

1. **CALL TO ORDER**

Regular meeting #09 for 2025 of the Grand Bank Town Council was held on Monday, September 15, 2025 at 4:00 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors Angela Blackwood, Roger Brooks, Jack Burfitt, Colin Clements and Derrick Dunne, attended along with, CAO Terry Fleming, Town Clerk Michelle Patten, Administrative Clerk Michelle Osmond, and Director of Operations and Facilities Manager Joe Periera.

Mayor Matthews welcomed Terry Matthews, Kelvin Matthews and Egdar Osmond to the meeting.

2. **ADOPTION OF AGENDA**

MOTION 2025-3934: S.BURT/A.BLACKWOOD

Motioned that the agenda be adopted with the addition of item 10. d. – Wildfire Donation.

ALL IN FAVOUR

MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS**

5. **ADOPTION OF MINUTES**

MOTION 2025-3935: J.BURFITT/C.CLEMENTS

Motioned that the minutes for the Regular Meeting of Council held on August 18, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – AUGUST 18, 2025**

a. **Museum Parking Lot**

Deputy Mayor Burt asked if the Town contacted the Rooms regarding the garbage issue around the Museum parking lot. CAO Fleming advised that they indicated that they will clean up the garbage that people are throwing around however they do not want a garbage container put there, also advised that for insurance purposes they cannot gate off the entrance.

b. **Summer Festival**

Deputy Mayor Burt asked if the Town has received a financial report from the festival. CAO Fleming advised we have and the festival done well this season.

c. **Grandview Blvd Bridge**

Councillor Dunne advised the bridge repairs are complete and they did a great job. He suggested writing the Department of Transportation and Works thanking them for the repairs.

7. **INCOMING CORRESPONDENCE FOR ACTION**

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

9. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Brooks, Committee Member, presented a written report of a meeting the Committee held on September 11, 2025.

MOTION 2025-3936: R.BROOKS/S.BURT

Motioned that the Finance Committee report of September 11, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Councillor Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on September 11, 2025.

MOTION 2025-3937: R.BROOKS/A.BLACKWOOD

Motioned that the Development Committee report of September 11, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

10. OLD BUSINESS

a. Plebiscite

After some discussion it was agreed to hold the plebiscite during the Election on October 2, 2025 as previously approved. It appears to be a quiet topic right now but in case it arises in the near future, the residents have had their chance to vote.

b. Downtown Development

CAO Fleming advised the tender contract has been awarded to Wally Drakes Trucking. There is a meeting scheduled for September 16, 2025 and hoping to start the project soon.

c. Paving Contract

Mayor Matthews advised the paving contract is later starting this year and usually is completed in June. The company should be in Town next week.

d. Wildfire Donation

As discussed in a previous meeting and suggested by Councillor Blackwood. This fund supports individuals and families as they rebuild their primary residences on the North Shore – from Kingston to Northern Bay.

MOTION 2025-3938: A.BLACKWOOD/R.BROOKS

Motioned that the Town donate \$1000.00 directly to the North Shore Fires Recovery Fund (Community Foundation of Newfoundland and Labrador).

ALL IN FAVOUR

MOTION CARRIED

11. NEW BUSINESS

a. 2024 Audited Financial Statement

MOTION 2025-3939: S.BURT/R.BROOKS

Motioned that the Town of Grand Bank accept the 2024 Audited Financial Statement as presented by the accounting company, Jordan Penney CPA Professional Corporation.

ALL IN FAVOUR

MOTION CARRIED

b. Annual Expenditure Gas Tax

MOTION 2025-3940: S.BURT/C.CLEMENTS

Motioned that the Town of Grand Bank accept the Annual Expenditure Report under the Canada Community Building Fund as presented by the accounting company, Jordan Penney CPA Professional Corporation.

ALL IN FAVOUR

MOTION CARRIED

c. **Partanna Building**

MOTION 2025-3941: C.CLEMENTS/D.DUNNE

Motioned that the Town of Grand Bank advance Wally Drake Trucking Ltd. up to maximum \$100,000 to help offset Tipping Fees costs, with the understanding that expected surplus project funds will be advanced by the Province at the end of the Project, once actual costs are known.

ALL IN FAVOUR

MOTION CARRIED

12. **COUNCILLORS FORUM**

a. **Councillor Colin Clements**

Councillor Clements advised it has been a pleasure to be on council with councillors and staff, he thanked Mayor Matthews and Councillor Blackwood and wished everyone good luck that was re-running.

b. **Councillor Angela Blackwood**

Councillor Blackwood thanked everyone for their guidance and patience during her four year term on council. She wished everyone well.

c. **Councillor Derrick Dunne**

Councillor Dunne advised his three year term was a huge learning curve, and he thanked everyone for their help and guidance. He wished Mayor Matthews all the best on his retirement, and thanked Councillor Blackwood for her term. If re-elected he is looking forward to working with staff and the new elected council.

d. **Councillor Roger Brooks**

Councillor Brooks thanked Councillor Blackwood for her term, and thanked Mayor Matthews for his years of dedication, he will be greatly missed.

e. **Councillor Jack Burfitt**

Councillor Burfitt thanked Mayor Matthews for his years in council and all that he has done for the community. He also thanked Councillor Blackwood for her term with council. Good luck to everyone that has put their name forward for the municipal election.

f. **Deputy Mayor Burt**

Deputy Mayor Burt thanked everyone during his 16 years on council. He wished Mayor Matthews well in his retirement and thanked Councillor Blackwood for her term. Deputy Mayor congratulated Councillor Burfitt on being acclaimed as Mayor and thanked staff for their support over the years.

g. **Mayor Matthews**

Mayor Matthews gave a heartfelt thank you to all council and staff that he has worked with over his 35 years on council. He advised he has had great staff to work with and council that has been supportive to get things done for the Town.

13. **COMMUNICATIONS FROM TOWN OFFICIALS**

a. **CAO Fleming**

CAO Fleming presented a certificate and picture from the staff for Mayor Matthews as a small token of appreciation for his year of service on council, and all that he has done for the staff and the Town.

14. ADJOURNMENT

MOTION 2025-3942: S.BURT/D.DUNNE

Motioned that the meeting adjourn at 5:05 p.m.

ALL IN FAVOUR

MOTION CARRIED