

1. **CALL TO ORDER**

Regular meeting # 4 for 2023 of the Grand Bank Town Council was held on Monday, April 17, 2023 at 3:54 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors George Bennett, Angela Blackwood, Jack Burfitt, and Derrick Dunne attended along with Chief Administrative Officer Terry Fleming, Town Clerk Michelle Patten, and Recreation/Operations/Maintenance Director Tom Burton.

2. **ADOPTION OF AGENDA**

MOTION 2023-3625: J. BURFITT/S. BURT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS – MARCH 21, 2023**

6. a.) Change the word “are” to “is” after operations.

5. **ADOPTION OF MINUTES**

MOTION 2023-3626: G. BENNETT/A. BLACKWOOD

Motioned that the minutes for Council Meeting of March 21, 2023 be approved with a change to item 6. a..

ALL IN FAVOUR MOTION CARRIED

Councillor Roger Brooks entered the meeting at this time.

6. **BUSINESS ARISING FROM MINUTES – MARCH 21, 2023**

a. **Partanna Building**

Councillor Burfitt questioned if the Town will have a meeting to plan the next step for the former Partanna Building. Mayor Matthews advised that we will. Councillor Dunne questioned if there was a feasibility report on a new Town Hall from a public meeting that was held a couple of years ago.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Department of Municipal and Provincial Affairs**

Received a letter advising that our application for funding under the Building Age-Friendly Communities Grant has been approved in the amount of \$11,411.44.

b. **Professional Municipal Administrators (PMA)**

Received the nomination form for 2023 Long Service Award. Deadline to complete the submission is May 1, 2023. Mayor Matthews advised this is the responsibility of the Town Clerk.

**8. INCOMING CORRESPONDENCE FOR INFORMATION**

**a. Municipal Assessment Agency (MAA)**

Received an update on the Municipal Assessment Agency. Mayor Matthews advised everyone to contact the Town Office staff if they would like to have a copy.

**9. COMMITTEE REPORTS**

**a. Finance Committee**

Deputy Mayor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on April 12, 2023.

MOTION 2023-3627: S.BURT/A. BLACKWOOD

Motioned that the Finance Committee report of April 12, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

**b. Development Committee**

Councillor George Bennett, Committee member, presented a written report of a meeting the Committee held on April 12, 2023.

MOTION 2023-3628: G.BENNETT/D.DUNNE

Motioned that the Development Committee report of April 12, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

Councillor Dunne left the meeting at this time.

**c. Meeting with Fire Chief Snook**

Deputy Mayor Burt presented a written report of a meeting that was held on April 10, 2023.

MOTION 2023-3629: S.BURT/G.BENNETT

Motioned that the report of a meeting held on April 10, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

Councillor Dunne re-entered the meeting at this time.

Office Administrator Osmond entered the meeting at this time.

d. **Dog Park Committee**

Councillor Dunne, Committee Liaison, presented a written report of a meeting that was held on April 11, 2023.

MOTION 2023-3630: D.DUNNE/A.BLACKWOOD

Motioned that the report of a meeting held on April 11, 2023 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

10. **OLD BUSINESS**

a. **Riverside East Waterline Project**

Mayor Matthews advised that the tender will soon be completed and things are moving forward on schedule. Mayor Matthews advised he wants to see this project completed by the end of the year.

11. **NEW BUSINESS**

a. **Gas Tax Funding – Street Paving**

Mayor Matthews advised the tender will soon be ready to move forward with our annual street paving.

b. **Capital Works for Blackburn Road**

Mayor Matthews advised the Town received funding to complete a section of Blackburn Road under the Capital Works Program.

c. **Dump Truck Incident Report**

Mayor Matthews advised that we are thankful our employee or anyone else was not hurt during the unforeseen incident.

d. **Lease Agreement for Office Space**

CAO Fleming advised a meeting was held on April 12, 2023 and a new agreement is in place to lease the office space at the Former Federal Building located at 2 Church Street until December 31, 2025. The new agreement was approved by Council.

e. **Internet Access**

Mayor Matthews advised that our internet service is really slow and updates are needed. After some discussion it was also agreed to that the Town needs a projector, screen and microphones for the Council Chamber to be able to avail of online meetings more efficient.

MOTION 2023-3631: J.BURFITT/G.BENNETT

Motioned that the Town purchase a projector, screen and microphones for the Council Chamber. It was also agreed to upgrade the internet service.

ALL IN FAVOUR

MOTION CARRIED

**f. NAPE Negotiations**

Mayor Matthews advised that if anyone has any questions or concerns on the contract to contact the Town Clerk before negotiations begin. Negotiations are scheduled for May 16-17, 2023.

**g. Municipal Plan Review**

Mayor Matthews advised the current Municipal Plan was from 2012-2022 and is now up for renewal. After some discussion it was agreed for CAO Fleming to investigate on the cost to renew our Municipal Plan.

**12. COUNCILLORS FORUM**

**a. Gardener**

Councillor Brooks questioned when the Gardener will be scheduled back to work this season. Recreation/Operations/Maintenance Director Burton advised he will likely be called back by the middle of May.

**b. Volunteer Night**

Councillor Blackwood advised that volunteer night will be held on Thursday, April 20<sup>th</sup> at 6:30 p.m. Mayor Matthews thanked the committee for a good job on preparing this event.

**c. Recognition of Lieutenant Governor Judy Foote**

Councillor Burt advised that he had mentioned previously about honouring Lieutenant Governor Judy Foote. Mayor Matthews advised we will do something. It was agreed for everyone to research ideas.

**d. Radio Frequency**

Councillor Dunne advised that the radio frequency around Town is really bad. Town Clerk to investigate.

**e. Recruitment of Doctors**

Councillor Dunne advised that we need to put some pressure on the Health Care to help recruit Doctors to our area. Mayor Matthews advised we could set up a meeting with Debbie Walsh.

**f. RCMP Building**

Councillor Burfitt would like to see the written report of the RCMP (Public Works) building. It was agreed for CAO Fleming to get a written report for Councils review and discussion.

**g. Dwelling**

Councillor Burfitt questioned if the Town could negotiate a property located near the waterfront that is currently vacant. It was agreed for CAO Fleming to contact the property owner.

**h. Waterline Repairs**

Councillor Burfitt questioned if it is possible for the Public Works Department to investigate further before digging up waterlines.

**i. Volunteer Night**

Recreation/Operations/Maintenance Director Burton would like to remind everyone of volunteer night, Thursday, April 20, 2023.

**13. COMMUNICATIONS FROM TOWN OFFICIALS**

**14. ADJOURNMENT**

MOTION 2023-3632: G.BENNETT/R.BROOKS

Motioned that the meeting adjourn at 5:15 p.m.

ALL IN FAVOUR

MOTION CARRIED