

1. **CALL TO ORDER**

Regular meeting #1 for 2020 of the Grand Bank Town Council was held in the Council Chambers at the former Federal Building on Monday, January 27, 2020 at 4:05 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Rick Grikis, Jack Burfitt (via telephone), and Stan Burt attended along with Town Manager Wayne Bolt, Administrative Clerk Michelle Patten, and Recreation Director Tom Burton. Councillor Roger Brooks is out of town, and Town Clerk Dolimount is off on Medical Leave.

2. **ADOPTION OF AGENDA**

MOTION 2020-3215: C. WELSH/G. BENNETT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR                      MOTION CARRIED

3. **DELEGATION**

4. **ADOPTION OF MINUTES**

MOTION 2020-3216: G.BENNETT/R. GRIKIS

Motioned that the minutes of the Regular Meeting for December 16, 2019 be accepted as presented.

ALL IN FAVOUR                      MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES**

a. **Burin Peninsula Chamber of Commerce**

Councillor Burfitt advised Renee Johnson was elected on the board of Directors for 2020.

b. **Grand Bank Regional Theatre**

Councillor Burfitt advised two of their board members resigned as well as the Office Manager. They are currently recruiting for these positions.

6. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Burin Peninsula Joint Council**

Received an email requesting a motion to accept the proposed changes to the constitution and by-laws which were based on amendments adopted at their Annual General Meeting on November 30, 2019. Mayor Matthews advised that he asked several questions about the proposed constitution and Administrative Clerk Patten forwarded the questions to the Burin Peninsula Joint Council for their review/clarification.

b. **Burin Peninsula Chamber of Commerce**

Received an email requesting a letter of support be sent to the Department of Municipal Affairs to release the Marbase Cleanerfish Hatchery from the Environmental Assessment process and avoid delays. Mayor Matthews will send a letter of support to suggest they expedite any environmental studies that are required.

7. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Department of Health and Community Services**

Received a letter regarding the changes to the Food Premises Regulations, which take effect as of May 1, 2020. It was agreed that Recreation Director Burton, along with Councillor Grikis, would consult with the Department of Health and Community Services for further information and clarification.

**b. Department of Municipal Affairs and Environment**

Received an email regarding Operator of the Year Award for Clean/Safe Drinking Water.

**c. Department of Municipal Affairs and Environment**

Received an email reminder of the permit requirements when doing work within 15 meters of a water body area (including wetlands), and to reference Section 48 of the Water Resources Act when undertaking this activity.

**d. Department of Municipal Affairs and Environment**

Received a letter advising all commercial vehicles require inspection by an authorized inspection station.

**e. Canadian Wireless Telecommunications Association**

Received a letter regarding the “Recycle My Cell in Newfoundland and Labrador”.

**f. Grand Bank Volunteer Fire Department**

- \* Received a letter advising of the 2020 executive.
- \* Received a letter advising Travis Perry has completed his probationary period.
- \* Received a letter advising Jason Weed has completed his probationary period.

**g. Concern**

Received a letter regarding Municipalities Newfoundland and Labrador and the direction in which the organization appears to be heading.

**h. Concerned Resident**

Received an email regarding the burning of items causing concerns for the neighbourhood on West Street. Town Manager Bolt advised a letter has been forwarded to the home owner.

**i. Municipalities Newfoundland and Labrador**

Received an info note - 2020 Clean and Safe Drinking Water Workshop, March 24 to 25 in Gander.

**j. Shanna Howse**

Received an email looking for information for a research project on resettlement. Mayor Matthews suggested Administrative Clerk to forward Randell Pope and Allen Stoodley’s contact information.

**k. Stacey Lavhey**

Received an email wondering if there is anywhere to rent in Grand Bank to start a gym. It was agreed Recreation Director Burton would contact Ms. Lavhey to look further into the request.

**8. COMMITTEE REPORTS**

**a. Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on January 21, 2020.

Mayor Matthews left the meeting at this time due to conflict of interest.

MOTION 2020-3217: S. BURT/R.GRIKIS

Motioned that the Finance Committee report of January 21, 2020 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

Mayor Matthews returned to the meeting.

MOTION 2020-3218: S. BURT/C.WELSH

Motioned that the Town of Grand Bank submit its Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax funding in the amount of \$21,565.95 for Waste Water Effluent Monitoring and Sampling.

ALL IN FAVOUR

MOTION CARRIED

**b. Development Committee**

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on January 21, 2020.

MOTION 2020-3219: C. WELSH/G.BENNETT

Motioned that the Development Committee report of January 21, 2020 be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

**9. OLD BUSINESS**

**a. Downtown Redevelopment Update**

Town Manager Bolt advised three additional lights will be in place over the next couple of weeks and hopefully activated this winter, the project is proceeding on schedule. Councillor Burfitt advised it seemed the new sidewalks are grinding down due to snow clearing equipment. Mayor Matthews suggested we assess them after the winter and if there are any damages we can look into other ways/equipment to clear them.

**b. Town Hall Preliminary Consultation**

Mayor Matthews advised Recreation Director Burton to contact the consultants to set up the public consultation dates as soon as possible. It will be well advertised on social media and our email system.

**c. Capital Works 2020**

Town Manager Bolt advised that the RFP for the Dam Engineers deadline is February 10, 2020. Once the engineers have been decided upon, the tender will be worked on for the intake extension and Johnson Screen, and also to repair leaks in the dam and removal of grating and culvert.

**10. NEW BUSINESS**

**a. 2020 Arctic Surf Clam Quota**

Mayor Matthews advised the 2020 quota hasn't changed and full time employment should continue for 2020 similar to 2019.

**b. Winter Carnival 2020**

Recreation Director Burton advised the 2020 Winter Carnival will be held from February 24 to March 1, 2020. Most things are ready now with letters out to organizations and the schedule is starting to come together. Councillor Burfitt advised he spoke to Heather Chaulk regarding her choir singing at the Seniors Supper. He will let Recreation Director Burton know as soon as he hears back from her.

**11. COUNCILLORS FORUM**

**a. Meeting**

Councillor Bennett said that he is happy to be back to the meeting in person rather than via telephone. All Councillors and staff welcomed him back.

**b. Grand Bank Development Corporation**

Councillor Burfitt advised that Jim Piercey resigned from his position as CEO with the Grand Bank Development Corporation. Mayor Matthews suggested we let residents know this as soon as possible through our email system.

**c. Ambulance Meeting**

Councillor Burfitt advised a meeting with the Ambulance Committee is needed very soon. Councillor Burfitt will let Administrative Clerk Patten know when he will be back in town so she can arrange a meeting time with the Ambulance Committee.

**12. COMMUNICATIONS FROM TOWN OFFICIALS**

**a. Frazer Park**

Recreation Director Burton advised he was speaking to a representative from the College of the North Atlantic regarding their assistance in constructing Christmas displays for Frazer Park. They advised him that they could possibly do a small job on their lunch break if they had a plan from the town.

**13. ADJOURNMENT**

MOTION 2020-3220: G.BENNETT/R.GRIKIS

Motioned that the meeting adjourn at 5:10 p.m.

ALL IN FAVOUR

MOTION CARRIED