

1. CALL TO ORDER

Regular meeting #13 for 2018 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Monday, December 5, 2018 at 2:00 p.m.

Deputy Mayor Clayton Welsh, Councillors George Bennett, Roger Brooks, Jack Burfitt, and Stan Burt attended along with Town Manager Wayne Bolt, Town Clerk Cathy Follett, Recreation Director Tom Burton and Paul Herridge representing the Southern Gazette. Councillor Rick Grikis joined the meeting later, Mayor Rex C. Matthews was off sick and Office Administrator Sheila M. Dolimount was working.

2. ADOPTION OF AGENDA

MOTION 2018-3072: S. BURT/G. BENNETT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATIONS - NIL**4. ADOPTION OF MINUTES**

MOTION 2018-3073: J. BURFITT/G. BENNETT

Motioned that the minutes of the regular meeting for November 5, 2018 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. BUSINESS ARISING FROM MINUTES - NIL**6. INCOMING CORRESPONDENCE FOR ACTION****a. Grand Bank/Fortune Ambulance Service Inc. (GB/FAS)**

Received a letter from Derrick Dunne, PCP/Administrative Assistant of the GB/FAS advising of the province passing legislation that seen the Public Procurement Act replace the Public Tendering Act. Under the new Act, the PPA has been directed to prepare a "Request for Proposal" for the delivery of Road Ambulance Services for the whole Province with the exception of the Hospital Based Services. The Community Ambulance Operators Association put forward a resolution at their AGM asking all municipalities and local service districts to write the Minister of Health and ask for assurances that the current level of pre-hospital health care currently be received not be eroded or removed.

MOTION 2018-3074: R. BROOKS/S. BURT

Motioned that the Town of Grand Bank adopt the following resolution:

Whereas the provision of road ambulance services within the rural areas of Newfoundland and Labrador is unique to each region of the province

And Whereas the demographics and population of these rural areas of the province sometimes present challenges with the delivery of road ambulance services as compared to the larger urban areas of the province

And Whereas the Community based (not for profit) ambulance services have been established in these rural areas of the province for many decades

And Whereas the provision of road ambulance services in these rural areas is critical to the outcomes of acutely ill and trauma patients

And Whereas the Municipalities and Local Service district leaders of the communities being serviced by Community Based Ambulance Services should be informed as to the possible changes to the current delivery of services due to the Public Procurement Act

Therefore, be it resolved, that the Community Ambulance Operators Association (NLCAOA) Inc is requesting that all Municipal Town Councils and Local Service District boards write a letter to the Minister of Health – Dr. John Haggie and cc the Honourable Premier Dwight Ball, Minister responsible Service NL – Min. Sherry Gambin-Walsh and your local MHA and ask for assurances that the level of ambulance services they are now accustomed too will not be eroded or removed as a result of the Public Procurement process.

ALL IN FAVOUR MOTION CARRIED

7. INCOMING CORRESPONDENCE FOR INFORMATION

a. Community Volunteer Income Tax Program (CVITP)

Received an email with information on volunteer recruitment for the 2018-19 tax season and how to get more volunteers to help people file their taxes.

b. Pinchin LeBlanc Environmental

Received an investigation report on the indoor air quality of the Municipal Centre. Councillor Burt inquired as to what the next step will be. It was agreed that Council as a whole would discuss the report at the next regular meeting of council.

c. Department of Transportation & Works (DTW)

Received an email from DTW advising of the approval of the Town's Site Specific Safety Plan.

d. Come Home Year 2020 (CHY)

Received a copy of the CHY minutes for a meeting that was held on November 12, 2018.

e. Burin Peninsula Joint Council (BPJC)

Received a copy of minutes from the AGM of the BPJC that was held on November 17, 2018.

f. Nalcor Energy

Received an email of the Muskrat Falls Project September highlights.

8. COMMITTEE REPORTS

a. Finance Committee

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on November 28, 2018.

At this time Councillor Grikis entered the meeting.

A brief discussion was held on item 8, Policy #12, Discretionary use fund. Deputy Mayor Welsh noted that no one individual has the right to turn down an expenditure thus the update to the policy. Councillor Burfitt noted that this has happened to him in the past thus he is in full agreement with the update to the policy.

