

1. CALL TO ORDER

Regular meeting #1 for 2018 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, January 15, 2018 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Roger Brooks, Jack Burfitt, Stan Burt, and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Cathy Follett, Recreation Director Tom Burton and Paul Herridge representing the Southern Gazette. Office Administrator Sheila M. Dolimount joined the meeting later. Also in attendance were local citizens Minnie Burt, Fred Bennett and Jamie Matthews.

2. ADOPTION OF AGENDA

MOTION 2018-2943: J. BURFITT/S. BURT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATIONS

Mayor Matthews welcomed the citizens in attendance.

A lengthy discussion was held regarding the agreement with Harold Bugden of Bugden's Trucking for the parking of the garbage trucks in our community. Mr. Bugden has requested that the agreement be amended so that authorization be given to park the garbage trucks at Corner Auto Body for the months of December to March.

Mayor Matthews vacated the Chair to Deputy Mayor Welsh.

At this time Office Administrator Dolimount entered the meeting.

MOTION 2018-2944: S. BURT/R. MATTHEWS

Motioned that the Town of Grand Bank extend the current agreement with Harold Bugden of Bugden's Trucking, under the same terms, for the duration of Bugden's contract with BPRSB.

There was a discussion on the motion.

MOTION 2018-2945: S. BURT/R. MATTHEWS

Motioned that the motion be amended to read: Motioned that the Town of Grand Bank extend the current agreement with Harold Bugden of Bugden's Trucking, under the same terms, for up to six (6) months and that the Sanitation and Waste Committee would review the agreement and bring forth a recommendation to Council within six (6) months.

5 Ayes (Brooks, Burfitt, Burt, Matthews, Welsh) 2 Nays (Bennett, Grikis)

MOTION CARRIED

At this time Mayor Matthews resumed the chair and Minnie, Fred and Jamie left the meeting.

4. ADOPTION OF MINUTES

MOTION 2018-2946: C. WELSH/R. GRIKIS

Motioned that the minutes of the regular meeting for December 11, 2017 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. BUSINESS ARISING FROM MINUTES**a. Nature Trail**

Councillor Grikis requested an update on the nature trail. Mayor Matthews advised that things are moving forward with suggestions for upgrades.

b. Harbour Authority

Deputy Mayor Welsh requested an update on the concern the Harbour Authority expressed regarding the Downtown Re-Development. Mayor Matthews advised that Harbour Authority has been consulted with regards to the Downtown Re-Development.

c. Meeting with MP

Councillor Burfitt asked if a meeting time has been arranged with the MP. Mayor Matthews advised that he has spoken with the MP however a meeting hasn't been arranged to date.

6. INCOMING CORRESPONDENCE FOR ACTION**a. Grand Bank Volunteer Fire Department**

Received a letter advising that Steven Clarke and Bram Whittle have completed their probationary period.

MOTION 2018-2947: S. BURT/R. GRIKIS

Motioned that Steven Clarke and Bram Whittle be appointed as Volunteer Firefighters with the Grand Bank Volunteer Fire Department.

ALL IN FAVOUR MOTION CARRIED

Congratulations was offered to Councillor Brooks upon his retirement from the Fire Department after 25 years of service.

It was noted that Stephen Cecil Hillier has been recruited to the Fire Department and is completing his probationary period.

b. Burin Peninsula Chamber of Commerce (BPCC)

Received an email advising of their Annual General Meeting will take place on Wednesday, January 24th at the Marystown Hotel. Guest speaker Nancy Healey, CEO of the St. John's Board of Trade, will be in attendance to talk about the Economic Blueprint for NL & Lab.

It was agreed that if anyone would like to attend, they were asked to advise the Office Administrator.

7. INCOMING CORRESPONDENCE FOR INFORMATION**a. Department of Municipal Affairs & Environment**

- * Received a letter advising Bruce Warren is eligible for a \$500.00 grant in recognition of 35 years of municipal service.
- * Received a letter advising of the upcoming deadlines for amendments to clean water and wastewater fund.
- * Received an email advising they will be offering Councillor Orientation Training on Friday, February 9, 2018. Deadline to register is February 2nd.

b. Municipal Assessment Agency (MAA)

- * Received an update on the MAA.
- * Received a list of the board of directors.

c. Professional Municipal Administrators (PMA)

Received updates and important dates for training.

d. Eastern Health

Received an email with information on the NL and Lab suicide prevention research demonstration report also advising of the research exchange group on mental health which will be held on Thursday, January 18, 2018. You can contact via video conference or telephone conference.

e. **Grand Bank Fire Department**

- * Received a letter advising of the 2018 executive members.
- * Received minutes for November 1, 2017.

8. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on January 10, 2018.

Councillor Brooks declared a conflict of interest on an item in the finance committee report and left the room.

MOTION 2018-2948: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of January 10, 2018 be accepted as presented.

6 Ayes 1 Abstained (Brooks) MOTION CARRIED

At this time, Councillor Brooks returned to the meeting.

MOTION 2018-2949: S. BURT/J. BURFITT

Motioned that the Town of Grand Bank accept funding for the Grand Bank Downtown Waterfront Re-Development Project.

ALL IN FAVOUR MOTION CARRIED

b. **Development Committee**

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on January 10, 2018.

