

1. **CALL TO ORDER**

Regular meeting #8 for 2023 of the Grand Bank Town Council was held on Monday, August 28, 2023 at 4:10 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors George Bennett, Angela Blackwood, Roger Brooks, Jack Burfitt, and Derrick Dunne (via telephone) attended along with Chief Administrative Officer Terry Fleming, and Town Clerk Michelle Patten. Recreation/Operations/Maintenance Director Tom Burton and Administrative Clerk Michelle Osmond are on holidays.

2. **ADOPTION OF AGENDA**

MOTION 2023-3666: S. BURT/J. BURFITT

Motioned that the agenda be adopted with the deletion to Old Business a) Warming Center.

ALL IN FAVOUR MOTION CARRIED

Councillor Dunne gave an updated on the Water Agreement here as he would have to leave the meeting before item 10. Old Business.

MOTION 2023-3667: R. BROOKS/A. BLACKWOOD

Motioned that the Town accept the update Water Agreement for a 5 year term with an increase of 7.5%.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS – JULY 17, 2023**

5. **ADOPTION OF MINUTES**

MOTION 2023-3668: A. BLACKWOOD/G. BENNETT

Motioned that the minutes for Council Meeting of July 17, 2023 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – JUNE 19, 2023**

a. **Bridge**

Councillor Dunne questioned if there was an update on the Bridge. Mayor Matthews advised we haven't received anything back from the Department of Transportation. CAO Fleming will check on the status.

b. **Turtle – Community Park**

Councillor Dunne advised that he noticed the turtle was repaired at the Community Park. Mayor Matthews advised that the repairs were done by Bennett's Construction.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Department of Transportation and Infrastructure**

Received a letter regarding Applications for 2024-2025 Capital Works. Deadline to submit application is September 29, 2023.

MOTION 2023-3669: S. BURT/A. BLACKWOOD

Motioned that the Town of Grand Bank forward an application for the following project under the 2024-2025 Municipal Capital Works Program for Culvert Replacement, Curb & Gutter, Storm Sewer, and Asphalt at the intersection of Edwin Street, Greenwood Ave., and Riverside East.

Further moved that, the Town of Grand Bank finance the above – referenced Capital Works Project through its 2024 Budget.

ALL IN FAVOUR MOTION CARRIED

**8. INCOMING CORRESPONDENCE FOR INFORMATION****a. Department of Environment and Climate Change**

Received an email regarding the Drinking Water Quality Improvement Initiative.

**b. Grand Bank Fire Department**

Received an email advising that Fire Chief Tony Snook has been selected to attend the Everwind Industrial Fire School at Texas.

**c. Community Garden**

Received an email from a citizen suggesting the Town set up a community garden where people can drop off compostable food waste, buy compost at a reasonable price as well as topsoil fertilizer. Also, suggested a possible location being the old soccer field next to the museum. After a lengthy discussion, it was agreed that a compost drop off would possibly attract rodents if not properly cared for. It was further agreed to forward the idea of a community garden to the Development Committee for further review.

**9. COMMITTEE REPORTS****a. Finance Committee**

Deputy Mayor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on August 24, 2023.

MOTION 2023-3670: S. BURT/R. BROOKS

Motioned that the Finance Committee report of August 24, 2023 be approved as presented.

ALL IN FAVOUR                      MOTION CARRIED

**b. Development Committee**

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on August 23, 2023.

Councillor Blackwood left the meeting at this time as she is in a conflict.

MOTION 2023-3671: R.BROOKS/S. BURT

Motioned that items 1 a to u be accepted as presented.

ALL IN FAVOUR                      MOTION CARRIED

Councillor Blackwood returned to the meeting.

MOTION 2023-3672: J. BURFITT/S. BURT

Motioned that the Town approve item # 9 to allow the homeowners to continue with the construction of a shed, however if a problem occurs and there is structural damage to the shed as a result of the storm system the home owners are responsible. If the Town have to make repairs to the storm system then the Town is responsible.

6 Ayes (Deputy Mayor Burt, Councillors Bennett, Blackwood, Brooks, Burfitt, and Dunne)  
1 Nay (Mayor Matthews)

MOTION CARRIED

MOTION 2023-3673: R. BROOKS/A. BLACKWOOD

Motioned that the Development Committee report of August 23, 2023 be approved with the exception of items 1 a to u and item 9 as they were previously approved above.

ALL IN FAVOUR                      MOTION CARRIED

**c. 80<sup>th</sup> Anniversary**

Councillor Blackwood presented a written report with an update of the 80<sup>th</sup> Anniversary.

MOTION 2023-3674: A. BLACKWOOD/S. BURT

Motioned that the 80<sup>th</sup> Anniversary report be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

Councillor Dunne left the meeting at this time.

**10. OLD BUSINESS****a. Riverside East Project Update**

Mayor Matthews advised that the tender closes on August 30, 2023.

**b. Municipal Plan**

Mayor Matthews advised that there will be a meeting with Anna Myers on the week of September 11<sup>th</sup>.

**c. Water Agreement**

Councillor Dunne gave an update earlier in the meeting.

**d. Downtown Development**

Mayor Matthews advised that things are moving along and hoping to begin soon.

**11. NEW BUSINESS****a. Meeting with Eastern Health**

Mayor Matthews advised that a meeting has been scheduled for September 11, 2023.

**b. Appointment – Emergency Plan Committee**

Mayor Matthews advised that he has appointed Councillor Dunne to the Committee.

**c. Capital Works – Edwin street**

Motion previously made earlier in the meeting.

**12. COUNCILLORS FORUM****a. Dogs Creating a Nuisance**

Councillor Dunne contributed to Councillors Forum earlier in the meeting as he had to leave before item 12 began.

Councillor Dunne advised that he saw some post on Facebook regarding dogs barking and creating issues for some residents. Mayor Matthews advised that no formal complaint was received at the Town Office, and therefore the Town won't act on Facebook post. Any resident with a complaint would need to contact the Town Office to file a formal complaint so the issue can be investigated. Councillor Dunne also questioned what enforcement we have with regards to animal control. Mayor Matthews advised we would act according to our Animal Regulations once a formal complaint is received, and reviewed.

**b. Grand Bank Theatre**

Councillor Blackwood advised that the Grand Bank Theatre Festival has concluded another great season.

**c. Storyboards**

Councillor Brooks questioned if the storyboard are here for the Downtown Development area. CAO Fleming advised they have arrived and will be erected soon.

**d. Financial Statements**

Councillor Burfitt asked if he could see the finance statements on a regular basis. Mayor Matthews advised yes, he could see the Town Clerk any time for that information.

**e. Audit**

Deputy Mayor Burt questioned if the final copy of the financial statements are available from our Auditor yet. Town Clerk advised we have the draft and will check with the auditor to see when the final copy will be available. CAO Fleming advised there were no issues with the audit, only their office was short staffed which delayed our audit being completed on time.

**13. COMMUNICATIONS FROM TOWN OFFICIALS****14. ADJOURNMENT**

MOTION 2023-3675: S. BURT/G. BENNETT

Motioned that the meeting adjourn at 5:38 p.m.

ALL IN FAVOUR

MOTION CARRIED