MOTION 2018-3075: S. BURT/J. BURFITT

Motioned that the Finance Committee report of November 28, 2018 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

b. Development Committee

At this time Deputy Mayor Welsh vacated the chair and left the room due to a conflict of interest with item 2a of the report.

Councillor Brooks, Committee member, presented a written report of a meeting the Committee held on November 28, 2018.

MOTION 2018-3076: R. BROOKS/R. GRIKIS

Motioned that the committee's recommendation for item 2a be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

At this time, Deputy Mayor Welsh returned to the meeting.

MOTION 2018-3077: R. BROOKS/G. BENNETT

Motioned that the Development Committee report of November 28, 2018 be accepted with the exception of item 2a.

ALL IN FAVOUR MOTION CARRIED

9. OLD BUSINESS

a. Sewer System - Patten Street

Town Manager Bolt advised that work is progressing on the repairs to the manhole. DFO-Small Craft Harbours have contracted Bennett's Construction to complete the work. He further noted that there will be no cost to the Town.

b. Parcels of Land from DFO

Town Manager Bolt advised that an agreement has been made with DFO that will see the Town paying a nominal fee for the land, rather than fair market value as long as the land is used for public space.

10. NEW BUSINESS

a. Capital Works - Motion

MOTION 2018-3078: S. BURT/R. GRIKIS

Motioned that the Town of Grand Bank forward applications for the following projects for funding under the 2018-2019 Municipal Capital Works Program:

1. Municipal Dam: Hydraulic Review, Dam Safety Inspection and Structural Engineering, Extension of Intake & Johnson Screen, Removal of Grating and Culvert & Concrete repairs \$663,291.
2. Marine Drive: Water, Sewer, Curb & Gutter, Storm Sewer, and Asphalt, 29 Marine Drive to the intersection of Mistywave Crescent - \$1,138,931
3. Paving Program: Main Street - Jamieson Avenue to Sarah Ray's, Jamieson Avenue, Elizabeth Avenue- Harry English's to Blue Crest Cottages, Elizabeth Avenue - Pleasant Street to College Street, Church Street - Dental Office to Ralph Street, Blackburn Road - Ralph Street to Water Street (wharf exit), Riverside West-Stephen Peach's to Harry English's, Riverside East - Greenwood Avenue to Grandview Blvd. Marine Drive -Old Road to Ches Hillier's - \$1,330,842
4. Samuel J Harris Building - Demolition/Disposal - \$ 350,946
5. New Town Hall- \$57,500

Further moved that, should the Town of Grand Bank secure funding for either or all of these project, the Town's share will be financed through its own reserves.

ALL IN FAVOUR MOTION CARRIED

b. Gas Tax - Motion

MOTION 2018-3079: S. BURT/R. GRIKIS

Motioned that the Town of Grand Bank approve the following regarding gas tax funding:
- project #98-2012-2223: Municipal Building Retrofit - Gymnasium Lighting Upgrade (\$15,114) - Cancel Project
- project #98-2015-5508: Watermain Upgrade (90/10) (\$29,652) - Cancel Project
- project #98-2015-5507: Water Reservoir Dam Upgrade (90/10) (\$38,899) - Cancel Project

- project #98-2012-2216: Roads Upgrade-Water and Asphalt Upgrade for Margaret Forsey's Lane - Reduce approval amount to \$42,021.
- project #98-2011-1826: Regional Asset Management System - increase approval amount to \$58,101
- project #98-2016-5751: Water & Sewer Installation - Stoodley Place - increase approval amount to \$42,659
- project #98-2017-6306: Roads Upgrade - Misty Wave Crescent - increase approval amount to \$24,180
- project #98-2017-6257: Roads Upgrade- West St./Hyde St./Hickman St - increase approval amount to \$32,998
- project #98-2017-6174: Roads Upgrade- Water St./Hickman St./Blackburn Road/Hyde St. - increase approval amount to \$50,251.

ALL IN FAVOUR

MOTION CARRIED

c. General Service Agreement

MOTION 2018-3080: S. BURT/J. BURFITT

Motioned that the Town of Grand Bank enter into a general service agreement, (as drafted by MacBeath & Associates), with Thaddeus (Ted) Harnett for the demolition and remediation of the Samuel J. Harris Building.

