

1. **CALL TO ORDER**

Regular meeting #11 for 2019 of the Grand Bank Town Council was held in the Council Chambers at the former Federal Building on Wednesday, November 20, 2019 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Roger Brooks, Stan Burt, and Rick Grikis attended along with, Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount, and Recreation Director Tom Burton. Councillor Jack Burfitt is out of town on vacation and Administrative Clerk Michelle Patten joined the meeting later.

Mayor Matthews welcomed Murdock Hiscock, Harry Bungay and Ron Mavin to the meeting.

2. **ADOPTION OF AGENDA**

MOTION 2019-3194: C. WELSH/G. BENNETT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION: MURDOCK HISCOCK, HARRY BUNGAY AND RON MAVIN**

Mr. Murdock Hiscock thanked Council for their support and in sponsoring their MS Bike ride around the boot beginning on September 13<sup>th</sup>. They raised \$4420.20 on their ride and they travelled 207kms. Mr. Mavin also thanked Council and Councillor Brooks for Foodland's support and stated the ride next year will be called David's Dream, in memory of David Bungay, Harry's brother. They are also hoping to encourage more people to participate in the MS Bike Ride.

The delegation left the meeting at this time.

4. **ADOPTION OF MINUTES**

MOTION 2019-3195: G. BENNETT/R. GRIKIS

Motioned that the minutes of the Regular Meeting for September 25, 2019 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES**

a. **Pursuit**

Councillor Grikis inquired if there was any update on the Pursuit. Mayor Matthews advised that efforts have failed to have the boat removed so it will be staying where it is for now. Deputy Mayor Welsh questioned if arrangements could be made to meet with government to see what can be done to have the boat removed from the harbour.

MOTION 2019-3196: S. BURT/C. WELSH

Motioned that the Town would take what action is required to get the Pursuit removed.

ALL IN FAVOUR MOTION CARRIED

b. **Paving**

Councillor Bennett questioned if paving will get done this year for the Downtown Redevelopment project. Town Manager Bolt advised that there shouldn't be any issue with paving the parking lots.

6. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Grand Bank 50+ Club**

Received an invitation to their Annual General Meeting which will be held on Monday, January 27, 2020.

**b. Burin Peninsula Joint Council**

Received an invitation to their Annual General Meeting on Saturday, November 30, 2019 at St. Gabriel's Hall, Marystown. Councillor Grikis advised he will be attending.

**c. Burin Peninsula Regional Service Board**

Received a letter advising the deadline of July 1, 2019 has passed for the mandatory roll-out bins and there are still some residents not compliant with this policy, therefore, as of December 1, 2019 those residents will not have their garbage collected. The Town was advised that they have six (6) individuals who have not purchased a roll-out bin. It was agreed to write the six (6) individuals to advise them of the costs if the Town is required to collect their garbage.

**7. INCOMING CORRESPONDENCE FOR INFORMATION**

**a. Leights, John**

Received his retirement letter.

**b. Municipal Assessment Agency (MAA)**

Received a copy of the 2018 minutes from the stakeholder's Meeting.

**c. Burin Peninsula Regional Service Board**

Received a letter regarding the disposal fee for waste coming from the demolition of the Sea King Building.

**d. Resident**

Received an email of appreciation for the update of the Downtown Redevelopment Project.

**e. Department of Municipal Affairs and Environment**

Received a letter of approval to proceed with a public call for request for proposal for the Municipal Dam Analysis and Upgrading Project.

**8. COMMITTEE REPORTS**

**a. Finance Committee**

Councillor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on November 19, 2019.

Mayor Matthews left the meeting at this time, due to a conflict of interest. Deputy Mayor Welsh took the chair.

MOTION 2019-3197: S. BURT/R. GRIKIS

Motioned that Item 1d of the Tax Adjustments in the Finance Report be approved as presented.

ALL IN FAVOUR                      MOTION CARRIED

Mayor Matthews returned to the chair.

MOTION 2019-3198: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of November 19, 2019 be accepted as presented.

ALL IN FAVOUR                      MOTION CARRIED

MOTION 2019-3199: C. WELSH/S. BURT

Motioned that the Town of Grand Bank donate \$50 to the Salvation Army Christmas Kettle Campaign.

ALL IN FAVOUR                      MOTION CARRIED

**b. Development Committee**

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on November 19, 2019.

MOTION 2019-3200: C. WELSH/S. BURT

Motioned that the Development Committee report of November 19, 2019 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

**c. Heritage Advisory Committee**

Councillor George Bennett, Committee Chairperson, presented a written report of a meeting the Committee held on November 13, 2019.

MOTION 2019-3201: G. BENNETT/R. GRIKIS

Motioned that the Heritage Advisory Committee report of November 13, 2019 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

Michelle Patten, Administrative Clerk, entered the meeting at this time, 4:40 p.m.

**9. OLD BUSINESS**

**a. Town Christmas Dinner**

Town Clerk Dolimount advised that the Town's Christmas Dinner is all arranged with Sarah-Ray's Place providing the meal and it will be held at the Masonic Hall beginning with cocktails at 6:00 p.m. and the dinner beginning at 7:00 p.m.

