

1. **CALL TO ORDER**

Regular meeting #10 for 2022 of the Grand Bank Town Council was held on Monday, October 17, 2022 at 3:55 p.m. at the Council Chambers.

Deputy Mayor Stan Burt, Councillors George Bennett, Angela Blackwood, Roger Brooks, and Jack Burfitt attended along with Town Clerk Michelle Patten and Recreation/Operations/Maintenance Director Tom Burton, Mayor Rex C. Matthews is on holidays, Acting Town Manager Sheila M. Dolimount is working and Administrative Clerk Shelly Osmond is on holidays.

2. **ADOPTION OF AGENDA**

MOTION 2022-3556: G. BENNETT/R. BROOKS

Motioned that the agenda be adopted with the addition of g.) SCBA's for the Grand Bank Fire Department and h.) Application for the Exploration of the Grand Bank Cape to New Business. Also, with a change to switch "New Business with Old Business".

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

4. **ERRORS AND OMISSIONS – SEPTEMBER 20, 2022**

5. **ADOPTION OF MINUTES**

MOTION 2022-3557: J. BURFITT/A. BLACKWOOD

Motioned that the minutes for September 20, 2022 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

6. **BUSINESS ARISING FROM MINUTES – SEPTEMBER 20, 2022**

a. **Fall Training**

Councillor Burfitt advised that he is registered for fall training modules/developing the Municipal Code of Conduct being provided by the Department of Municipal and Provincial Affairs via online. Councillor Bennett advised he is also registered.

b. **Waste Management Corporation**

Councillor Burfitt questioned if a letter was sent regarding dumpsters on Grand Bank Day. Town Clerk Patten advised a letter has been sent to request a different weekend.

7. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Dept of Transportation and Infrastructure**

Received a letter regarding 2023 – 2024 Municipal Infrastructure Applications.

8. INCOMING CORRESPONDENCE FOR INFORMATION

a. RCMP

- * Received an email regarding a poster designed to promote ATV Safety.
- * Received the September Monthly Report.

b. Eastern Health

Received an email regarding Population Health Learning Services Sessions 2 & 3.

c. Municipal Assessment Agency (MAA)

Received a memo regarding an Update on the Municipal Assessment Agency.

d. MHA Pike

Received an email regarding the Home Heating Supplement Program.

9. COMMITTEE REPORTS

a. Finance Committee

Councillor Roger Brooks, Committee Member, presented a written report of a meeting the Committee held on October 12, 2022.

MOTION 2022-3558: R. BROOKS/A. BLACKWOOD

Motioned that the Finance Committee report of October 12, 2022 be approved with the exception of items 6 and 7.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2022-3559: R. BROOKS/G. BENNETT

Motioned that the Town of Grand Bank cancel the Marine Drive Project #17-G1-23-00017 that was approved in error for \$1,250,357.64 as this was the Town's number four priority, and not the number one priority the Town had requested.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2022-3560: R. BROOKS/J. BURFITT

Motioned that the Town of Grand Bank apply for the anticipated surplus funding of \$570,241.58 from Riverside East Project #17-G1-22-00038, and combine it with the Town's first Capital Works priority on Riverside East, Application # 21400 and requested funding of \$865,057.83, to form a new application to the province, Municipal Infrastructure, for the continuation of the plant waterline to the Seafood Processing Plant.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Councillor Roger Brooks, Committee Chairperson, presented a written report of a meeting the Committee held on October 12, 2022.

MOTION 2022-3561: R. BROOKS/J. BURFITT

Motioned that the Development Committee report be accepted as presented.

ALL IN FAVOUR

MOTION CARRIED

6. NEW BUSINESS

a. Site Specific Health and Safety Program (Motion)

MOTION 2022-3562: R. BROOKS /A. BLACKWOOD

Motioned that the Town of Grand Bank approve the Site Specific Health & Safety Program as required by the Department of Transportation and Infrastructure for the entry and purchase of salt/sand at the local Highways Depot for the Town's 2022/2023 snow clearing program.

ALL IN FAVOUR

MOTION CARRIED

b. Capital Works Submission (Motion)

MOTION 2022-3563: R. BROOKS/J. BURFITT

Motioned that the Town of Grand Bank forward applications for the following projects under the 2023-2024 Municipal Capital Works Program:

1. Plant Line Replacement – Riverside East Phase II: Replacement of the remainder of the 14” waterline from the end of phase I to the Seafood Plant. Replacement of Asphalt and Storm Sewer.
2. **Warming Centre/Emergency Centre.**
3. Edwin Street: Culvert Replacement, Curb & Gutter, Storm Sewer, and Asphalt.
4. Paving Program: Elizabeth Avenue, Blackburn Road, Riverside West, and Main Street (Jamieson Ave. to Grandview Blvd.).
5. Marine Drive: Water, Sewer, Curb & Gutter, Storm Sewer, and Asphalt, 29 Marine Drive to the intersection of Old Road/Marine Drive.

Further moved that, should the Town of Grand Bank secure funding for either or all of these projects, the Town's share will be financed through its own reserves.

ALL IN FAVOUR

MOTION CARRIED

c. **2023-2024 Capital Works Priority**

MOTION 2022-3564: R. BROOKS/G. BENNETT

Motioned that the Town of Grand Bank apply for Capital Works Funding under the 2023-2024 Municipal Infrastructure Cost - Shared Funding Programs, and that the number one priority for the fiscal year of 2023-2024 be the provision of a Warming Center/ Emergency Center in co-operation with the local Salvation Army Corps, and that the Center would be available to residents of Grand Bank, Fortune, Greater Lamaline Area, and Grand Beach.

