

1. **CALL TO ORDER**

Regular meeting #9 for 2021 of the Grand Bank Town Council was held on Monday, October 25, 2021 at 3:57 p.m. at the Grand Bank 50+ Club.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh (via telephone), Councillors George Bennett, Angela Blackwood, Roger Brooks, Jack Burfitt, and Stan Burt attended along with Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount and Recreation/Operations/Maintenance Director Tom Burton. Administrative Clerk Michelle Patten is off sick.

Mayor Matthews appointed Councillor Burfitt as Liaison to the Grand Bank Development Corporation.

2. **ADOPTION OF AGENDA**

MOTION 2021-3416: R. BROOKS/J. BURFITT

Motioned that the agenda be adopted with an addition to Committee reports (c.) Heritage Society.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

Mayor Matthews welcomed Ms. Mabel Bolt to the meeting.

Ms. Bolt is wondering why Crowley's Lane was not mentioned in emails when turning off water and why Crowley's Lane is not paved when she was told it would be done in 2020. She questioned if she could put a well in her yard and would she need a permit, she was advised by staff that she would need approval from Environment. She feels she should be treated better as she is a good paymaster.

Ms. Bolt left the meeting at this time, 4:08 p.m.

4. **ERRORS AND OMISSIONS – SEPTEMBER 2, 2021** NONE

**ERRORS AND OMISSIONS - AUGUST 23, 2021**

a. Councillor Burfitt advised change as to has in 11. (a)

b. Councillor Burt advised change residence to resident and remove the word "if" in 7.(e)

**ERRORS AND OMISSIONS - OCTOBER 7, 2021** NONE

5. **ADOPTION OF MINUTES**

MOTION 2021-3417: G. BENNETT/C. WELSH

Motioned that the minutes of the Special Council Meeting for September 2, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2021-3418: S. BURT/J. BURFITT

Motioned that the minutes of the Regular Meeting for August 23, 2021 be approved with changes to 11(a) and 7(e).

ALL IN FAVOUR MOTION CARRIED

MOTION 2021-3419: J. BURFITT/G. BENNETT

Motioned that the minutes of the Swearing-In Council Meeting for October 7, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – SEPTEMBER 2, 2021**

a. **New Front-End Loader**

Councillor Brooks questioned if the new front-end loader had been received. Town Manager Bolt advised the Town should receive the loader in December.

## **BUSINESS ARISING FROM MINUTES – AUGUST 23, 2021**

### **a. Tenders**

Councillor Blackwood questioned if the Town received any tenders for the pick-up truck. Town Manager Bolt advised that both vehicles have been sold under the tender process.

### **b. Update on Nature Trail**

Deputy Mayor Welsh advised that he received a number of concerns regarding extending on the railing on the Nature Trail in the area of the dam.

### **c. Speed Bumps**

Councillor Blackwood questioned if the speed sign can be placed in other areas around Town now that the speed bumps are in place. Town Manager Bolt advised that the posts are fixed, and it would require some work to put the speed signs in other areas. After some discussion, it was agreed the Development Committee would review this matter. Councillor Brooks questioned when the speed bumps on Main Street would be coming up. Town Manager Bolt advised they would come up once the equipment is removed from the park.

## **7. INCOMING CORRESPONDENCE FOR ACTION**

### **a. Department of Municipal and Provincial Affairs**

Received an email regarding Municipal Training Opportunities.

### **b. Municipalities Newfoundland and Labrador (MNL)**

- \* Received a memo advising the Annual General Meeting will take place over the period of November 4-6, 2021 in Corner Brook.
- \* Received a reminder of the 2021 Premier's Forum – call for nomination deadline is September 3<sup>rd</sup>.

### **c. Municipal Assessment Agency (MAA)**

Received a letter regarding the call for nominations for Eastern Regional Director, nominations for this position closes at 4:00 p.m. NST on October 28, 2021.

### **d. Burin Peninsula Regional Service Board (BPRSB)**

Received a letter from BPRSB regarding the nomination of a new Board member to the Board from Council. Nominations close on Tuesday, November 2, 2021.

