

1. CALL TO ORDER

Regular meeting #6 for 2017 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, May 23, 2017 at 4:05 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors Stan Burt and Bruce Warren attended along with Town Manager Wayne Bolt, Town Clerk Cathy Follett, Office Administrator Sheila M. Dolimount, and Recreation Director Tom Burton. Also in attendance Paul Herridge of the Southern Gazette, Marsha Gaulton, Leeann Bungay, and Sharon Patten representing the Southern Sharks Swim Team and Kevin Johnson.

Councillor Rick Grikis is off sick, Councillor Roger Brooks is working, and Councillor Travis Parsons to join the meeting later.

2. ADOPTION OF AGENDA

MOTION 2017-2835: C. WELSH/B. WARREN

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATIONS

Marsha Gaulton, spoke on behalf of the delegation, they are representing local youth such as the Southern Sharks Swim Club. They expressed a number of concerns regarding the opening of the swimming pool, where the monies have been spent that was received from the Federal and Provincial Governments, and what timelines are there for the pool opening in 2017. They are also concerned about the Swim Club not being able to practice and may have to go to Marystown this year.

Mayor Matthews advised that the Town is working very hard to get the pool up and running, however there are no guarantees that it will or will not open this year. A lot of work was done to the swimming pool during the winter. He advised that the Town is going to hear from the engineers by the end of the week.

Mayor Matthews thanked the delegation for coming and expressing their concerns and he advised that they will be kept up to-date on what is happening with the swimming pool.

The delegation left the meeting at this time, 4:30 p.m.

4. ADOPTION OF MINUTES

MOTION 2017-2836: S. BURT/C. WELSH

Motioned that the minutes of the regular meeting for May 1, 2017 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. BUSINESS ARISING FROM MINUTES

a. Roll-out Bins

Councillor Warren questioned if we had heard from Mr. Joe Pittman of the Burin Peninsula Regional Service Board regarding the roll-out bins. Town Manager Bolt advised that Town Clerk Follett and himself spoke with Mr. Pittman earlier in the week and he advised that he would be writing a letter advising what the plan is for this project. It is still on-going.

6. INCOMING CORRESPONDENCE FOR ACTION

a. Municipal Assessment Agency (MAA)

Received a memo inviting opinions and comments on proposed changes to the format of the assessment role for 2018.

7. INCOMING CORRESPONDENCE FOR INFORMATION**a. Department of Municipal Affairs**

Received an approval to call tenders letter for the Old Road and Lee's Lane, water and sewer project number 17-CWWF-17-00134. Councillor Warren questioned when the closing date for the tender is and when it will start. Town Manager Bolt advised that the closing date is May 24, 2017 and the project will hopefully be starting in June.

b. Eastern Health

Received a copy of minutes for a mental health and addictions stakeholders meeting which was held on Monday, March 6, 2017. Town Clerk Follett was in attendance.

c. Federation of Canadian of Municipalities (FCM)

- * Received an email thanking the Town for the contribution to FCM's Legal Defense Fund.
- * Received an email – FCM Newsletter.
- * Received an email – Celebrating Canada 150.

d. Legendary Coast

Received an email of the 2017-20 Provincial Product Development Plan and more.

e. The Flag Shop

Received a letter introducing their business.

f. Office of the Information and Privacy Commissioner

Received a April 2017 newsletter.

g. NL and Lab Tourism

Received an email advising they are not affiliated in any manner with Universal Media, nor is the company an agent or vendor of the Provincial Government.

h. Thank you cards

- * Received thank you cards from Ian Follett and family, one for the Town and one for Councillors.
- * Received an email from Angela Blackwood regarding the public session on the trendy new drug.

i. Garden Council

Received an email advising June 9 – 18, 2017 as Garden Days, Canada's annual celebration of gardens and gardening.

j. Heritage Foundation

- * Received an email regarding Heritage Foundation of NL introducing changes to its designation and grant programs.
- * Received an email regarding the upcoming "Adapting Our Heritage Conference" scheduled for October 25 – 28, 2017 in St. John's.

k. Canadian Red Cross

Received a newsletter of the One Year Donor Update – 2016 Alberta Fires. Councillor Burt advised that he spoke with Councillor Smith, Town of Fortune, regarding the banner that was signed by all of the groups, organizations and people during the fund-raiser last year. Councillor Burt to follow up with Councillor Smith regarding the time and place of this event.

l. Grand Bank Fire Department

Received a letter from Fire Chief Tony Snook advising that probationary firefighter Bram Whittle has completed the firefighter minimal standards exam.

8. COMMITTEE REPORTS**a. Finance Committee**

Councillor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on May 17, 2017.

Councillor Parsons entered the meeting at this time, 4:45 p.m.

Item 8. After some discussion, it was agreed to consult with all the employees to see how they felt about bi-weekly payroll vs weekly and about doing direct deposit.