ALL IN FAVOUR

MOTION CARRIED

d. **Purchase of New Machine for Trail Maintenance**

Recreation/Operations/Maintenance Director Burton advised the new Kubota ATV is here and now available for maintenance/repairs on the Nature Trail, etc. This will be a big help for maintaining the trail.

e. **Legion Items**

Councillor Burfitt suggested we would look for a place to display the Legion Items that are currently in storage at the Town's Garage. After some discussion it was agreed for Councillor Burfitt and Recreation/Operations/Maintenance Director Burton to contact organizations to see if anyone has space to place the items on display.

f. **By-Election**

MOTION 2022-3565: R. BROOKS/J. BURFITT

Motioned that, for the November 17, 2022 municipal by-election and in accordance with Section 13 (2) of the Elections Act, Sheila M. Dolimount, Acting Town Manager, be appointed as Alternative Returning Officer (ARO).

ALL IN FAVOUR

MOTION CARRIED

MOTION 2022-3566: R. BROOKS/G. BENNETT

Motioned that, for the November 17, 2022 municipal by-election and in accordance with Section 14 (3) of the Elections Act, nomination day will be held on October 27, 2022 from 8:00 a.m. to 8:00 p.m. at the Grand Bank Town Office, 2 Church Street.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2022-3567: R. BROOKS/G. BENNETT

Motioned that, for the November 17, 2022 municipal by-election and in accordance with Section 26 (1) of the Elections Act, the advance poll be held on Thursday,

November 10, 2022 from 8:00 a.m. to 8:00 p.m. at the 50+ Club, 17 Riverside West, Grand Bank, NL.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2022-3568: R. BROOKS/J. BURFITT

Motioned that, for the November 17, 2022 municipal by-election the number of votes for a recount be set at ten (10) votes as per Section 62 (1) of the Elections Act.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2022-3569: R. BROOKS/G. BENNETT

Motioned that, for the November 17, 2022 municipal by-election the Town of Grand Bank would not participate in the mail-in voting process.

ALL IN FAVOUR

MOTION CARRIED

g. SCBA'S - Fire Department

The Grand Bank Volunteer Fire Department are in need of new SCBA's and submitted two quotes. After much discussion, it was agreed to check if there is Provincial Funding available as the SCBA's are very costly. It was also agreed to take the request to the next Finance Meeting for further discussion.

h. Exploration – Grand Bank Cape

Received an email from the Department of Industry, Energy and Technology, Mineral Lands Division advising they had received an application from an individual for the Exploration of the Grand Bank Cape Property.

MOTION 2022-3570: R. BROOKS/J. BURFITT

Motioned that the Town of Grand Bank not approve the application for Exploration approval from an individual – referral # E220567 until more information is obtained.

ALL IN FAVOUR

MOTION CARRIED

7. OLD BUSINESS

a. Partanna Building

Councillor Burfitt suggested the Town start the process to determine what can be done with the former Partanna Building as it is deteriorating and becoming an eyesore.

MOTION 2022-3571:

R. BROOKS/J. BURFITT

Motioned that the Town of Grand Bank move forward with a plan to make a decision on the former Partanna Building.

ALL IN FAVOUR

MOTION CARRIED

Councillor Brooks left the meeting at 5:11p.m.

b. Waterline Project Riverside East

Deputy Mayor Burt advised the contractor is now finished with the waterline pipes and paving should start around the first week of November. Everything went well and on schedule.

c. Nature Trail Update

Deputy Mayor Burt advised the work being completed on the Nature Trail is coming along, on schedule.

d. Atlantic Pursuit Update

Councillor Burfitt advised the Atlantic Pursuit is still in the process of being moved from Grand Bank Harbour.

e. CAO Recruitment Update

Deputy Mayor Burt advised a new ad has been sent out on the Town's email with a deadline to submit applications of November 4, 2022. Councillor Burfitt advised he would like to review the applications that are forwarded by the hiring company.

12. COUNCILLORS FORUM

a. Congratulations

Councillor Bennett and Councillor Burfitt congratulated Deputy Mayor Burt on holding his first Council Meeting.

b. Hickman Street

Councillor Burfitt advised that some residents have been having electrical issues on Hickman Street. Town Clerk Patten advised that NL Power has already been contacted regarding this issue and they are supposed to get back to us.

c. Bon Fire Night

Councillor Blackwood advised that Bon Fire night falls on the same night as the Firefighters Ball this year; it is suggested to move Bon Fire night to Wednesday, November 2, 2022 as this event can't be held without the Fire Department in attendance.

d. Rock Wall

Deputy Mayor Burt advised a citizen contacted him regarding a rock wall in the brook near their property that needs to be cleaned up as he is having water in his basement. It was suggested to bring this item to the next Development meeting for further discussion and review.

e. Thank you

Deputy Mayor Burt thanked everyone for their support and patience of him holding his first Council meeting.

13. COMMUNICATIONS FROM TOWN OFFICIALS

14. ADJOURNMENT

MOTION 2022-3572: G. BENNETT/J. BURFITT

Motioned that the meeting adjourn at 5:36 p.m.