

1. **CALL TO ORDER**

Regular meeting #08 for 2025 of the Grand Bank Town Council was held on Monday, August 18, 2025 at 4:00 p.m. at the Council Chambers.

Mayor Rex C. Matthews, Deputy Mayor Stan Burt, Councillors Angela Blackwood, Roger Brooks, Jack Burfitt and Derrick Dunne, attended along with, CAO Terry Fleming, Town Clerk Michelle Patten, and Administrative Clerk Michelle Osmond. Director of Operations and Facilities Manager Joe Periera was working.

Mayor Matthews passed along his condolences to Councillor Dunne on the passing of his father.

2. **ADOPTION OF AGENDA**

MOTION 2025-3925: S.BURT/A.BLACKWOOD

Motioned that the agenda be adopted with the deletion of item 11. b.

ALL IN FAVOUR

MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS**

5. **ADOPTION OF MINUTES**

MOTION 2025-3926: J.BURFITT/D.DUNNE

Motioned that the minutes for the Regular Meeting of Council held on July 21, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – JULY 21, 2025**

a. **RV Parking Lot**

Councillor Blackwood asked if the RV Parking Lot was used during festival week. Mayor Matthews advised that there didn't appear to be anyone using the area much, however it is still new and the Town should promote it more next summer season. It was agreed to block off the area after Labour Day Weekend.

7. **INCOMING CORRESPONDENCE FOR ACTION**

8. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Canadian Postmasters and Assistants Association**

Received a letter from the Union Board regarding possible Post Office Closures.

9. **COMMITTEE REPORTS**

a. **Finance Committee**

Deputy Mayor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on August 14, 2025.

MOTION 2025-3927: S.BURT/A.BLACKWOOD

Motioned that the Finance Committee report of August 14, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

b. **Development Committee**

Councillor Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on August 14, 2025.

MOTION 2025-3928: R.BROOKS/D.DUNNE

Motioned that the Development Committee report of August 14, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

c. Human Resources Committee

Councillor Brooks, Committee Member, presented a written report of a meeting the Committee held on August 14, 2025.

MOTION 2025-3929: R.BROOKS/A.BLACKWOOD

Motioned that the Human Resources Committee report of August 14, 2025 be approved as presented.

ALL IN FAVOUR

MOTION CARRIED

10. OLD BUSINESS

a. Downtown Redevelopment Update

Councillor Colin Clements entered the meeting at this time.

MOTION 2025-3930: S.BURT/J.BURFITT

To stay within approved project budget, motioned that the Town of Grand Bank postpone approximately \$255,000 of work from Downtown Development Phase III (ACOA Project # 226406/IET Agreement No. 2024-11-21.59814) to Phase IV Project (which is to be submitted for approval in 2026)

Scopes of works being deferred include: Signage, Benches, Picnic Tables and Cluster Seating and Construction of Pergola (concrete Pad for Pergola to be installed).

Further motion that with the postponed scope, the Town of Grand Bank award the construction contract for Downtown Development Phase III to Wally Drake's Trucking Limited in the amount of \$768,338 (plus HST). Pre-tender estimate for Construction was \$668,874 (plus HST).

ALL IN FAVOUR

MOTION CARRIED

b. Water Transition Update

Mayor Matthews advised the transition over to the Town's Water Source went fairly smooth. It will continue to be monitored daily as always. Councillor Dunne advised that we were informed that we had to switch over to our own water supply on very short notice. This will be something to review in the upcoming water agreement.

11. NEW BUSINESS

a. Water Tower Replacement/Pump House Upgrades – 2026/27

MOTION 2025-3931: S.BURT/R.BROOKS

Motioned that the Town of Grand Bank forward an application for the following project under the 2026-2027 Municipal Capital Works Program in the amount of \$1,611,139 for Water Tower Replacement/Pump House Upgrades.

Further moved that, the Town of Grand Bank finance the above – referenced Capital Works Project through its 2026 Budget.

ALL IN FAVOUR

MOTION CARRIED

b. Tender – 47 Church Street

MOTION 2025-3932: C.CLEMENTS/J.BURFITT

Motioned that the Town of Grand Bank award sale of parcel of land at 47 Church Street to 92971 Newfoundland and Labrador Corp. for the sum of \$15,000 plus HST. Intended purpose of Purchaser is construction of 8 low-income housing units.

ALL IN FAVOUR

MOTION CARRIED

c. Canada Post

The Town has received complaints regarding Canada Post's policy to return mail if the Post Office Box number is missing. One complaint came from someone having their box closed while on vacation and not renewing their number on time. It was agreed to write a letter to Canada Post advising of the displeasure of this service in a small rural community.

12. COUNCILLORS FORUM

a. Hickman Street/Elizabeth Ave Intersection

Councillor Clements advised a lot of traffic go through the intersection without being cautious of oncoming traffic. After some discussion it was agreed to erect a four (4) way traffic stop on the intersection, it was also agreed to advise residents before installing the signage.

Also, after further discussion, it was agreed to send an email to remind residents of the safety precautions regarding electric bikes/scooters around Town.

b. Summer Festival

Deputy Mayor Burt advised the Summer Festival seemed to go over very well this season and was a big success.

c. Grandview Blvd Bridge

Councillor Dunne asked if the Town knew of a time frame for the completion of the bridge repairs, and advised it appears they are doing a great job.

Councillor Dunne thanked everyone for their support during the passing of his father last week.

d. Museum Parking Lot

Councillor Blackwood advised there is a lot of garbage around the museum parking lot and requested the Town asked the Rooms for permission to place a garbage can in the area.

13. COMMUNICATIONS FROM TOWN OFFICIALS

14. ADJOURNMENT

MOTION 2025-3933: S.BURT/R.BROOKS

Motioned that the meeting adjourn at 5:05 p.m.

ALL IN FAVOUR

MOTION CARRIED