

1. **CALL TO ORDER**

Regular meeting #10 for 2018 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Thursday, September 20, 2018 at 3:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Roger Brooks, Jack Burfitt, Stan Burt and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Cathy Follett, Recreation Director Tom Burton and Paul Herridge representing the Southern Gazette.

Office Administrator Sheila M. Dolimount joined the meeting later.

2. **ADOPTION OF AGENDA**

MOTION 2018-3045: C. WELSH/G. BENNETT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATIONS - NIL**

4. **ADOPTION OF MINUTES**

MOTION 2018-3046: R.GRIKIS/J. BURFITT

Motioned that the minutes of the regular meeting for August 20, 2018 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES**

a. **Meeting with Minister MAE and Officials**

Councillor Burfitt requested an update with regards to the application for the Samuel J. Harris Building. Mayor Matthews advised that the process of putting together an application has started which will be completed internally with direction from Municipal Affairs.

b. **MV Pursuit**

Councillor Burfitt advised that he spoke with the Chairperson of the Harbour Authority and he advised there are no updates with regards to the vessel leaving port.

c. **Come Home Year Meeting**

Councillor Bennett noted twelve (12) individuals were in attendance with approximately another eight (8) having expressed an interest. The next meeting is scheduled for October 15, at which time there will be election of officers.

d. **Take Back the Night**

Councillor Grikis advised that he attended the Take Back the Night Walk with the Burin Peninsula Voice Against Violence Committee on Monday evening. There was a small group due to the wet and windy weather.

At this time, Deputy Mayor Welsh, Councillors Burfitt and Burt declared a conflict of interest and left the meeting as they are executives on the Grand Bank Regional Theater Board.

MOTION 2018-3047: R.GRIKIS/G. BENNETT

Motioned that the minutes of the special meeting for September 10, 2018 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

At this time Deputy Mayor Welsh, Councillors Burfitt and Burt returned to the meeting

6. INCOMING CORRESPONDENCE FOR ACTION**a. Complaint**

Received a complaint regarding scheduling of a private event at the Swimming Pool. Recreation Director Burton advised he met with the individual and held a lengthy discussion. As well, he spoke with pool staff and summer festival staff. The individual was satisfied with the action taken and the suggested recommendations for next season.

b. Grand Bank Development Corporation

Received an invitation to the 2018 Annual Tradeshow and Holiday Fair on October 12-13. It was agreed that Deputy Mayor Welsh would attend on behalf of council.

c. Corella Coombs

Received a letter advising she will holding a walk for the Children's Wish Foundation on October 20, 2018. It was agreed that the town would advertise.

7. INCOMING CORRESPONDENCE FOR INFORMATION**a. SNC - Lavalin**

Received a letter regarding suspected contaminated fill at the municipal garage.

b. Northbridge Insurance

Received a policy amendment for the sale of the town's truck.

c. The Town of Fortune

Received a letter requesting a meeting to discuss the Regional Water Distribution Agreement.

d. Grand Bank Volunteer Fire Department

Received minutes for the May 2, 2018 meeting.

e. Thank you

- a. Received a thank you card from Jim and Ethel Brown for the Anniversary clock.
- b. Received a thank you card from the S. Beckley Health Care Center regarding the Town's sponsoring the BBQ to help support the Blue Crest Bus Fundraiser.

f. Fire and Emergency Services

Received the Fire Commissioner Letter and poster for Fire Prevention Week, which is October 7-13, 2018.

g. Municipalities Newfoundland and Labrador

- a. Received an email regarding the MNL Annual Convention & Trade Show on October 4-5, 2018.
- b. Received an email regarding the Premier's Forum. Call for regional nominations deadline is October 3, 2018.

h. Canada Revenue Agency

Received an information package from the outreach and community volunteer income tax program. They requested we post on our email system and bulletin board to help find volunteers to help individuals who are unable to prepare their own income tax and benefit returns.

8. COMMITTEE REPORTS**a. Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on September 10, 2018.

MOTION 2018-3048: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of September 10, 2018 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on September 12, 2018.

