

1. **CALL TO ORDER**

Regular meeting #10 for 2021 of the Grand Bank Town Council was held on Monday, November 29, 2021 at 4:00 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Angela Blackwood, Roger Brooks, Jack Burfitt, and Stan Burt attended along with Town Manager Wayne Bolt, Administrative Clerk Michelle Patten and Recreation/Operations/Maintenance Director Tom Burton. Town Clerk Sheila M. Dolimount is off on vacation.

2. **ADOPTION OF AGENDA**

MOTION 2021-3432: C.WELSH/S. BURT

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

Mayor Matthews welcomed April Lockyer and Daniel Mitchell to the meeting.

Ms. Lockyer advised Council that they submitted an application to construct a garage in 2020 and it was denied due to the location. She had spoken to several councillors who had encouraged her to re-submit the application. Ms. Lockyer advised that they have to store their recreational vehicles in other places, which is costly and an inconvenience. If they can't construct a garage on their property, they will have to sell the house and move. The Mayor advised that all development permits have to be in compliance with the Town's Development Regulations, and their application did not meet this requirement. He advised that the Town staff would visit the property to see if there were other options available to the property owners but the current proposal was not an option.

Ms. Lockyer and Mr. Mitchell left the meeting at 4:25 p.m.

4. **ERRORS AND OMISSIONS – OCTOBER 25, 2021**

- a. Councillor Burt advised change trial to trail in 11. (b)
- b. Councillor Burt advised change to next year not this year 12. (b)

5. **ADOPTION OF MINUTES**

MOTION 2021-3433: C.WELSH/R. BROOKS

Motioned that the minutes for October 25, 2021 be approved with changes to 11(b) and 12 (b).

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – OCTOBER 25, 2021**

a. **Dam Update**

Councillor Burt questioned if there was any update on the Dam project. Town Manager Bolt advised the railing has been completed, and the contractor is starting to remove fill from the reservoir. There is some minor work remaining for the contractor, and Newfoundland Power will install the necessary poles and electricity to the site to accommodate a generator to clean the Johnson Screen System.

b. **Frazer Park**

Councillor Burt questioned if the Recreation Director has the supplies needed to light up Frazer Park. Recreation Director Burton advised he has purchased new lights and will continue to buy more.

c. **Dumpsters**

Councillor Burfitt questioned if we will have any more dumpsters this year. Mayor Matthews advised not until Spring 2022. After some discussion it was agreed to check with Waste Management to see if we can have the bins five times a year instead of three, even if the Town has to cover the expense for the extra two.

d. **Nature Trail Signage**

Councillor Brooks questioned when the signs would be placed at the Nature Trail. Town Manager Bolt advised in the Spring including more receptacles for dog poop.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Municipal Assessment Agency (MAA)**

Received a letter advising that the deadline to return the ballots for the MAA Board Election is December 16, 2021.

b. **Community Sector Council**

Received an email regarding funding opportunities for the Seniors' Social Inclusion Initiative.

c. **Recreate Consulting Services**

Received an email regarding Provincial Funding Opportunities; "Age-friendly Newfoundland and Labrador Communities Program", and the "Community Healthy Living Fund".

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Early Learning and Child Development Division – Dept. of Education**

Received an email regarding the Child Care Capacity Funding Initiative.

b. **Office of the Information and Privacy Commissioner**

Received a copy of the updated guidance section 33 – Information from a Workplace Investigation.

c. **Professional Municipal Administrators (PMA)**

Received a letter regarding the importance of professional development and training for administrative staff.

d. **RJG Construction Ltd.**

Received a letter from RJG regarding the use of Louis Hill, and the Old Seaking Building Site for the duration of the wharf reconstruction project. This project is expected to be completed by November 20, 2023. Deputy Mayor Welsh asked was it okay to dump materials at Louis Hill and would it be cleaned up after. Town Manager Bolt advised there was an agreement with the company to ensure the site is returned to its natural state.

e. **Burin Peninsula Regional Service Board**

Received a letter advising the household waste rate will increase from \$170.00 to \$180.00 per year.

f. **Department of Environment and Climate Change**

Received a letter regarding a public consultation on the Drinking Water Safety Action Plan.

g. **Municipal Assessment Agency**

Received an update on the Agency.

h. **Department of Municipal and Provincial Affairs**

\* Received an email looking for feedback on possible changes to the Lottery Licensing Regulations.

\* Received a congratulations letter to the newly and re-elected councillors.

i. **Town of Fortune**

Received a copy of a letter of concern sent to the RCMP by the Town of Fortune regarding the closure of the detachment in Grand Bank.

**j. Department of Industry, Energy and Technology**

Received an email regarding Aquaculture Employment on the Burin Peninsula.

**9. COMMITTEE REPORTS**

**a. Finance Committee**

Councillor Stan Burt, Committee Chairperson, presented a written report of a meeting the Committee held on November 23, 2021.

MOTION 2021-3434: S. BURT/J. BURFITT

Motioned that the Finance Committee report of November 23, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

MOTON 2021-3435: S. BURT/R. BROOKS

Motioned that the Town of Grand Bank submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Gas Tax Funding in the amount of \$24,526.00 for upgrades to the chlorination system with the following:

1. Supply & Install Two (2) New Chlorine Vacuum Regulators.
2. Supply & Install One (1) New Vacuum Switchover Module.
3. Supply & Install One (1) New Chlorine Ejector Assemblies.
4. Supply & Install One (1) New Chlorine Cylinder Weigh Scale.