MOTION 2017-2837: S. BURT/C. WELSH

Motioned that the Finance Committee report of May 17, 2017 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

Councillor Parsons raised a couple of issues he wanted clarification on;

5. BUSINESS ARISING CONTINUED**b. Letter from solicitor**

Councillor Parsons advised that he would like a copy of the letter the Town received from its solicitor regarding our animal control regulations.

c. Meeting Times

Councillor Parsons requested looking at the schedule for meeting times, as he was not at the last meeting. He stated that he would like the meeting times to go back to 4:30 p.m. He advised that he has adjusted his work schedule to get off at 4:00 p.m. It was the consensus of Councillors at the meeting that the time stay at 4:00 p.m. however Mayor Matthews stated that it will be discussed with the absent councillors before a decision is made.

d. Meeting with Bugs Greene

Councillor Parsons questioned if a decision was made regarding the Bugs and Debbie show. Mayor Matthews advised that it was recommended in the Finance Committee report to include the cost in next year's budget and to plan on participating in the program for the spring of 2018.

e. Sign

Councillor Parsons questioned if the sign for Justin Dodge was approved. Mayor Matthews advised that the sign was approved and it would be professionally designed.

MOTION 2017-2838: S. BURT/T. PARSONS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #8 Church Street, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2839: S. BURT/T. PARSONS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #3 Rose Place, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2840: S. BURT/T. PARSONS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #5 Lee's Lane, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2841: S. BURT/T. PARSONS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #77 Marine Drive, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2842: S. BURT/T. PARSONS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #17 Bayview Place, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2843: S. BURT/T. PARSONS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #39-41 Christians Road, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2844: S. BURT/T. PARSONS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #1 Oceaview Street, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on May 17, 2017.

Item 9b. Some discussion was held on the amount of garbage around Town, Councillor Burt advised that he spoke with an individual who had their bulk garbage out and were told that they wouldn't take some of the items because it was too heavy, he questioned what is a resident suppose to do with the item then.

Mayor Matthews stated that this would be a good question to ask the Regional Service Board; what happens when bulk items are overweight?

MOTION 2017-2845: C. WELSH/B. WARREN

Motioned that the Development Committee report of May 17, 2017 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2846: S. BURT/T. PARSONS

Motioned that the Town approve the Grand Bank Downtown/Waterfront Area Redevelopment Project Final Report of March 2017.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2847: S. BURT/T. PARSONS

Motioned that any commercial properties in the Grand Bank Downtown/Waterfront Area Redevelopment Project would comply with the concepts of the plan and only Heritage Style cladding and windows be permitted.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2848: S. BURT/T. PARSONS

Motioned that the Town of Grand Bank proceed with securing funding for sections of Areas E, D & A of the Grand Bank Downtown/Waterfront Area.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2849: S. BURT/T. PARSONS

Motioned that a concept design be put forward to funding agencies in the fall of 2017 for the Samuel J. Harris Building.

ALL IN FAVOUR

MOTION CARRIED

9. OLD BUSINESS

a. MV Atlantic Pursuit

Mayor Matthews advised that Councillor Warren and himself took some souvenirs to the crew of the Yahweh (Pursuit) on behalf of the Town. There is still not a clear, defined plan as to when the boat will be leaving. Deputy Mayor Welsh suggested that the Mayor and a staff member take the crew out for supper.

b. Water meeting with Fortune

Mayor Matthews advised that the Town of Fortune has requested a meeting of the Water Committee. He advised if anyone has any items to be brought forward to let staff know.

c. Stoodley Place - Update

Mayor Matthews advised that the work at Stoodley Place is being done at a quick rate, the workers are working very hard and on schedule.

d. Street Sweeper - Update

Mayor Matthews advised that the street sweeper was here and it did another excellent job with cleaning the streets. He advised that it came in under budget and it took less days to complete the job. The Town's sweeper, helped shorten the time needed this year. Town Manager Bolt advised that we cleaned up approximately 70 tonnes of sand off the roads.

10. NEW BUSINESS

a. Maintenance Supervisor

MOTION 2017-2850: S. BURT/B. WARREN

Motioned that the Town of Grand Bank Michael Foote as Recreation Maintenance Supervisor/Worker Seasonal/Full Time for the 2017 season with the following stipulations:

- * Paid Holidays: As noted below:
Victoria Day - Discovery Day - Canada Day - Orangeman's Day - Labour Day
- * Sick Leave: 1 day per month (Sick note required)
- * Family Leave: 1 day per seasonal employment year
- * Bereavement: up to a maximum of three (3) days for immediate family and one (1) day for close family members.
- * Clothing Allowance: 1 pair summer coveralls, 4 pairs working gloves, 1 safety vest, eye and ear protection to be supplied by the Town and \$100.00 toward a pair of work boots (receipt to be submitted)
- * Cell Phone Compensation: \$25.00 per month to be paid by the Town for the use of personal cell phone.