MOTION 2018-3049: C. WELSH/R. BROOKS

Motioned that the Development Committee report of September 12, 2018 be accepted with the addition to item 6, for repairs to the swimming pool roof.

ALL IN FAVOUR

MOTION CARRIED

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on September 17, 2018.

MOTION 2018-3050: C. WELSH/J. BURFITT

Motioned that the Development Committee report of September 17, 2018 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

9. OLD BUSINESS

a. MNL Convention

It was agreed that Councillors Burfitt and Burt would represent council at the annual convention in Gander.

b. Old Road

Town Manager Bolt advised that a report has been received regarding the analysis of the asphalt. A meeting will be arranged with the contractor and engineer in the near future to discuss how to implement the recommendations and how they plan to move forward.

c. Municipal Garage

Town Manager Bolt advised that a report has been received regarding the analysis of the soil at the Municipal Garage. The soil doesn't require further testing and the contractor will be back on site on Monday. He further advised that there was no additional cost to the town.

d. Downtown Redevelopment

Town Manager Bolt advised that a second call was made and only one (1) tender was received and it was over double the estimated cost. The engineers will talk to the contractor and see why the amount was so high. A revised tender will be developed and will be more specific. The tender will be extended to 6-8 weeks to ensure contractor have ample time to complete. No work will be started until next spring. The partners agreed that the funding will remain in place and the deadline will be extended to December 31, 2019. It was agreed that citizens would be advised of the delay. Town Manager Bolt was asked to check to see if the demolition of the building the town acquired on Church Street can be completed by the town.

e. Nature Trail Update

Recreation Director Burton advised that the maintenance crew is finishing up work on the nature trail today. He noted there have been a lot of positive comments from citizens. Maintenance crew spent approximately three (3) weeks fixing areas, putting in 10-12 drainage pipes, fixing rails and landings, installing boardwalks. It was agreed that signage

is needed as well as more Class A. Councillor Burfitt suggested that a request be forwarded to the Grand Bank Development Corporation regarding investing in signage for the trail

10. NEW BUSINESS

a. Meeting with Dynamic Air

Mayor Matthews noted that a meeting has been arranged with officials from Dynamic Air on Tuesday, September 25 at 11:00 am.

b. Live at Heart

Mayor Matthews noted a very positive meeting was recently held last week with organizers for Live at Heart for the Burin Peninsula. They are requesting some financial support. It was agreed that the Finance Committee would review and provide financial support. It was agreed that council would support the event where possible. Councillor Burfitt noted that it was suggested that the Bait Depot could be used in conjunction with theater, however the theater's agreement with the Town expires September 30.

c. Capital Works Submission 2019

Mayor Matthews advised a new program is being developed and hopefully the Town will get its share of funding. Town Manager Bolt advised the Town's top priorities are: extension on the intake and repairs to the dam; water and sewer for Marine Drive (entrance to museum to entrance to Mistywave); feasibility study for town hall; demolition of Samuel J. Harris Building (Seaking) and a paving program.

A discussion was held regarding the ditching of the land on the back of Dunton Street. Town Manager Bolt advised that this isn't a capital works project it is still on the schedule to be completed this fall by town employees.

d. Marine Hike

Mayor Matthews noted the sign states, "The Public is advised that due to safety concerns. The Marine Hike is NOT to be used until further notice", however this isn't the Town's property so the Town can't say not to use it.

MOTION 2018-3051: S. BURT/R. GRIKIS

Motioned that the sign at the entrance to the Marine Hike be removed.

ALL IN FAVOUR

MOTION CARRIED

Recreation Director was given direction to determine what is needed to upgrade the town's trails and to find sources of funding. It was noted that the Town of Eastport just received sizeable funding for their trail.