ALL IN FAVOUR

MOTION CARRIED

11. COUNCILLORS FORUM**a. Mice**

Councillor Burt noted he received complaints regarding mice. It was noted that an email was sent to residents regarding tips on how to avoid having mice on personal property.

b. Snow

Councillor Burt noted he received a telephone call from an elderly resident regarding snow clearing. It was agreed he would discuss the matter with the Town Manager.

c. Harbour Authority

Councillor Burfitt noted the Harbour Authority donated \$50 to Lenny. He further noted that he provided an update to the Harbour Authority regarding the Samuel J. Harris Building.

d. Grand Bank/Fortune Ambulance

Councillor Burfitt noted he attended the annual Christmas dinner and noted that everything went very well. An employee/management committee is now in place and the first meeting will be held on December 13.

Councillor Grikis noted that he recently attended the Ambulance Associations AGM in Gander. It was agreed that our Ambulance service is one of the best and should be used as an example.

e. Marine Drive

Councillor Burfitt advised that he received a complaint regarding debris being burnt on the commercial property as well as the mess on the property. Town Manager Bolt advised that he spoke to the company; they are in the process of cleaning up the property. A lot of debris has been removed and they will be continuing to remove more over the next month or so.

f. Fraser Park

Councillor Brooks commended the Fraser Park Committee once again on doing a great job with decorating the park.

g. Burin Peninsula Joint Council Annual General Meeting

Councillor Bennett advised he attended the Annual General Meeting at which an overview of the property assessment process was provided and there was a presentation by the RCMP. It was agreed that the report would be copied to all councillors.

h. New Tourist Operators Association

Councillor Burt noted that the carol sing was well organized and well attended. It was agreed that a thank you letter would be forwarded to the organizers.

i. Burin Peninsula Regional Service Board

Councillor Grikis noted that the road to the site is now fixed and shouldn't have any further interruptions.

He further advised that bulk items in the Lance aux Loup area have been picked up twice but people continue to use the area. He noted that he will be contacting the Department of Environment in Clarendville to see if they can assist.

j. RCMP

Councillor Burfitt noted that our town is lacking in police presents as several officers have moved from the community. It was agreed that a meeting would be arranged.

k. Older Resident

Councillor Burfitt noted that Mrs. Melita Riggs recently passed away at the age of 98 she would have been 99 on Sunday. He noted he will be attending the funeral on Saturday.

l. Parade

Deputy Mayor Welsh noted that the parade was well attending but everyone agreed it is lacking more participation. Recreation Director Burton noted that a meeting will be to discuss what can be done to improve on the parade for next year.

m. Grand Bank Regional Theater

Councillor Burfitt requested that a meeting be arranged with Council and Theater so that an update can be provided. Recreation Director Burton noted that equipment has been moved to the Municipal Center.

12. COMMUNICATIONS FROM TOWN OFFICIALS**a. Concern from Residents - Marine Drive**

Town Manager Bolt advised a letter was received regarding the commercial property in the area. He noted the company has a great deal of the mess cleaned up and he is continuing to do so. It was agreed that the Town Manager would keep monitoring the area and bring an update back to Development Committee. It was agreed the Town Manager would call the individual who brought in the letter and provide them with an update.

b. Come Home Year 2020

Town Manager Bolt advised the Come Home Year Committee was looking for space, and they have been accommodated in the special events office.

c. Campaign for Lenny

MOTION 2018-3081: S. BURT/R. GRIKIS

Motioned that the Town of Grand Bank donate \$100 to the campaign to get Lenny home.

ALL IN FAVOUR

MOTION CARRIED

d. Community Sector Council

Recreation Director Burton noted that he attended a session last week in Marystown that provided information on the partnership with Government which will try to find how to best

suit volunteer groups and how best to recruit and retain volunteers. A report will be provided to the town when it becomes available.

e. **NL Tourism Operator Portal**

Recreation Director Burton noted that a new portal will be launched next week that will permit companies to update the information in the annual traveler's guide online.

13. ADJOURNMENT

MOTION 2018-3082: S. BURT/R. GRIKIS

Motioned that the meeting adjourn at 3:20 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: Rex C. Matthews

Cathy Follett
Town Clerk

Date: December 10, 2018