ALL IN FAVOUR

MOTION CARRIED

b. Municipal Election 2017

MOTION 2017-2851: C. WELSH/T. PARSONS

Motioned that for the September 26, 2017 municipal election and in accordance with Section 13 (2) of the Elections Act, Sheila Dolimount, Office Administrator, be appointed as

Alternative Returning Officer (ARO).

ALL IN FAVOUR MOTION CARRIED

MOTION 2017-2852: C. WELSH/T. PARSONS

Motioned that, for the September 26, 2017 municipal election and in accordance with Section 14 (3) of the Elections Act, nomination day will be held on September 5, 2017 from 8:00 a.m. to 8:00 p.m. at the Grand Bank Municipal Center.

ALL IN FAVOUR MOTION CARRIED

MOTION 2017-2853: C. WELSH/T. PARSONS

Motioned that, for the September 26, 2017 municipal election and in accordance with Section 26 (1) of the Elections Act, the advance poll be held on Tuesday, September 19, 2017 from 8:00 a.m. to 8:00 p.m. at the Wellness Room in the Grand Bank Municipal Center.

ALL IN FAVOUR MOTION CARRIED

MOTION 2017-2854: C. WELSH/T. PARSONS

Motioned that, on nomination day, September 5, 2017, cheques will not be taken for payments of tax arrears for persons being nominated.

ALL IN FAVOUR MOTION CARRIED

MOTION 2017-2855: C. WELSH/T. PARSONS

Motioned that, for the September 26, 2017 municipal election the number of votes for a recount be set at ten (10) votes as per Section 62 (1) of the Elections Act.

ALL IN FAVOUR MOTION CARRIED

c. **Swimming Pool Update**

Updated earlier in the meeting.

d. **Garbage that is not in compliance with the Waste Regulations**

Mayor Matthews advised that a policy for removal of garbage or bulk items needs to put in place. Councillor Burt stated that residents are paying to have their garbage picked up, so why should we have to go and pick it up after and charge back the residents.

MOTION 2017-2856: C. WELSH/B. WARREN

Motioned that the Town of Grand Bank accept the Removal of Garbage/Bulk Items Policy as follows;

POLICY #74 SUBJECT: REMOVAL OF GARBAGE/BULK ITEMS

The Town of Grand Bank will direct its staff to collect and dispose of any garbage or bulk items that are placed at the curb in violation of the Town's Waste Regulations 2016. Items placed at the curb prior to the day of regular collection or the day before with respect to bulk items collection are in violation of the Town's Waste Regulations 2016.

Should garbage or bulk items be placed at the curb before this time it will be removed from property and the property owner will be charged a minimum fee of \$100.00.

Any cost over and above this minimum fee will be invoiced based on employees time, use of town vehicles, travel (if required to transport garbage or bulk items to the waste disposal site) at \$0.75 per km and any waste disposal fees charged.

Property owners will be given 30 days to pay the fee, after which water services will be discontinued.

ALL IN FAVOUR

MOTION CARRIED

11. COUNCILLORS FORUM

a. Paving

Mayor Matthews advised that paving will be starting in a couple of weeks however because of the use of tractor trailers in the Water Street area it is being looked at to do the paving at Beckley Place. It was agreed to do the paving at Beckley Place, with Water Street being done later.

b. Land - Beckley Place

Mayor Matthews advised that he was questioned, that should anyone want to build more affordable housing units could they use the land at Beckley Place. He advised that before the land could be used it would require an environmental assessment.

c. Geebees Soccer

Deputy Mayor Welsh congratulated Councillor Parsons and the Geebees Team on winning the Soccer Championship in Corner Brook over the long weekend.

d. 50 Plus Club

Deputy Mayor Welsh advised that he attended a meeting at the 50 Plus Club today.

e. Bonavista Visit

Councillor Parsons advised that he had spoken with John Norman and he advised that a delegation should visit Bonavista on June 16th and 17th and take a tour of the area. It was agreed that Councillor Parsons, a member of the Grand Bank Development Corporation, a member of business community and a staff member would make the visit.

f. Water Street Property

Councillor Parsons advised that the former J.B. Foote property has been sold. Office Administrator Dolimount advised that the paper work has been received on the property as of today.

g. Letter

Councillor Burt questioned if the office had received a letter from one of its residents regarding issues with their standpipe. Town Manager Bolt advised that a letter was received and advised that it was forwarded to Council for action.

12. COMMUNICATIONS FROM TOWN OFFICIALS

a. Volunteer Bags

Recreation Director Burton advised that he received a request from the Salvation Army Women Group for 25 Volunteer Bags or some other bag. He questioned what bag should be forwarded to the group. It was agreed to give the group the volunteer bags.

13. ADJOURNMENT

MOTION 2017-2857: B. WARREN/T. PARSONS

Motioned that the meeting adjourn at 5:53 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: Rex C. Matthews

Sheila M. Dolimount
Town Clerk (Acting)

Date: June 12, 2017