MOTION 2021-3420: J. BURFITT/R. BROOKS

Motioned that the Town of Grand Bank appoint Deputy Mayor Clayton Welsh as the Town's representative to the Burin Peninsula Regional Service Board.

ALL IN FAVOUR                      MOTION CARRIED

## **8. INCOMING CORRESPONDENCE FOR INFORMATION**

### **a. Department of Municipal and Provincial Affairs**

- \* Received an email advising that starting October 22, 2021, anyone attending in-person training events will be required to show proof of vaccination prior to entering the training facility.
- \* Received a letter regarding the National Day for Truth and Reconciliation.
- \* Received an email regarding the Department of Education Child Care Funding.

### **b. Department of Tourism, Culture, Arts and Recreation**

- \* Received a copy of a letter to the 50+ Club regarding the approval of the Basic Support – Recreation Grant.
- \* Received a copy of a letter sent to the Main Street Youth Centre Inc. regarding the approval of a Physical Activity and Healthy Eating Equipment grant.

### **c. Department of Transportation and Infrastructure**

- \* Received a letter advising the deadline for asphalt 2021.
- \* Received a letter regarding the 2021/2022 Capital Funding that wasn't approved.

**d. Department of Justice and Public Safety**

- \* Received a letter regarding Firefighter Cancer Prevention – Best Practices.
- \* Received a letter from Blair Hogan, Regional Emergency Management Planning Officer advising of his retirement from this office and starting a new position with the Public Service Sector as an Environmental Protection Officer with the Department of Digital Government.

**e. Hon. Andrew Parsons, QC, Minister of Industry, Energy and Technology**

Received an email invitation to provide input into the development of a renewable energy plan for Newfoundland and Labrador.

**f. Royal Canadian Mounted Police**

- \* Received a letter advising there are ongoing and proactive patrols made by members in the Marystown Detachment.
- \* Received an email regarding ATV Safety presentations. Looking to discuss a time and location.
- \* Received an email reply regarding property damage and animal complaints.

**g. Resident**

Received an email regarding the color of the Town's water.

**h. MHA Paul Pike**

- \* Received an email regarding the Big Game Donation Program to Food Banks.
- \* Received an email news release – Applications now available for oil to electric rebate.

**i. Burin Peninsula Joint Council**

Received a letter regarding the Health Accord NL.

**j. Resident**

Received an email requesting a couple of the old bridges at the Natural trail be placed along a couple of wet spots on the Marine Trail. Council approved this request.

**k. Municipal Assessment Agency**

Received a memo update on the Agency.

**l. Burin Peninsula Waste Management**

Received an email advising MMSB has given approval to the Electronic Products Recycling Association to collect additional end-of-life electronics. Those products can be delivered to the Waste Management Facility (free of charge).

**9. COMMITTEE REPORTS**

**a. Finance Committee**

Councillor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on October 18, 2021.

MOTION 2021-3421: S. BURT/C. WELSH

Motioned that the Finance Committee report of October 18, 2021 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

MOTON 2021-3422: S. BURT/G. BENNETT

Motioned that the Town of Grand Bank agree to pay to the Town of Fortune 50% (\$10,489) of the invoice for \$20,978. This is 10% of the Clients contribution for the Chlorination Building Bypass Valve and Chamber Replacement, Capital Works Project.

ALL IN FAVOUR

MOTION CARRIED

**b. Development Committee**

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on October 18, 2021.

MOTION 2021-3423: R. BROOKS/G. BENNETT

Motioned that the Development Committee report of October 18, 2021 be approved as presented.

ALL IN FAVOUR                      MOTION CARRIED

**c. Heritage Society**

Councillor Bennett advised that the Heritage Society questioned if the Town would be putting plastic over the doors to the Harris House to keep water from getting into the building, as they have done in previous years. He also inquired if the water is turned off. Town Manager Bolt advised that the building has been winterized, and that plastic will be put over the doors. Councillor Bennett further advised that the Heritage Society would like to install a security system in the building at their expense. It was agreed that they put the request in writing for the installation of a security system. Councillor Bennett also stated that they don't have anywhere to hold their meetings. Mayor Matthews suggested they negotiate with the Grand Bank 50+ Club members for use of their building.