**b. Retirement Social**

Mayor Matthews advised that with Michelle's help everything has been organized for tomorrow at 3:00 p.m. for the Retirement Social for Roland Caines and John Leights.

**c. RCMP Monthly Report**

Mayor Matthews advised that the Town received a detailed monthly report from the RCMP of all activity around the Burin Peninsula, with a breakdown for each community. (Copy on file)

**10. NEW BUSINESS**

**a. Tax Sale Policy**

Mayor Matthews advised the he has done some research on tax sales and through this research he found that most areas would not begin a tax sale until the 3<sup>rd</sup> year. It was agreed the Town would draft a Tax Sale Policy for property arrears.

**b. Water Cap-off Policy**

Mayor Matthews suggested having a look at updating the Town's policy on capping off water. He advised that it is very expensive to have the work done. Town Manager Bolt advised that there may be a less expensive solution to capping off someone's water. It was agreed to update the Water Cap-off Policy.

**c. MNL 2019 Convention Report**

Mayor Matthews presented a written report on the 2019 Annual MNL Convention he attended from November 14<sup>th</sup> – 16<sup>th</sup>. He advised the sessions were informative. (Copy on file). Councillor Grikis advised, he also attended an information session regarding the policy for Canada Post that was very interesting.

**d. Town Hall Feasibility Study**

MOTION 2019-3202: S. BURT/R. GRIKIS

Motioned that the Town of Grand Bank accept the revised scope and fees in the amount of \$64,733.50 for the New Town Hall Feasibility Study, Project Number 17-MCW-20-00010, and with the original approved funding being \$57,500.00, the Town would fund the additional costs of \$7,233.50 from reserves. The Town of Grand Bank further approves Fougere Menchenton Architecture Inc., be engaged to complete the Study.

ALL IN FAVOUR

MOTION CARRIED

**11. COUNCILLORS FORUM**

**a. Seaking Building**

Mayor Matthews advised Council that they have covered all the bases in finding a viable solution for the demolition, removal, and disposal of the Seaking Building. After considerable discussion, it was agreed that Mayor Matthews and Town Manager Bolt continue to develop and implement a strategy to resolve this matter.

**b. 2020 Budget**

Mayor Matthews questioned when the 2020 Budget will be ready. Town Manager Bolt advised it should be ready by Monday or Tuesday of next week.

**c. BPHC Advisory Committee**

Councillor Burt advised that he attended a meeting of the Burin Peninsula Advisory Committee at the Health Care Centre earlier this month and a number of items were discussed, such as, MAID – Medical Assisted Induced Death, the Nurse Practitioner position, and Staffing during the Christmas break.

**d. Salvation Army Men Fellowship - Remembrance Day**

Councillor Burt advised that he attended the Remembrance Day Program hosted by the Salvation Army Men's Fellowship, it was a wonderful event.

**e. Salvation Army 132<sup>nd</sup> Anniversary**

Councillor Burt advised that he attended the 132<sup>nd</sup> Anniversary of the Salvation Army Corp. He brought greetings on behalf of the Town and that it was an excellent event.

**f. 50+ Club - Chatter Box**

Deputy Mayor Welsh advised that he attended a meeting of the 50+ Club and they had some concerns, such as, the lighting on the walkway to the building and the condition of the walkway. He also advised they would like someone from the Town to attend a meeting to discuss the Town's Emergency Plan.

**g. Christmas Signs**

Deputy Mayor Welsh questioned where the Christmas signs came from that businesses around Town put up and who is responsible for them. It was noted that the Town understood this was a program initiated by the GBDC.

**h. Grand Bank Regional Theatre**

Deputy Mayor Welsh advised that a letter will be forthcoming from the Grand Bank Regional Theatre regarding some fund-raising items the Board is hoping to put forward.

**i. Come Home Year Committee (CHY)**

Councillor Bennett advised that he attended a CHY Committee meeting and everything is proceeding as planned. He advised that they have a Brunch organized for December 8, 2019.

**j. Grand Bank Special Events**

Councillor Grikis advised that during the MNL Convention, he visited the Atlantic Lotto booth and he was advised that they have money available to support Festivals. Councillor Brooks advised that the Grand Bank Special Events Committee has applied for this funding in previous years.

**12. COMMUNICATIONS FROM TOWN OFFICIALS**

**a. Santa Claus Parade**

Recreation Director Burton advised that the Santa Claus Parade is scheduled for December 7, 2019 beginning at 4:00 p.m.

**b. Issue of Concern**

Recreation Director Burton advised that he received some information of concern regarding garbage in the area of the Municipal Center and of ATV's encroaching on private property in that area as well.

**13. ADJOURNMENT**

MOTION 2019-3203: R. GRIKIS/G. BENNETT

Motioned that the meeting adjourn at 5:35 p.m.

ALL IN FAVOUR

MOTION CARRIED