Recreation Director Burton advised that a report was completed on the trails a few years ago. It was agreed that the report would be copied for all councillors.

e. Wharf Announcement

Mayor Matthews noted that the \$1.3 million that was recently announced for the wharf was to complete the first phase. Currently there are no plans for any further upgrades to the wharf which was supposed to be phase 2.

f. Appointments to Come Home Year Committee

Mayor Matthews noted that Deputy Mayor Welsh and Councillor Bennett will be the Town's liaisons on the Come Home Year Committee.

g. Heritage District By-Law

Mayor Matthews noted that a lot of work has been done by the committee on the by-laws.

MOTION 2018-3052: G. BENNETT/R. GRIKIS

Motioned that the Heritage District By-law be adopted.

ALL IN FAVOUR

MOTION CARRIED

11. COUNCILLORS FORUM

At this time, Office Administrator Dolimount entered the meeting.

a. Dumpsters

Mayor Matthews noted that during the collection on September 15th there ended up being a long line up. He also advised that in total six (6) dumpsters were filled.

MOTION 2018-3053: C. WELSH/R. GRIKIS

Motioned that in the future, two (2) operators would assist with the loading of the dumpsters.

ALL IN FAVOUR

MOTION CARRIED

b. Street Lights

Mayor Matthews advised that currently there are approximately twelve (12) lights out around town. It was agreed that an email would be forwarded to our residents reminding them to report if a street light is out to the town office.

c. Cleanliness & Tidiness

Mayor Matthews noted that several positive comments were received regarding the maintenance around town. Thank you to the maintenance staff was expressed for taking such pride in the town.

d. Clam Quota

Councillor Brooks noted it was nice to see the ethics report regarding Minister LeBlanc. He further noted that 88% of the people of Newfoundland and Labrador thinks that Minister LeBlanc should resign. Councillor Burt noted that the ethics committee should order the Minister to repay costs to the Town.

e. Roaming Animals

Councillor Brooks noted that he has received several concerns about cats roaming. Mayor Matthews noted that citizens can call the Town Office and request that a cat cage be placed on their property.

f. Operating a Day Business

Councillor Burfitt questioned if anyone that sets up in the town selling items from their vehicles is charged a fee. Town Clerk Follett advised these vendors are charged a \$75 fee.

g. Land next to Meade's Shed

Councillor Burfitt noted that Mr. Meade has the land leveled off next to his shed on Marine Drive. He noted that the Harbour Authority was under the impression that the Town gave permission to do so but they were later informed that the land is owned by Transport Canada.

h. Tires

Councillor Burfitt noted that it will cost approximately \$500 to move the tires on the side of the bridge. The Harbour Authority will be discussing this at their next meeting.

i. Grand Bank Regional Theater

Councillor Burfitt asked Town Clerk Follett to provide him with a copy of the loan agreement between the Town and the Theater.

Councillor Burfitt provided a breakdown of the finances for the Theater for this season and noted that it was profitable.

j. Traffic Congestion

Councillor Burt noted that he received concerns of traffic congestion on Water Street in the area of the MHA's office. Town Manager Bolt was asked to view.

k. Health Advisory Committee

Councillor Burt advised that he recently attending a meeting in Marystown. The Committee is in the process of developing an action plan for the Burin Peninsula along with a policy regarding communication between Eastern Health and the Towns. A tele-a-health will be set up so people don't have to travel to St. John's and they are working on physician recruitment and retention. He noted that another meeting is scheduled for October.

l. Tax Agreement

Mayor Matthews noted that a meeting was recently held with the Lane's, operators of Grand Bank Living. It was agreed that the finance committee would review the proposed tax agreement.

m. Live At Heart

Deputy Mayor Welsh suggested that a letter be forwarded to the local band, Skidderpup, congratulating them on their recent involvement with Live at Heart in Sweden. Council agreed.

12. COMMUNICATIONS FROM TOWN OFFICIALS - NIL

13. ADJOURNMENT

MOTION 2018-3054: S. BURT/J. BURFITT

Motioned that the meeting adjourn at 5:00 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: *Rev. C. Matthews*

Cathy Follett

Town Clerk

Date: October 15, 2018