**10. OLD BUSINESS**

**a. Dam Update**

Town Manager Bolt advised that we are waiting for the contactor to finish up a few items. He is waiting for the installation of the air burst system which will blow the sediment away from the Johnson screen. He further advised that NL Power is investigating where we can connect for electricity for the new shed which will house the Town's compressor.

**b. Municipal Plan Amendments**

MOTION 2021-3424: C. WELSH/S. BURT

Motioned that under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Council of the Town of Grand Bank adopts Amendment Number 2, 2020, to the Municipal Plan for 2012-2022, exactly as released by the Department of Municipal and Provincial Affairs.

ALL IN FAVOUR                      MOTION CARRIED

MOTION 2021-3425: S. BURT/J. BURFITT

Motioned that under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Council of the Town of Grand Bank adopts Amendment Number 3, 2020, to the Development Regulations for 2012-2022, exactly as released by the Department of Municipal and Provincial Affairs.

ALL IN FAVOUR                      MOTION CARRIED

**c. Light Up for Christmas**

Recreation Director Burton advised that he is waiting for Christmas decorations to go on sale/be put on display so he can pick up more. He stated that he received a number of questions regarding the Christmas Parade, which is the responsibility of the Lions Club.

**11. NEW BUSINESS**

**a. Amendment to Repayment Agreement – Policy #68**

Mayor Matthews advised that an amendment is required for Policy #68.

POLICY #68

SUBJECT: REPAYMENT AGREEMENT

BETWEEN: Town of Grand Bank

AND: \_\_\_\_\_ of \_\_\_\_\_, Grand Bank, NL do  
Name (s) (Street Address)

hereby agree that I/We owe the Town of Grand Bank the amount of \$ \_\_\_\_\_, as a result of overdue taxes. I/we request an extension on the payment of my/our overdue taxes for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

I/we agree to pay \$ \_\_\_\_\_ on my account on or before the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

I/we understand that if I do not honour this agreement that my water service will be disconnected by the Town on the next business day.

I/we understand that the disconnection of this service will be done without any further notice from the Town, and without any further communication with me.

I/we understand that I do not need to be home in order for the Town to disconnect my water service.

I/we understand that the Town will not be held responsible should there be any damage to my property, my appliances, my hot water boiler or to any other type of property or any person that might be affected due to the discontinuation of the water service to the property in question.

I/we understand that my water will not be re-connected until I pay the amount that I/we committed to.

I/we have read and understand the repayment agreement and I/we agree to the terms outlined above.

Homeowners will not be permitted to avail of the Tax Extension Program on more than two (2) occasions in any given five (5) year period, however, approval cannot be given for more than two (2) consecutive years.

MOTION 2021-3426: J. BURFITT/R. BROOKS

Motioned that the Town of Grand Bank amend Policy #68 as presented.

ALL IN FAVOUR

MOTION CARRIED

**b. Capital Works 2022-2023**

Mayor Matthews advised that the deadline for the Capital Works application is November 19, 2021. Town Manager Bolt advised he has five items of priority for the Capital Works application. They are; (1) Phase 2 Waterline on Riverside East, (2) Asphalt around Town that didn't get approved previously, (3) Nature Trail Extension, (4) Marine Drive Water/Sewer/Curb and Gutter, and (5) Culvert on Edwin Street to be replaced.

