

1. **CALL TO ORDER**

Regular meeting #06 for 2026 of the Grand Bank Town Council was held on Monday, June 22, 2026 at 4:30 p.m. at the Council Chambers.

Mayor Jack Burfitt, Councillors Colin Clements, Derrick Dunne, Ernest Follett, Amanda Meade, and Elaine Strowbridge attended along with CAO Terry Fleming, Town Clerk Michelle Patten, Administrative Clerk Michelle Osmond, and Director of Operations and Facilities Manager Joe Periera. Deputy Mayor Roger Brooks was out of Town for personal reasons.

1A). **SWEARING IN CEREMONY**

Town Clerk Patten proceeded with the swearing in ceremony of Ernest Follett who was elected to Council at the By-Election of June 16, 2026.

2. **ADOPTION OF AGENDA**

MOTION 2026-4128: E.STROWBRIDGE/A.MEADE

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR

MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS**

5. **ADOPTION OF MINUTES**

MOTION 2026-4129: D.DUNNE/A.MEADE

Motioned that the minutes for the Regular Meeting of Council on May 25, 2026 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – MAY 25, 2026**

a. **Street Sweeper**

Some discussion took place on the recent Street Sweeper that was in Town. While there were some concerns, it appeared that those concerns were raised before the company had completed the job, and on side roads that are not completed by the company, but by the Town at a later time.

b. **Soccer Field Deck/Ramp**

Councillor Dunne asked if the ramp going to the newly constructed deck at the soccer field can be leveled out to make it easier for wheelchairs to access.

c. **Bulk Garbage**

Mayor Burfitt advised that Waste Management are still working hard to find a solution for the Bulk Garbage issue and any update that he receives will be forwarded to everyone.

7. **INCOMING CORRESPONDENCE FOR ACTION**

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

9. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Derrick Dunne, Committee Member, presented a written report of a meeting the Committee held on June 17, 2026 and presented the following recommendations:

Councillor Strowbridge left the meeting at 4:53 p.m. due to conflict in item 1. b.).

1. Tax Adjustments

MOTION 2026-4130: D.DUNNE/A.MEADE

Motioned that the tax adjustments be approved as reviewed by the committee. The list was prepared in accordance with the Town's standard financial procedures.

ALL IN FAVOUR MOTION CARRIED

Councillor Strowbridge returned to the meeting at 4:54 p.m.

2. Fire Hall Repairs - Information

Upgrade existing paneling before installing the generator. \$3000.00 plus hst.

3. Flag Poles

A quote was received for two extra flag poles for the council chambers at \$601.70 plus hst. Director of Operations and Facilities Manager Periera will check other places for prices.

Councillors Clements and Dunne stepped away from the meeting at this time as they are firefighters, Councillor Strowbridge chaired the report at 5:00 p.m.

4. Fire Department – Emergency Support Plan

The Committee recommends meeting with the Fire Chief regarding the Emergency Support Plan and also write a letter to the Department.

Councillors Clements and Dunne returned to the meeting at 5:03 p.m.

5. Repair of Concrete Wall Phase III Downtown Development

MOTION 2026-4131: D.DUNNE/E.STROWBRIDGE

Motioned that the Town's outside employees paint the concrete wall and look into adding a supporting wall in Downtown Redevelopment Phase 5's application.

ALL IN FAVOUR MOTION CARRIED

6. Preliminary Geotechnical Investigation - 47-49 Grandview Blvd

MOTION 2026-4132: D.DUNNE/C.CLEMENTS

Motioned that the Town approve Strum Consulting to conduct a preliminary geotechnical investigation for a vacant parcel of land located at 47-49 Grandview Blvd at a cost of \$3,000.00 plus HST.

ALL IN FAVOUR MOTION CARRIED

7. Auto CADD Program

MOTION 2026-4133: D.DUNNE/E.STROWBRIDGE

Motioned that the Town purchase the license for the Auto CADD Program for the purposes of creating professional documents to support funding applications. This will be a 3 month trial at a cost of approximately \$1,000.00, also agreed to engage with George Rose to complete the two current potential projects.

ALL IN FAVOUR MOTION CARRIED

8. Invoices for Payment – Attached

MOTION 2026-4134: D.DUNNE/A.MEADE

Motioned that the Town approve payment of invoices for the month of May 2026 in the amount of \$182,885.60 as presented.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Councillor Clements, Committee Member, presented a written report of a meeting the Committee held on June 17, 2026.

