siding, at full cost to the Town.

b. Partanna

CAO Fleming advised that the Town is waiting on the results of the last soil removal. Further advised that the Government funding has been approved for this project.

MOTION 2026-4159: D.DUNNE/A.MEADE

Motioned that the Town of Grand Bank accept cost over-runs on Change Order # 3 in the amount of $39,100 (HST included) for removal of an additional 13 cubic metres of contaminated soil.
Change Order No 3 was initially approved in the amount of $120,750.00 (HST Included). These costs will be covered by contingency carried in the 2026 Budget.

ALL IN FAVOUR MOTION CARRIED

c. Cottage Lots (Beckley Place) & Grandview Blvd. Land

CAO Fleming advised the soil sampling was done on June 29, 2026 and July 1, 2026. We are waiting on the results.

d. Water Test Results

CAO Fleming advised that we are still waiting on the results.

11. NEW BUSINESS

a. Destination Tourism

CAO Fleming advised that a new program is available through ACOA. ACOA have advised that they suggest the Town partner with the Towns of Burin and Fortune.

b. Climate NL

CAO Fleming advised that the Town has engaged with Climate NL. They will come to Grand Bank and hold an Open House for all residents to discuss areas they have seen climate change here and things the Town need to focus on.

12. COUNCILLORS FORUM

a. Bicycle/Scooter Racks

Councillor Meade asked if the Town can place bicycle and scooter racks outside the swimming pool. Director of Operations and Facilities Manager Periera will check into this.

b. Town Clothing

Councillor Dunne asked if staff can get some sample jackets to order with the Towns logo. Councillor Dunne advised he will pay for this personally, not the Town.

c. Garbage

Councillor Follett asked if the Town are going to deal with a garbage issue on Water Street. Town staff advised it is already being looked into.

d. Recreation and Youth Committee

Councillor Strowbridge advised that the Recreation and Youth Committee of Council and the Recreation Commission will get together to go over ideas and events that can be created between the two committees for children.

13. COMMUNICATIONS FROM TOWN OFFICIALS

14. NEXT MEETING DATE

August 17, 2026 at 4:00 p.m.

15. ADJOURNMENT

MOTION 2026-4160: C.CLEMENTS/E.STROWBRIDGE

Motioned that the meeting adjourn at 5:54 p.m.

ALL IN FAVOUR MOTION CARRIED