

1. **CALL TO ORDER**

Regular meeting #11 for 2021 of the Grand Bank Town Council was held on Monday, December 13, 2021 at 4:00 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Angela Blackwood, Roger Brooks, Jack Burfitt, and Stan Burt attended along with Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount, and Recreation/Operations/Maintenance Director Tom Burton. Administrative Clerk Michelle Patten is working.

2. **ADOPTION OF AGENDA**

MOTION 2021-3441: S. BURT/C. WELSH

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

Mayor Matthews welcomed Gail Matthews to the meeting.

Ms. Matthews advised Council that she contacted the Town to advise she was getting water in her basement. She spoke to Cecil on a Saturday night (11:30 p.m.) needing help he said it wasn't the Town's problem. She advised she spoke to Bennett's Construction who came and snaked her line, her line becomes blocked by water coming back and filling her line so water can't get out of her line. She thinks that the Town should have pumps out to help with her problem.

Ms. Matthews left the meeting at 4:10 p.m.

4. **ERRORS AND OMISSIONS – NOVEMBER 29, 2021**

5. **ADOPTION OF MINUTES**

MOTION 2021-3442: G. BENNETT/J. BURFITT

Motioned that the minutes for November 29, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – NOVEMBER 25, 2021**

a. **Delegation**

Deputy Mayor Welsh questioned if the municipal plan can be changed because areas are not within the regulations. The area has not been visited since the last meeting.

b. **Policy**

Mayor Matthews asked Deputy Mayor Welsh to review the policies and mark them for review when he gets an opportunity.

c. **Fireworks**

Councillor Burt asked if there is going to be fireworks. Town Manager Bolt advised the fireworks are shipped. If the weather does not cooperate on December 31st at 8:00 p.m., it will be held on January 1st at 8:00 p.m.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Grand Bank Volunteer Fire Department**

* Received a letter advising of the Executive and Officers for 2022.

* Received a letter regarding changing a motion in the Department's constitution article 3.3.5.

MOTION 2021-3443: C. WELSH/S. BURT

Motioned that the Town of Grand Bank approve the recommended changes to the Fire Department's Constitution.

ALL IN FAVOUR

MOTION CARRIED

b. Eastern Health

Received an email advising of a virtual workshop (Assessing for Suicide in Kids) on Wednesday, January 26, 2022 and Thursday, January 27, 2022 between 9:00 a.m. and 1:00 p.m. each day. Deadline to register is January 5, 2022.

8. INCOMING CORRESPONDENCE FOR INFORMATION

a. Canoe Procurement Group of Canada

Received an email advising they are a non-for-profit organization that that has joined its sister associations across Canada to create a large municipal government purchasing program, giving municipalities access to better priced products and services used regularly.

b. Newfoundland and Labrador Aquaculture Industry Association (NAIA)

Received a letter advising the NAIA has a new Executive Director, Jamie Baker.

c. Burin Peninsula Chamber of Commerce

Received an email regarding staff shortages.

d. Department of Transportation and Infrastructure

Received an email advising of staff changes in the Tendering and Contracts Division of TI.

e. Department of Fisheries, Forestry and Agriculture

Received a letter advising the Town has been approved for a License to Occupy for further term of 5 years at the Nature Trail.

f. Department of Municipal and Provincial Affairs

Received a letter regarding cyber security awareness. Councillor Blackwood questioned who the Town's IT person is, Mayor Matthews advised the Town uses Boot Computers.

9. COMMITTEE REPORTS

a. Finance Committee

Councillor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on December 8, 2021.

MOTION 2021-3444: S. BURT/C. WELSH

Motioned that the Finance Committee report of December 8, 2021 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Councillor Jack Burfitt, Committee Member, presented a written report of a meeting the Committee held on December 8, 2021.

MOTION 2021-3445: J. BURFITT/R. BROOKS

Motioned that the Development Committee report of December 8, 2021 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

10. OLD BUSINESS

a. Come Home Year 2022 Committee

Mayor Matthews advised that the Town should be moving forward with a call for volunteers to sit on the Come Home Year Committee. Councillor Blackwood advised that the Special Events stated that they will lead the way but would like for the Town to put out the email. After some discussion it was agreed that this was not the way it was intended to go, it was felt that a committee of volunteers be set up for the committee. Councillor Blackwood advised she had a couple of other questions, such as; where the best location is to hold the Events?

11. NEW BUSINESS

a. Fire Department ESP

Mayor Matthews advised that he forwarded a plan of support for the Fire Department

MOTION 2021-3446: S. BURT/A. BLACKWOOD

Motioned that the Town of Grand Bank approve the Emergency Support Program (ESP) for Fire Fighters.

ALL IN FAVOUR MOTION CARRIED

12. COUNCILLORS FORUM

a. Parade

Mayor Matthews advised that he had a wonderful time at the 50 Plus Club, he advised that they put off a show by some mummers. He felt this would be a great idea to add to future parades.

b. On-call Schedule

Councillor Burt inquired about the on-call schedule and what number would you call. Town Manager Bolt advised the number is 832-7755.

c. Cats

Councillor Burt received a complaint of cats roaming. After some discussion, it was suggested sending out an email to advice people to keep their cats indoors.

d. Photo

Deputy Mayor Welsh advised that the Lieutenant Governor's picture will be coming soon.

e. Come From Away

Deputy Mayor Welsh stated that the Town has a number of people living here that are not originally from here, he suggested the Town should put together a "Welcome Package" care package for these people who moved into our Town.

Councillors wished everyone a very Merry Christmas and a Happy New Year.

13. COMMUNICATIONS FROM TOWN OFFICIALS

Staff wished everyone a very Merry Christmas and a safe and Happy New Year.

14. ADJOURNMENT

MOTION 2021-3447: S. BURT/R. BROOKS

Motioned that the meeting adjourn at 5:15 p.m.

ALL IN FAVOUR MOTION CARRIED