MOTION 2018-2950: C. WELSH/G. BENNETT

Motioned that the Development Committee report of January 10, 2018 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

9. **OLD BUSINESS**

a. **Swimming Pool - Update**

Recreation Director Burton advised that the electrician was at the Swimming Pool today. Town Manager Bolt advised that the HVAC system is being shipped directly here. Work is on schedule and it is anticipated that the commissioning will be held mid February.

b. **Paving -Old Road**

Mayor Matthews advised there are concerns with the paving on Old Road. The asphalt is substandard in his opinion and this could have been the result of the time of year and/or the distance the asphalt had to be brought. It was agreed that until the engineers do their final analysis then enough funds would be held back in case the street has to be repaved. Town Manager Bolt advised the Engineers have identified issues as well.

10. **NEW BUSINESS**

a. **Appointment of Assessment Review Commissioner**

MOTION 2018-2951: R. BROOKS/S. BURT

Motioned that the Town of Grand Bank appoint Albert Snook as the Assessment Review Commissioner for the 2018 tax year with the following rates: \$300 base fee, \$200 for the first day of appeal court, \$100 for each additional day and \$100 for any additional papers that need to be signed, where in a day constitutes eight (8) hours.

ALL IN FAVOUR MOTION CARRIED

b. NL Power

Mayor Matthews noted he had a discussion with NL Power as he thought we had all the information in place to qualify for a rebate for the Swimming Pool. However, there was only a minor grant offered. It was agreed that the grant be accepted and that Mayor Matthews would follow up to see if any further rebates are available.

c. Street Lights

Mayor Matthews noted there are a number of street lights that have been out for an extended time. It was agreed that a letter would be forwarded to NL Power requesting their policy regarding street light outages as well as the requirement for the town or citizens to provide pole numbers. It was felt that this should be completed by NL Power employees.

d. Waste Management

Mayor Matthews noted there are several concerns with regards to the Burin Peninsula Regional Service Board (BPRSB).

Mayor Matthews noted that seasonal cottage owners to pay \$85 if they are on the main highway and BPRSB is invoicing back 5 years. It was that most of the cabin owners have homes in Grand Bank, paying the fee here and bringing their garbage home.

Mayor Matthews noted that the town is eligible for disposal of 2.3 properties per year. However this is only if the Town owns the properties and even then the Town still has to pay \$1000.

Mayor Matthews noted that the regulations were recently changed so that citizens are only permitted to dispose of 1000 lbs per calendar year. After this amount is reached, a fee is applied. This will result in waste being disposed of on the sides of the roads or in pits which would then have to be cleaned up by BPRSB.

Councillor Grikis noted he wasn't aware of some of these items, however there is a meeting arranged in the next 2 weeks and he will bring it forward for discussion.

e. Winter Carnival 2018

Recreation Director Burton noted that this year's carnival is scheduled for February 4 - 10. The Committee is meeting tomorrow night to finalize the details and he noted that a number of organizations are planning events.

Mayor Matthews suggested that during the winter carnival Council should have a fund raiser to go toward the Blue Crest Bus. Councillor Bennett suggested having a free will offering during the Seniors Dinner of the Winter Carnival. Council agreed that the free will offering will be accepted at the Seniors Dinner.

11. COUNCILLORS FORUM**a. Job Ad**

Mayor Matthews noted that Steinsvik has advertised for crew members and there is a lot of interest.

b. MV Pursuit

Councillor Bennett advised that food was put on board the vessel today and equipment is running. The vessel has to leave port under its own power and is only able to undergo tow when it is in international waters. It is anticipated the vessel will leave port in the next three (3) weeks.

c. Heritage & Tourism Committee

Councillor Bennett advised the Committee held a meeting last week. He noted there isn't much information available and the committee is wondering what its mandate is and if there should be a representative on the Downtown Re-development Committee. It was agreed that Mayor Matthews would put together the mandate of the committee.

d. Windmills

Deputy Mayor Welsh questioned if any further information was received regarding placing windmills in the community as there has been a considerable amount of wind in the last month.

e. Eastlink

Deputy Mayor Welsh questioned if any information was received regarding the recent outages with Eastlink. Councillor Bennett noted that he called Eastlink and was advised that there is a line broken off of Burego.

f. Christmas Parade & Light Up

Councillor Grikis noted that he received numerous positive comments on the organization of this year's parade and light up. Recreation Director Burton noted a meeting will be held to discuss some points for next year. It was noted that a number of people visit Grand Bank to see Fraser Park. It was noted that this needs to continue.

g. Grand Bank Development Corporation

Councillor Burfitt noted the Grand Bank Development Corporation is looking for new members as Charles Lake and George Dolimount have retired. It was agreed that a letter be forwarded to Conrad Collier, Economic Development Office, and the board of directors thanking them for their diligence in securing the new company coming to town.

h. Grand Bank Fortune Ambulance Committee

Councillor Burfitt noted that the Ambulance Committee is in the process of establishing a finance committee.

12. COMMUNICATIONS FROM TOWN OFFICIALS - NIL**13. ADJOURNMENT**

MOTION 2017-2952: R. GRIKIS/J. BURFITT

Motioned that the meeting adjourn at 5:50 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: Deputy Mayor Clayton Welsh

Cathy Fissett

Town Clerk

Date: February 12, 2018