ALL IN FAVOUR MOTION CARRIED

MOTION 2021-3436: S. BURT/C. WELSH

Motioned that the Town of Grand Bank`s 2022 Balanced Budget of \$2,845,337 along with the recommended tax rates, be adopted as presented. Budget and tax rates schedule attached.

ALL IN FAVOUR MOTION CARRIED

**b. Development Committee**

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on November 23, 2021.

MOTION 2021-3437: R. BROOKS/G. BENNETT

Motioned that the Development Committee report of November 23, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

**c. Grand Bank/Fortune Ambulance**

Councillor Jack Burfitt, Committee Co-Chairperson, presented a written report of a meeting the Committee held on August 20, 2021.

MOTION 2021-3438: J. BURFTT/S. BURT

Motioned that the Grand Bank/Fortune Ambulance report of August 20, 2021 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

**7. OLD BUSINESS**

**11. NEW BUSINESS**

**a. Water Issue**

Mayor Matthews advised that Fortune will have a bigger demand on their water system from the Plant should OCI be successful in obtaining a larger quota for Ocean Perch. Therefore, our water supply could be used more and therefore the quality of the Town`s water must be improved for drinking. Mayor Matthews suggested the Town could purchase

a drone to fly in over the dam area to patrol the watershed area to protect it from the cutting of wood, and the indiscriminate use of ATV's in the area. The destruction of the environment in this area is the major cause of discoloration in the Town's water supply system. Deputy Mayor asked if Travis Parsons could use his drone to view the area? Councillor Blackwood advised that people have to be aware of the use of drones; there are rules and regulations when using those machines that have to be followed.

**b. Fire Works – New Years Eve**

Town Manager Bolt to check on ordering fire works for New Years Eve.

**c. Covid-19 Vaccination Policy**

Mayor Matthews advised that the Town requires a new Covid-19 Policy to ensure Employees, Councillors and Volunteers with the Town are fully protected against the Covid-19 virus.

**POLICY #81**

**SUBJECT: COVID-19 VACCINATION POLICY – POLICY #81**

All councillors, employees, and volunteers with the Town of Grand Bank are required to be fully vaccinated by December 17, 2021. Any Councillor, Employee, or Volunteer, (Fire Department, Heritage Committee, Special Events Committee, Recreation Commission, Come Home Year Committee, etc.) with the Town of Grand Bank, who is not fully vaccinated by December 17, 2021 will be placed on leave of absence for four months without pay or remuneration where applicable. In order to return to their position with the Town, or Committees of the Town, they must provide proof of full COVID-19 vaccination by means of a paper record or a VaxPass.

The only exemption to the above is a person who has an approved medical exemption.

Any new hires, new councillors, or new volunteers would have to provide proof of full COVID-19 vaccination before they assume the role of their new position.

Proof of full COVID-19 vaccination would have to be presented to the person's Management Personnel, Fire Chief or Chairperson.

After four months of leave, if the person still doesn't have full COVID-19 vaccination or an approved medical exemption, they will be considered terminated from their employment position or volunteer position with the Town.

MOTION 2021-3439: C.WELSH/G. BENNETT

Motioned that the Town of Grand Bank approve Policy #81 as presented.

ALL IN FAVOUR

MOTION CARRIED

**d. Come Home Year 2022**

Mayor Matthews advised that we will have a Come Home Year 2022 in keeping with the Province's plans. The Town will email residents to see who would like to join a Come Home Year committee to proceed with the planning of the event.

**12. COUNCILLORS FORUM**

**a. Emergency Plan – Fire Department**

Mayor Matthews advised the Town will construct a plan to ensure the Fire Department has adequate food and drinks when they are in a prolonged emergency situation to ensure they are hydrated and have food to sustain their presence at the scene.

**b. Waterfront**

Councillor Brooks presented a picture of the waterfront in Port Aux Basque as an idea for our waterfront.

**c. Resident Concern**

Councillor Burt advised he had a call from a resident concerning a collapsed culvert and they wanted to thank the Town Manager and outside workers for repairing the culvert.

**d. Remembrance Day Service**

Deputy Mayor Welsh suggested that the Remembrance Day Service be taken care of by the Fortune Legion as they have members from both Fortune and Grand Bank. Maybe it can be rotated on a year for year basis. The Mayor advised there must be an alternative plan for Remembrance Day in case of inclement weather so it doesn't have to be cancelled in the future.

**e. Burin Peninsula Joint Council**

Deputy Mayor Welsh advised the Burin Peninsula Joint Town and Community Council are accepting nominations to the Board, and he was wondering if the Town could nominate him to the Board as a Director.

**f. Policy Manuel**

Deputy Mayor Welsh advised the Policy Manuel needs some amendments.

**g. Meeting with MHA Pike**

Mayor Matthews advised that the MHA stated he would support Grand Bank in retaining the current services they have from the Provincial Government. Deputy Mayor Welsh also questioned about the RCMP Houses for retaining Doctors to the community as pointed out by the MHA.

**13. COMMUNICATIONS FROM TOWN OFFICIALS**

**14. ADJOURNMENT**

MOTION 2021-3440: G.BENNETT/J. BURFITT

Motioned that the meeting adjourn at 5:42 p.m.

ALL IN FAVOUR

MOTION CARRIED