1. Permit – General Repairs

MOTION 2026-4135: C.CLEMENTS/E.FOLLETT

Motioned that the Town accept the general repair permits as presented in the report.

ALL IN FAVOUR

MOTION CARRIED

Councillor Dunne stepped away from the meeting at 5:35 p.m. due to conflict in item #2.

2. Permit – Residential

MOTION 2026-4136: C.CLEMENTS/E.STROWBRIDGE

Motioned that the Town accept the residential permits as presented in the report.

ALL IN FAVOUR

MOTION CARRIED

Councillor Dunne returned to the meeting at 5:36 p.m.

3. NL 911 Mapping - Information

The Town recommends reminding residents to have street identification numbers visible on their property for emergency purposes such as: Ambulance, Fire Department, RCMP.

4. Coastal Erosion – Seaview Road

Coastal erosion has been happening in the area of Seaview Road for many years but was exasperated by the severe weather over the winter. The report prepared by Tract Consulting suggested that Towns not accept responsibility for Coastal Erosion in general and particularly not on Private Land. The Town recommends writing the homeowner on Seaview road re. coastal erosion.

5. Cutting within Town Boundaries

MOTION 2026-4137: C.CLEMENTS/D.DUNNE

Motioned that the Town leave the no cutting within the Boundaries of the Town of Grand Bank, cutting regulations as it is for safety concerns.

ALL IN FAVOUR

MOTION CARRIED

6. Condition of Property

MOTION 2026-4138: C.CLEMENTS/A.MEADE

Motioned that the Town issue a cleanup order to the property owner.

ALL IN FAVOUR

MOTION CARRIED

7. Benches on the Nature Trail

MOTION 2026-4139: C.CLEMENTS/A.MEADE

Motioned that the Director of Recreation and Facilities Manager Periera develop a policy for council to review regarding future placement of benches at the Nature Trail.

ALL IN FAVOUR

MOTION CARRIED

c. **Meeting with the Grand Bank Theatre Board**

MOTION 2026-4140: D.DUNNE/C.CLEMENTS

Motioned that the Town accept the report as presented.

ALL IN FAVOUR MOTION CARRIED

6. **OLD BUSINESS**a. **Warming Center – Newfoundland Power**

MOTION 2026-4141: D.DUNNE/E.STROWBRIDGE

Motion that the Town of Grand Bank issue Purchase Order \$13,396 (plus HST) to Newfoundland Power for Contribution in Aid of Construction (CIAC), representing a portion of the construction costs of the line upgrade required to service the Salvation Army Citadel.

These costs are included in the 2026 Warming Centre Budget.

ALL IN FAVOUR MOTION CARRIED

b. **Water Switchover**

Mayor Burfitt advised that the Town switched over to Grand Bank water today due to the shortage in Fortune as per the Water Agreement.

c. **Standing Committees of Council**

MOTION 2026-4142: D.DUNNE/E.STROWBRIDGE

Motion that the Town accept the revised standing committees of Council as presented.

ALL IN FAVOUR MOTION CARRIED

11. **NEW BUSINESS**a. **Public Procurement Audit – June 2026 (Information)**

CAO Fleming advised that a Public Procurement Audit was recently conducted and it went well.

b. **Purchasing of Land in Lieu of Taxes and Selling of Land Policy #86**

MOTION 2026-4143: E.STROWBRIDGE/E.FOLLETT

Motioned that the Town approve the purchasing of land in lieu of taxes and selling of land policy #86.

ALL IN FAVOUR MOTION CARRIED

12. **COUNCILLORS FORUM**a. **Congratulations and Welcome**

Council and staff congratulated and welcome Councillor Ernest Follett.

b. **Swimming Pool**

Councillor Meade advised that the locks on the dressing room doors at the Swimming Pool need to be replaced/fixed.

c. **Thank you**

Councillor Follett thanked everyone for the warm welcome and advised he is looking forward to working with everyone.

13. COMMUNICATIONS FROM TOWN OFFICIALS

14. NEXT MEETING DATE

July 13, 2026 at 4:00 p.m.

15. ADJOURNMENT

MOTION 2026-4144: E.STROWBRIDGE/A.MEADE

Motioned that the meeting adjourn at 6:30 p.m.

ALL IN FAVOUR

MOTION CARRIED