MOTION 2021-3427: J. BURFITT/S. BURT

Motioned that the Town of Grand Bank forward applications for the following projects for funding under the 2022-2023 Municipal Capital Works Program:

1. Plant Line Replacement - Riverside East Phase II: Replacement of a 250m section of 14" Plant Water Line. Replacement of Asphalt and Storm Sewer.
2. Paving Program: Elizabeth Avenue, Blackburn Road, Riverside West, and Main Street.
3. Grand Bank Trail: Trail Upgrades – Phase II.
4. Marine Drive: Water, Sewer, Curb & Gutter, Storm Sewer, and Asphalt, 29 Marine Drive to the intersection of Old Road/Marine Drive.
5. Edwin Street: Culvert Replacement, Curb & Gutter, Storm Sewer, and Asphalt.

Further moved that, should the Town of Grand Bank secure funding for either or all of these project, the Town's share will be financed through its own reserves.

ALL IN FAVOUR

MOTION CARRIED

**c. CEEP Approval**

Mayor Matthews advised that he received a call from MHA Pike stating that the CEEP Program has been approved. Recreation Director Burton advised that the program would entail the replacement of the bleachers at the soccer field. Councillor Blackwood questioned if the basketball rim at the Park can be fixed. Recreation Director Burton advised he would investigate this and have it fixed.

**d. Candidate Eligibility**

Mayor Matthews suggested a committee be struck consisting of Councillors Brooks, Burfitt, Burt and himself to look at the Ambulance Service regarding how it is being administered. After some discussion, it was agreed that the committee be struck.

**e. Remembrance Day**

Mayor Matthews suggested he would like to see something done with the Remembrance Day Ceremony this year. The Committee will look at this in the next week.

f. **Tax Agreement**

MOTION 2021-3428: S. BURT/C. WELSH

Motioned that the Town of Grand Bank accept the Tax Agreement with Clearwater Seafoods Limited for the calendar year of 2021, and the five (5) year Tax Agreement with Clearwater from 2022 to 2026 inclusive.

ALL IN FAVOUR

MOTION CARRIED

12. **COUNCILLORS FORUM**

a. **Staff Vaccination**

Councillor Burt questioned if Town Staff is fully vaccinated. Mayor Matthews advised that there is a possibility that one employee may not be vaccinated. The Town will implement a new policy on Covid-19 vaccination.

b. **Come Home Year**

Councillor Burt questioned if there is going to be a Come Home Year Celebration next year. Mayor Matthews stated that Town should follow the lead of the Provincial Government and proceed with a Come Home Year Celebration in 2022.

c. **Christmas Dinner**

Councillor Burt inquired if there would be a Christmas Social this year. Mayor Matthews advised that Town Clerk Dolimount is putting together information for this.

d. **Signs – Nature Trail**

Councillor Brooks question when the signs will be installed at the Nature Trail. Town Manager Bolt advised it could be December or the Spring of 2022 before they are installed.

e. **RCMP**

Councillor Brooks advised that he sees the presence of the RCMP in the area more often here lately.

f. **Water Reservoir**

Councillor Brooks wondered if there is anything that can be done with the paint on the reservoir, it has faded.

g. **Wharf**

Councillor Burfitt advised that he has been in contact with DFO and MP Rogers to discuss where the extension to the wharf will be ending. He advised it is 30' longer then first indicated.

h. **Damage to Gas Pump**

Councillor Bennett advised that he had been approached by a businessman to see if Council was going to pay for the damages to the gas pump. After some discussion, it was agreed that the repairs will not be paid for by the Town unless a legitimate invoice is received.

13. **COMMUNICATIONS FROM TOWN OFFICIALS**

a. **CEEP Program**

Recreation Director Burton questioned that should the CEEP Program move forward he would need to get materials for the bleachers. He was advised to get quotes for the materials and or bleachers, and present to the Finance Committee.

b. **RJG Construction**

Town Manager Bolt advised that there is an agreement in place with RJG Construction to put their Office in the area of the former Seaking Building and to store some materials there.

c. **Dumpsters**

Town Manager Bolt advised that the Dumpsters will be here on Saturday, November 6, 2021.

**14. ADJOURNMENT**

MOTION 2021-3429: S. BURT/R. BROOKS

Motioned that the meeting adjourn at 6:05 p.m.

ALL IN FAVOUR

MOTION CARRIED